

Cabinet Meeting – Monday, March 5, 2018
Administration Building Board Room – 4:00 p.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration, Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost, Dr. Jim Bullock
X		Dr. Derek Moore, VP for Student Affairs
	X	Associate VP for Administration, Dr. Tim Kirk
X		Associate VP for Workforce & Career Education, Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support, Dr. James Yates

Charley Hankins to present website changes

I. Action

Approval of Minutes – February 19, 2018 – [approved with minor corrections](#)

President

VPFA

IVPASA/P

VPSA

AVPA

AVPWCE

AVPASAS

II. Discussion

President

A. Board of Trustees Meeting Request for Information – Dr. Tully-Dartez

B. Government Relations

C. AMTC ribbon cutting/open house

D. Student Housing Update

1. [Considering on-campus housing](#)

2. [Will look into modular and plans for small units – maybe 24](#)

E. Project Updates

1. OER project – [webinar – pointed to many resources – Blackboard contract about to end \(3-year\)](#)

2. Articulation Agreements

a. 2+2 articulations

3. Self-studies

a. Business – [Jim Roomsburg working on first draft – due 3/31](#)

b. Phlebotomy – [Caroline Hammond attend training to help prepare Phlebotomy approval document – due in May](#)

4. Academic Plan – [Library submitted, others expected this week \(3/5\)](#)

5. Program Viability Update

a. EMA – [search committee to review applicants for program director/speech faculty position](#)

- b. Cosmetology – recommendation to discontinue went to Academic Affairs Council – will send to Planning Council and Cabinet next.
- c. RSTH
 - Continue on probation
 - 8 anticipated for next year’s class; 3 to graduate this summer
- d. Welding – no update
- e. BUSN – no update
- 6. Guided Pathways – meeting rescheduled; working on AA
- 7. Productivity Funding Task Force – meeting this week; Christy and Mary Kate working on dashboard
- 8. Community Service
 - Volunteers are signing up
 - Certificate being developed
 - Employee volunteers outside of scheduled work hours
- F. Institutional Scholarships for Summer HS Students
 - Carey Tucker – institutional scholarship
 - Dr. Bullock & Dr. Jones – criteria
 - Heath Waldrop - flyer

VPFA

- A. HR Report
- B. Construction Update
 - McWilliams Phase III – extension submitted; CADM/Blake Dunn to be architect
 - AMTC roof almost complete
 - Welding roof needs repair and going out for bid
- C. Tuition and Fees – discussion at next Cabinet meeting
- D. Budget Update – discussion at next Cabinet meeting
- E. Physical Plant Interviews scheduled
- F. Background Checks
- G. Tuition Waivers

IVPAA/P

- A. Deans and AVPs are preparing a list of budget priorities for their respective areas.
- B. Potential Louisiana secondary student requesting classes

VPSA

- A. Housing/dorm follow-up
- B. Default Management Services
 - Student Loan default rates
 - Slightly increased for 2014 cohort
 - Checking into services
- C. Enrollment Management Plan – moving from 1-year to 5-year plan

AVPA

AVPWCE

- A. Community Education
 - Charges
 - Duplication
 - Priorities
- B. Delta Regional Authority Application is now open

AVPASAS

- A. Lecture Series Partnership with Foundation
- B. Academic Faculty Rank
- C. Overload pay for Faculty with Doctorates

III. Grant Updates/Progress Reports

- A. Grant Development
 - 1. Culinary Arts – proposal draft prepared
 - 2. Wood products industry training – March 13th proposal presentation
 - 3. Title III – webinar this week
 - 4. NSF – conference call on Friday with Dean, faculty and mentor
 - 5. Other – Verizon – Dr. Yates (see below)

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez

CCRPP (College and Career Readiness Pilot Program) – Dr. Moore

IV. Announcements

President

Upcoming events/SouthArk on Tour (see tables next page) **Please send any upcoming events/edits to Susan.**

Campus Conversations

- East Campus
Thursday, March 8, 2018
10:45-11:45 a.m.
Center for Workforce Development, Room 121
- West Campus
Friday, March 9, 2018
8:30-9:30 a.m.
Library Auditorium

VPFA

IVPAA/P

- Training for the Faculty Evaluation Plan has begun.
- Deans and Directors are to present the first draft of the Academic Plans for their respective areas at this week's Deans and Directors' Meeting on Thursday.
- SouthArk has received a \$126,000 grant from Verizon to create and host a 3-week camp for area middle school students on our campus for 2018 and 2019.

VPSA

AVPA

AVPWCE

AVPASAS

**SouthArk Upcoming Events
Spring 2018**

Date	Description	Location	Time
Thursday, March 8	Campus Conversations	East Campus, Workforce Development, Room 121	10:45 a.m.
Friday, March 9	Campus Conversations	West Campus, Library Auditorium	8:30 a.m.
Monday, March 12	Spring Fling		
Thursday, March 15	Lectures Series - Olympia LePoint	El Dorado Conference Center	7:00 p.m.
Thursday, March 15	SouthArk Weldathon	TBD	
Tuesday, March 21	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Monday, March 19 - Friday, March 23	Spring Break for Students		
Friday, March 23	College Closed – Spring Break		
Wednesday, March 28	Foundation Board Meeting	WHT 231	Noon
Monday April 2 – Tuesday April 3	SouthArk Library Arts & Crafts Expo	Library	9 a.m.-4 p.m.
Thursday, April 5	PTK Induction Ceremony	Library Auditorium	7:00 p.m.
Thursday, April 12	Evening With the Stars	El Dorado Conference Center and The Griffin	6:30-8:30 p.m.
April 17-19	ACC Leadership Institute	El Dorado Conference Center	
Thursday, April 19	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
Wednesday, April 25	NSLS Induction	Library Auditorium	6-8:00 p.m.
Thursday, April 26	Foundation Annual Donor/Scholar Luncheon	El Dorado Conference Center	Noon
Thursday, May 3	Between the Lines	Library Auditorium	6:00 p.m.
Wednesday, May 9	Employee Recognition Brunch	El Dorado Conference Center	9:00 a.m.- 12:00 p.m.
Thursday, May 10	GLAMS		
Friday, May 11	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 15	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, May 23	Foundation Board Meeting	WHT 231	Noon
Thursday, May 24	Upward Bound Senior Recognition and Awards Ceremony	TBD	TBD

SouthArk on Tour			
Date	Day	Time	Location
March 7 th	Wednesday	6:00 PM	Beulah Grove Baptist Church 3090 Parnell Rd El Dorado, AR
March 17 th	Saturday	10:00 AM	Mt. Zion Baptist Church 1966 Mt. Zion Rd El Dorado, AR
March 28 th	Wednesday	6:00 PM	New Providence Baptist Church/Sweet Home B.C. 2931 Smackover Hwy El Dorado, AR 71730
April 4 th	Wednesday	6:30 PM	New Life Deliverance & Worship Center 8388 Junction City Hwy El Dorado, AR 71730
April 11 th	Wednesday	6:00 PM	New Mt. Union Baptist Church 431 N. Pine St Junction City, AR 71749
April 18 th	Wednesday	6:30 PM	Starlight Baptist Church 1406 Detroit Ave El Dorado, AR 71730
April 25 th	Wednesday	6:30 PM	First Saint James 523 Hawthorne El Dorado, AR 71730
May 2 nd	Wednesday	6:00 PM	Ebenezer Baptist Church/Batts Chapel 600 Ebenezer Rd Strong, AR