

Cabinet Meeting – Monday, March 19, 2018
Administration Building Board Room – 3:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration, Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost, Dr. Jim Bullock
X		Dr. Derek Moore, VP for Student Affairs
X		Associate VP for Administration, Dr. Tim Kirk
X		Associate VP for Workforce & Career Education, Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support, Dr. James Yates

I. Action

Approval of Minutes – March 12, 2018 and March 14, 2018 – [approved both](#)

President

VPFA

IVPASA/P

VPSA

AVPA

AVPWCE

AVPASAS

II. Discussion

President

- A. Congressman Westerman visit to SouthArk – East Campus, March 27th – [presentation being prepared](#)
- B. Title III Endowment – [submitted](#)
- C. Student Housing Update – [on-campus options being studied](#)
- D. Project Updates
 - 1. OER project – [scheduled webinar in April; Gen. Psychology to be piloted in fall; OER Task Force to meet](#)
 - 2. Articulation Agreements
 - a. 2+2 articulations – [LaTech being reviewed and updated this week. Once all completed, Dr. Bullock will review and send to his VP counterparts at the universities](#)
 - 3. Self-studies
 - a. Business – [no updates](#)
 - b. Phlebotomy – [no updates](#)
 - 4. Academic Plan – [preliminary discussions](#)
 - 5. Guided Pathways – [meeting last Tuesday – adding career and salary information](#)
 - 6. Productivity Funding Task Force – [met Monday morning. Established some action steps](#)
 - 7. Community Service – [moving forward](#)
- E. Institutional Scholarships for Summer HS Students – [Coaches working on review of HS transcripts so can send letters about summer school offerings](#)

VPFA

- A. HR Report
- B. Construction Update
 - Wednesday, 2:00 p.m. – 2nd part of AMTC project
 - McWilliams Phase III – waiting for timeline and specifications from CADM
- C. Budget Update
 - Met with Board of Trustees Finance Committee
 - Recommended increase \$1 in-district; \$1 in-state; \$2 security
 - Recommend fee changes
- D. Calling Maintenance and Janitorial staff during off hours. – call Director of Physical Plant or VPFA
- E. Bats in ECC

IVPAA/P

- A. Viability Updates – Personnel/Planning Committee met and will recommend closure of Cosmetology program at Board of Trustees meeting on March 27th
- B. Bookstore proposal – Cengage offering a program all books \$120/semester

VPSA

- A. 2019 Transfer Fair date
- B. Henderson State President's Scholarship – no applicants yet

AVPA – reviewing new cameras

AVPWCE

- A. Concern about headcount calculation and drops

AVPASAS

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Culinary Arts – submitted
 - 2. Wood products industry training – presented to EDW – to go to City Council Thursday
 - 3. NSF – conference call with mentor – refining goals
 - 4. Verizon – job description for program director; Agreement to be signed; local press release soon
 - 5. Other

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

- May assign some reporting duties to Sherry Whitehead

ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock

- No update – draft being edited

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline) – Dr. Tully-Dartez

- May be able to use funds for facility improvements, equipment, and scholarships

CCRPP (College and Career Readiness Pilot Program) – Dr. Moore

- Meeting with Linda; should have copy to review by Thursday

IV. Announcements

President

Upcoming events/SouthArk on Tour (see tables next page) **Please send any upcoming events/edits to Susan.**

VPFA

IVPAA/P

A. Culinary Revision for ADHE – Lillian Williams at ADHE contacted us and asked that we add Comp I to TC.

VPSA

AVPA

AVPWCE

AVPASAS

SouthArk Upcoming Events Spring 2018			
Date	Description	Location	Time
Tuesday, March 20 – re-scheduled to March 27	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Monday, March 19 - Friday, March 23	Spring Break for Students		
Friday, March 23	College Closed – Spring Break		
Wednesday, March 28	Foundation Board Meeting	WHT 231	Noon
Thursday, March 29	Health Sciences Open House	HSC	4-6:00 p.m.
Monday April 2 – Tuesday April 3	SouthArk Library Arts & Crafts Expo	Library	9 a.m.-4 p.m.
Thursday, April 5	PTK Induction Ceremony	Library Auditorium	7:00 p.m.
Thursday, April 12	Evening With the Stars	El Dorado Conference Center and The Griffin	6:30-8:30 p.m.
April 17-19	ACC Leadership Institute	ECC	
Thursday, April 19	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
Wednesday, April 25	NSLS Induction	Library Auditorium	6-8:00 p.m.
Thursday, April 26	Foundation Annual Donor/Scholar Luncheon	El Dorado Conference Center	Noon
Thursday, May 3	Between the Lines	Library Auditorium	6:00 p.m.
Wednesday, May 9	Employee Recognition Brunch	El Dorado Conference Center	9:00 a.m.-12:00 p.m.
Thursday, May 10	GLAMS		
Friday, May 11	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 15	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, May 23	Foundation Board Meeting	WHT 231	Noon
Thursday, May 24	Upward Bound Senior Recognition and Awards Ceremony	TBD	TBD

SouthArk Library Events for April 2018:

Arts & Crafts Expo	Mon. - Tues. April 2-3, 9 a.m.-3 p.m.	Library
El Dorado Veggie Club	Tues.-April 3, 5:30 p.m.	Library
South Arkansas Literary Festival	Fri. - April 13, 2-8 p.m. Sat. - April 14, 8:30 a.m.-6 p.m.	Conference Center
Arkansas Game & Fish Commission	Tues. – April 17, 6 p.m.	
Hitchcock Film Festival	Mon. - April 23, 6 p.m. Tues. - April 24, 6 p.m. Thurs. - April 26, 6 p.m. Fri. - April 27, 6 p.m.	Library Auditorium

SouthArk on Tour			
Date	Day	Time	Location
Cancelled March 17th	Saturday	10:00 AM	Mt. Zion Baptist Church 1966 Mt. Zion Rd El Dorado, AR
March 28 th	Wednesday	6:00 PM	New Providence Baptist Church/Sweet Home B.C. 2931 Smackover Hwy El Dorado, AR 71730
April 4 th	Wednesday	6:30 PM	New Life Deliverance & Worship Center 8388 Junction City Hwy El Dorado, AR 71730
April 11 th	Wednesday	6:00 PM	New Mt. Union Baptist Church 431 N. Pine St Junction City, AR 71749
April 18 th	Wednesday	6:30 PM	Starlight Baptist Church 1406 Detroit Ave El Dorado, AR 71730
April 25 th	Wednesday	6:30 PM	Morning Star Baptist Church 2506 N. College El Dorado, AR 71730
May 2 nd	Wednesday	6:00 PM	Ebenezer Baptist Church/Batts Chapel 600 Ebenezer Rd Strong, AR

Revised 3/12/2018