

**Cabinet Meeting – February 19, 2020**  
**ADMN – Conference Room 307- 8:30 a.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

**I. Action**

A. Approval of Minutes – February 12, 2020 – Approved with minor edits.

President

VPAA

A. Concurrent Challenge and Costs – Academic changes - proposal for hourly rate on current cost will be sent out for feedback

VPSS

A. Climate Survey – Pending – Will be sent out to students  
 • All surveys will need to go through the Executive Cabinet for approval before being sent out

VPFA

AVPA

AVPIP/AS

**II. Discussion**

President

- A. Task Force 1 – Organizational Chart – Discussion of “Shared Governance Process”
- B. Department/Division Meeting Schedule – Will be put together – (calendar listing all Departments Meetings)
- C. McWilliams House
  - Grant deadline – First week of March
- D. Campus Map/Overlay – Updated version will be submitted
- E. Chasing Grants – Encouraging staff/faculty to search for Grant opportunities
- F. SouthArk Flags
  - Three flag poles at library-two flags – New SouthArk flag will be ordered
- G. Trip to Warren – Is on the agenda
  - Dusty Shepherd – new physical plant director – will also make the trip to Warren
- H. Social Media Strategies – Strategic placement of information (promotional information) should be sent to Heath Waldrop
- I. 2/26/20 – Cabinet Meeting – New time and place – (East Campus – 8:45 – 11:00 a.m.)
- J. NATEF Site Visit – East Campus

VPAA

- A. Commencement Speaker – May 14<sup>th</sup> - currently seeking individuals
- B. Spirit Award – Presented at Commencement

### VPSS

- A. Marketing (usage of digital signs) – Heath Waldrop will send out a reminder
- B. Program Enrollment meetings – Meetings are set
- C. Student Housing RFQ (Request for Qualification process) – Will be discussed with the Board of Trustees
- D. Athletics (end of the year banquet) – Friday, April 3<sup>rd</sup>

### VPFA

- A. HR Update – Reviewed and approved with minor edits
- B. Facilities/Grounds Update
  - Gym – Painting is completed
  - Welding – Roof is being replaced
- C. Budget Update – Tuition/Fees, Salary Requests – Being reviewed

### AVPA

- A. University Center – Will be moved to the WHT (Ben Whitfield Classroom Building)

### AVPIP/AS

- A. SSCH with concurrent break out - Reviewed

## **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Technical Training Institute scheduled for March 2-6, in Atlanta
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore
- I. **Upward Bound** – Dr. Moore –
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore
- L. **NDEP Grant Proposal** – Dr. Tully-Dartez

## **IV. Announcements**

- Latino Unidos Student Organization Interest Meeting – February 20<sup>th</sup> – 11:00 a.m. – Whitfield -108
- Men’s basketball game – February 20<sup>th</sup> – 7:00 p.m. vs. National Park College (Barton Gym)
- Beth Stewart, ADHE- will be on campus March 5<sup>th</sup>

Please see the following table and send additions/edits to Kathy.

**Please review the following, edit, add any additional upcoming events and send/return to Kathy.**

<b>SouthArk Upcoming Events Spring 2020</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
2/20/20	Healthy Heart Healthy You	ECC	11:00 a.m. – 1:00 p.m.
2/20/20	Delek-Lunch & Training Field Management Mtg.	ECC 3,4,5 ECC 1,2	12:00 – 5:00 p.m. 4:00 – 8:00 p.m.
2/22/20	Upward Bound Spring Academy	Library Auditorium	8:00 – 1:00 p.m.
2/22/20	Union County Animal Protection Society – Fur-Ball	ECC-MH	6:30 p.m. – 11:00 p.m.
4/8/20	PTK Induction Ceremony Dr. Bentley Wallace – Guest Speaker	Library Auditorium	6:00 p.m.