

**Cabinet Meeting – Monday, February 5, 2018**  
**Administration Building Board Room – 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration, Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost, Dr. Jim Bullock
X		Dr. Derek Moore, VP for Student Affairs
	X	Associate VP for Administration, Dr. Tim Kirk
X		Associate VP for Workforce & Career Education, Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support, Dr. James Yates

**I. Action**

Approval of Minutes – January 22, 2018

President

VPFA

IVPAA/P

VPSA

AVPA

AVPWCE

AVPASAS

**II. Discussion**

President

- A. Campus Conversations – March 8/9
- B. AMTC ribbon cutting/open house – June 14/15 or 18/20- will contact Governor’s office
- C. Student Housing – discussion – recommend to continue to investigate
- D. Marketing – approval through appropriate VP
- E. Project Updates
  - 1. OER project – Lib guides in development; suggest assigning to existing committee or forming a task force. Dr. Bullock will make this assignment.
  - 2. Articulation Agreements
    - a. 2+2 articulations – timeline to be brought to Cabinet next week
  - 3. Self-studies
    - a. Business – seeking possible reviewers
    - b. Phlebotomy – no update until after Caroline returns from conference
  - 4. Academic Plan – Deans working on template – 3 divisional goals each
  - 5. Program Viability Update
    - a. EMA – 10 applicants for program director positions
    - b. Cosmetology – meeting to discuss program
    - c. RSTH – changes made, but continue on probation
    - d. Welding – changes in place – expect to see more TC grads
    - e. BUSN – Letter of Notifications submitted to ADHE to make changes to include concentrations/options in Entrepreneurship and Office Technology

6. Guided Pathways – still working on academic maps
7. Productivity Funding Task Force – Post-completion meeting 2/27
8. Community Service – volunteer grid

F. Personnel Changes

VPFA

- A. HR Report
- B. Construction Update
  - AMTC – metal roof should be complete this week. HVAC duct work is going in. The concrete pour for the mezzanine is complete. Block work is complete except areas awaiting electrical work. The projected completion date has moved to April 18 from March 11.
  - McWilliams and Heritage Plaza – Fiber optic lines are being installed and will allow WiFi in those areas.
- C. Budget Update
- D. Work Order System – ask everyone to use the system

IVPAA/P

- A. Enrollment Update – 1401 / 13,089 ssch
- B. Faculty Evaluation Plan approved by Faculty Affairs Committee; approved by Academic Affairs Council and Planning Council. To go to Cabinet next Monday.
- C. Authorization Form Process
- D. Items from Planning Council for Cabinet Approval – in process
  - Cabinet endorses the recommendations that came from Academic Affairs Council related to curricular changes and ATI test fee removal from SAS class (critical thinking exam)

AVPA

AVPWCE

- A. FERPA Training – able to connect by webinar too – 3 to be sent
- B. WDI Conference
  - Focus on apprenticeships and skills sets
  - Grants funds in future available for apprenticeships (DOL and Title III?)
  - Culinary, Sound tech, medical programs, others)
  - Economic Modeling
  - USDA has grant and loan funds/telemedicine

AVPASAS

- Lecture series names for next year to be forthcoming

**III. Grant Updates/Progress Reports**

- A. Grant Development
  1. Culinary Arts
  2. Wood products industry training – draft proposal under review
  3. Title III – No report
  4. NSF – Linda, Dave, and Ted attended Mentor Connect workshop
  5. Other – AR Career Education – proposal format for CCR to be released in 2 weeks

**DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez

**ADHE FIT (Futures in Information Technology)** – Dr. Yates/Dr. Bullock

**ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez

**CCRPP (College and Career Readiness Pilot Program)** – Dr. Bullock – funds restored on Dec. 19<sup>th</sup>

**IV. Announcements**

President

Upcoming events/SouthArk on Tour (see tables next page) **Please send any upcoming events/edits to Susan.**

VPFA

Arkansas Festival and Events state conference on campus this week, Feb. 7-8

IVPAA/P

AVPA

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<b>SouthArk Upcoming Events Spring 2018</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
Thursday, February 8	Global Business Workshop	Library Auditorium	8:00 a.m.- 4:30 p.m.
Thursday, February 15	8 <sup>th</sup> Annual African American Family and Friends Unity Service	Douglas Chapel Baptist Church	6:30 p.m.
Saturday, February 17	8 <sup>th</sup> Annual Africa American Family and Friends Day	SouthArk West Campus	8:30 a.m.
Saturday, February 24	Upward Bound Gospel Fest		
March 12, <b>Tentative</b>	Spring Fling		
Thursday, March 15	Lectures Series - Olympia LePointe	El Dorado Conference Center	7:00 p.m.
Thursday, March 15	SouthArk Weldathon	TBD	
Tuesday, March 21	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Monday, March 19 - Friday, March 23	Spring Break for Students		
Friday, March 23	College Closed – Spring Break		
Wednesday, March 28	Foundation Board Meeting	WHT 231	Noon
Monday April 2 – Tuesday April 3	SouthArk Library Arts & Crafts Expo	Library	9 a.m.-4 p.m.
Thursday, April 12	Evening With the Stars	El Dorado Conference Center and The Griffin	6:30-8:30 p.m.
Thursday, April 19	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
Thursday, April	Foundation Annual Donor/Scholar Luncheon	El Dorado Conference Center	Noon
TBD	Writers’ Ink Awards Ceremony		
Wednesday, May 9	Employee Recognition Brunch	El Dorado Conference Center	9:00 a.m.- 12:00 p.m.
Thursday, May 10	GLAMS		
Friday, May 11	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 15	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, May 23	Foundation Board Meeting	WHT 231	Noon
Thursday, May 24	Upward Bound Senior Recognition and Awards Ceremony	TBD	TBD

SouthArk on Tour			
Date	Day	Time	Location
February 7 <sup>th</sup>	Wednesday	6:30 PM	Changing Lives Ministries 1200 Champagnolle Rd El Dorado, AR 71730
February 21 <sup>st</sup>	Wednesday	6:30 PM	Morning Star Baptist Church 2506 N College Ave El Dorado, AR
February 26 <sup>th</sup>	Monday	6:30 PM	First Baptist Church 620 Cordell Ave El Dorado, AR
March 7 <sup>th</sup>	Wednesday	6:00 PM	Beulah Grove Baptist Church 3090 Parnell Rd El Dorado, AR
March 17 <sup>th</sup>	Saturday	#####	Mt. Zion Baptist Church 1966 Mt. Zion Rd El Dorado, AR
April 4 <sup>th</sup>	Wednesday	6:30 PM	New Life Deliverance & Worship Center 8388 Junction City Hwy El Dorado, AR 71730
April 11 <sup>th</sup>	Wednesday	6:00 PM	New Mt. Union Baptist Church 431 N. Pine St Junction City, AR 71749
April 18 <sup>th</sup>	Wednesday	6:30 PM	Starlight Baptist Church 1406 Detroit Ave El Dorado, AR 71730