

**Cabinet Meeting – March 14, 2019**  
**Health Science Center Conference Room – 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		VP for Academic Affairs (VPAA/), Dr. Michael Murders
X		VP for Student Affairs (VPSA), Dr. Derek Moore
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Planning & Career Education (AVPPCE), Dr. Stephanie Tully-Dartez
X		Associate VP for Arts, Sciences, & Academic Support (AVPASAS), Dr. James Yates
X		Associate VP for Workforce & Advancement (AVPWA), Sherry Howard

**I. Action**

- A. Approval of Minutes – March 7, 2019 – [approved with minor edits](#)

President

VPAA

VPSA

- A. COA (Cost of Attendance) – [vote by email once comparison COA provided](#)

VPFA

- A. APM 2.25 – Tuition Waiver – [approved amended changes](#)

AVPASAS

AVPA

AVPPCE

AVPWA

**II. Discussion**

President

- A. Legislative updates  
 B. Productivity Funding  
 C. Information:
- Facilities utilization – building updates
    - Old tutoring area – possibly for counseling and DOJ next fall
    - Reassign offices for Upward Bound during classroom clean-up on 1<sup>st</sup> floor of TEC
    - DOJ program director to Tim Johnson’s office
    - Lillie Allen move to HSC, 2<sup>nd</sup> floor suite
- D. *Spirit of SouthArk* Award

VPAA

- A. Catalog Updates  
 B. Criminal Justice Program Review Update (June site visit/reviewer and August submission)  
 C. Postsecondary and Career Center opportunities – [waiting on decision from ACE](#)
- Culinary Arts
  - EMT

- D. Faculty Awards and Alumni Awards
- E. Working on becoming a CNA testing site
- F. Verizon Grant Camp – July 15-August 2

#### VPSA

- A. Summer registration – starts 3/18/2019; Fall registration 4/24/2019
- B. Recruitment event (parent focus) – targeting students scoring 18-24. April 11, 2019
- C. Financial Aid recertification- assigned a DOE representative
- D. Achieving the Dream/Student Holistic Supports update webinar today – faculty and staff involved
- E. Student Recognition nominations due (3/15) – Ceremony is April 18, 2019

#### VPFA

- A. HR Updates
- B. Facilities/Construction:
  - 1905 Thomas Administration Building – new substantially complete date - August 22<sup>nd</sup>; planning to replace stairs; elevator due in mid-May
  - McWilliams House Restoration – correcting electrical items, skunk under house
  - Heritage Plaza – Brown Engineering working with Roman Fountains
  - McGehee – Culinary – AC unit due to arrive and be installed next week
- C. Computer Life Cycle – Dr. Murders, Dr. Yates and Dr. Tully-Dartez are supposed to meet with Dr. Kirk to review next week.
- D. Risk Management
- E. TEC – need to replace roof
- F. Pump is out on chiller at TEC

#### AVPASA

#### AVPA

#### AVPPCE

#### AVPWA

- A. ACC Proposals

### **III. Grant Updates/Progress Reports**

- A. Grant Development
  1. NSF – Dr. Tully-Dartez – follow-up abstract due March 18<sup>th</sup>; no funding for Admin tasks; cutting travel; asked for better breakdown of contracts – if awarded, anticipate approximately \$250K
  2. EMA – Dr. Yates
  3. Harwood Grant (OSHA) – Sherry Howard
- B. **DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Tully-Dartez
- C. **ADHE FIT (Futures in Information Technology)** – Dr. Yates – competition held – announced next week
- D. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline** – Dr. Tully-Dartez
- E. **DOJ (Department of Justice) Consortium**– Dr. Moore – Coordinated Community Response Team (CCRT) met this week. – interviews after spring break
- F. **Verizon** - Dr. Yates – camp dates set for July 15-August 2
- G. **Delta Regional Authority (DRA)** – Dr. Tully-Dartez – waiting on drawings from architect.
- H. **Career Coach grant** due 4/5/19
- I. **ANCRC Grants** – McWilliams and Gym – presentation 1<sup>st</sup> Wed. in May; 2<sup>nd</sup> Wed. in May funding decisions; if awarded, grantee meeting 4<sup>th</sup> Wed. in May
- J. **Automotive/AR Motor Vehicle grant** – anticipate \$13,300

K. **Steele Case** – March 22<sup>nd</sup> to be announced

IV. **Announcements**

A. Student Recognition ceremony, April 18, 6:00 p.m. ECC

**Please review. Send any edits/additions to Susan Jordan.**

<b>SouthArk Upcoming Events</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
March 14, 2019	Weld-A-Thon	East Campus	8 a.m.-2 p.m.
March 19, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
March 18-22, 2019	Spring Break for Students		
March 22, 2019	Spring Break College Closed		
March 27, 2019	Foundation Board Meeting	WHT Room 231	Noon
April 1, 2019	SouthArk Library Arts & Crafts Expo	SouthArk Library	9 a.m.-4 p.m.
April 2, 2019	SouthArk Library Arts & Crafts Expo	SouthArk Library	9 a.m.-4 p.m.
April 3, 2019	EMA Media Day	Whitfield Atrium	8 a.m.-5 p.m.
April 4, 2019	PTK Induction Ceremony	Library Auditorium	6:00 p.m.
April 9, 2019	Poetry Reading <i>Between the Lines</i>	Boomtown Bistro	5:30-7:30 p.m.
April 13, 2019	Arts in April: Renaissance Faire	Library Area	1-5 p.m.
April 15, 2019	Arts in April: Faculty Showcase	Library Auditorium	6-8 p.m.
April 18, 2019	Student Recognition Ceremony	ECC Murphy Hall	6:00 p.m.
April 22, 2019	NSLS Induction	Library Auditorium	6:00 p.m.
April 22-26, 2019	Arts in April: Hitchcock Festival Monday: Rope Tuesday: To Catch a Thief Thursday: Marnie Friday: Frenzy	Library Auditorium	6-9 p.m.
April 23, 2019	Worker's Safety Conference	WFD	7:30 a.m-2:30 p.m.
April 27, 2019	Arts in April: Student Film Showcase	Library Auditorium	6-9 p.m.
May 8, 2019	GLAMS	West Campus	
May 9, 2019	Employee Recognition Program	ECC	10:30 a.m.
May 10, 2019	Commencement	ECC	7:00 p.m.
May 21, 2019	Board of Trustees Meeting	East Campus, WFD	3:45 p.m.
May 22, 2019	Foundation Board Meeting	WHT Room 231	Noon