

**Cabinet Meeting – Monday, January 22, 2018**  
**Administration Building Board Room – 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration, Mr. Carey Tucker
X		Interim VP for Academic & Student Affairs/Provost, Dr. Jim Bullock
X		Associate VP for Administration, Dr. Tim Kirk
X		Interim Associate VP for Workforce & Career Education, Dr. Stephanie Tully-Dartez
X		Interim Associate VP for Arts, Sciences, & Academic Support, Dr. James Yates

**I. Action**

Approval of Minutes – January 4, 2018 – approved

President

VPFA

IVPASA/P

AVPA

IAVPWCE

IAVPASAS

**II. Discussion**

President

A. Project Updates

1. OER project – Dr. Yates: Convocation session, creating LIB guide, Arts & Sciences faculty discussing, and SouthArk Lead class considering it as a project.
2. 2+2 articulations – Dr. Yates: ULM, LaTech, HSU, SAU being updated – UALR under development.
3. Self-studies
  - a. Business – timeline developed – Writing (Jan.-March); will send to reviewers April 15; onsite reviewer (April 23-30); May 21<sup>st</sup> – Report from reviews; response (June 5); submit to ADHE (June 15)
  - b. Phlebotomy – NAACLS – extension to September 1; plan to complete by June 1<sup>st</sup>. Caroline Hammond attend self-study workshop in February
4. Academic Plan
5. Speakers' Bureau – Heath Waldrop to oversee.
6. Guided Pathways
7. Productivity Funding Task Force – NA
8. Community Service – reminder on art contest and donations

B. U Lead Candidate – Derek Moore recommended

C. ADHE Budget Hearing update – in-state tuition held to no increase greater more than CPI

D. Personnel Changes

E. CCRP continuation of funds through DWS approved to begin. Funds will be through ADHE.

## VPFA

### A. HR Report

### B. Construction Update

**AMTC** –The steel for the building is being erected (95%) and will continue until end of the month. Plumbers will install the bathroom fixtures once the concrete block has been set. The plumbers are running the waterlines for the equipment skid and shower unit for the “Hot Skid”. Electrician is behind with the installation of the underground conduits for the feeders to the building. Transformer is at least 10 weeks out and will delay the project up to 45 days. The potential for a couple more load of gravel is being addressed to the county but no decision has been made at this time.

**JCI** – The lighting project is still on going and should be done in the EDCC this week. Rework on other areas around the campus are still needed. This includes the parking lot lights and interior lighting in the admin and CT buildings. Material delivery is the only hold up at this point.

**Tech** – Transformer for the building is scheduled to be replaced during the spring break. No updates if this is still scheduled with Entergy. Lawrence Electric is on the schedule.

**McWilliams** – Appliances were installed. The fire control panel is yet to be installed by ERC and this is the last major item to be completed.

### C. Budget Update – training completed last week; Budgets due February 16<sup>th</sup>.

## IVPASA/P

### A. Enrollment Update

- 1378 – 98% (compared to Spring 2017)
- 12,993 – 103.3% (compared to Spring 2017)
- 3.5% headcount – greater than budget estimate
- up 6% SSCH over budget estimate

### B. Expanding the number of sessions in a semester

### C. Faculty Evaluation Plan approved by Faculty Affairs Committee and submitted to Academic Affairs Council

## AVPA

- Work order system is up and running
- EDIE’s Village house had a pipe break with low temps
- Alertus updates

## IAVPWCE

### A. Program Viability

- Respiratory Therapy
- Cosmetology ----Curriculum modifications, recruiting, etc.
- Welding
- EMA
- BUSN/ENT/Office Occupations

## IAVPASAS

## III. Grant Updates/Progress Reports

### A. Grant Development

1. Culinary Arts
2. Wood products industry training equipment
3. Title III
4. NSF – conference call with mentor on Tuesday; Dave and Ted to attend conference next week.

5. Other

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

- [Kyla Waters to visit](#)

ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez

ADHE CCRPP (College and Career Readiness Pilot Program) – Dr. Bullock

**IV. Announcements**

President

(See table next page) **Please send any upcoming events/edits to Susan.**

VPFA

IVPASA/P

AVPA

IAVPWCE

IAVPASAS

**SouthArk Upcoming Events  
Spring 2018**

<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
Tuesday, January 16 (to be rescheduled)	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, January 24	Foundation Board Meeting	WHT 231	Noon
Thursday, February 8	Global Business Workshop	Library Auditorium	8:00 a.m.- 4:30 p.m.
Thursday, February 15	8 <sup>th</sup> Annual African American Family and Friends Unity Service	Douglas Chapel Baptist Church	6:30 p.m.
Saturday, February 17	8 <sup>th</sup> Annual Africa American Family and Friends Day	West Campus	8:30 a.m.
Saturday, February 24	Upward Bound Gospel Fest		
March 12, Tentative	Spring Fling		
Thursday, March 15	Lectures Series - Olympia LePointe	El Dorado Conference Center	7:00 p.m.
Tuesday, March 21	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Monday, March 19 - Friday, March 23	Spring Break for Students		
Friday, March 23	College Closed – Spring Break		
Wednesday, March 28	Foundation Board Meeting	WHT 231	Noon
Monday April 2 – Tuesday April 3	SouthArk Library Arts & Crafts Expo	Library	9 a.m.-4 p.m.
Thursday, April 12	Evening With the Stars	El Dorado Conference Center and The Griffin	6:30-8:30 p.m.
Thursday, April 19	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
Thursday, April	Foundation Annual Donor/Scholar Luncheon	El Dorado Conference Center	Noon
TBD	Writers’ Ink Awards Ceremony		
Wednesday, May 9	Employee Recognition Brunch	El Dorado Conference Center	9:00 a.m.- 12:00 p.m.
Thursday, May 10	GLAMS		
Friday, May 11	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 15	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, May 23	Foundation Board Meeting	WHT 231	Noon
Thursday, May 24	Upward Bound Senior Recognition and Awards Ceremony	TBD	TBD