

Cabinet Meeting – Monday, November 17, 2014  
Administration Building Board Room  
Minutes/Notes

**I. Action**

Approval of Minutes – November 10, 2014 (to be done)

Dr. Stephanie Tully-Dartez

- APM 3.06 Course Syllabi – Changes suggested: add “electronic posting” and a statement related to how to access library resources

Dr. Belinda Aaron

- Catastrophic Sick Leave Bank – discussion about proposed policy change and financial costs to institution last week. Action is required by December 5<sup>th</sup> to OP&M. – Reviewed proposed policy. Will make changes and bring back next week.

**II. Discussion**

Dr. Barbara Jones, President

- Annual Giving campaign about to be “released”
- Visit to the Hill – HEA Reauthorization concerns – student loans
- Commission – completion agenda, PTK value, Career Pathways, Accountability (VFA), stackable credentials, national credentialing

Dr. Jim Bullock, Vice President for Student Services

- Open Badge Concept
  - Overview of Webinar
  - Hosted by Pearson
  - Badgealliance.org
- Veterans cords (red, white, & blue) – Approved

Dr. Belinda Aaron, Vice President for Finance and Administration

- Christmas Parade is on Dec. 11<sup>th</sup>. Dr. Aaron will check with Larry Powell to check on college float.

Dr. Tim Kirk, Chief Information Officer

- Excel workshop next Thursday at Workforce Center
- Over Thanksgiving & Christmas breaks IT will be moving switches

Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer

- Additional CCSSE Questions – paid for 15 additional questions – need suggestion by Dec. 1<sup>st</sup>
- Community College Work\$ – postcard; priority points; tour; speakers
- Inappropriate comments sent via email to public – situation has been addressed through Dean. Suggestion that faculty members present on e-mail etiquette at Convocation

**III. Announcements**

Dr. Barbara Jones, President

- Changes in state. AEDC, ADHE, MidSouth

Dr. Jim Bullock, Vice President of Student Services

- Personnel Updates – Resignation of Robyn Jardine; Retirement of Sue Bowman; New hires: Jayna Winiecki, Assistant Registrar; Sandra Hildebrand, Admission Specialist

- Office moves – Tim Johnson to ECC; Cathy Harrell to TEC
- Hispanic Outreach Event, Monday, November 17, 2014, 6-8 p.m.
- Work on Catalog updates continues

Dr. Belinda Aaron, Vice President of Finance and Administration

- New Fiscal Tech – Lakesha Hicks; still one more vacancy to fill
- Governor Beebe’s Proposed Budget: 1% cut if tax cuts put in place in 2015.

Dr. Tim Kirk, Chief Information Officer

- Dec. 9<sup>th</sup> & 10<sup>th</sup> – Jenzabar project kick-off meeting
- Microsoft 365 Cloud

Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer

Other

- Policy revisions
- VPL search