

**Cabinet Meeting – April 15, 2020**  
**Tele-Conference 8:30 a.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

**I. Action**

A. Approval of Minutes – April 8, 2020 - Approved

President

VPAA

VPSS

VPFA

A. Bistro Bucks – Will be refunded to students - Approved

AVPA

AVPIP/AS

**II. Discussion**

President

- A. Commencement – Several options are being considered
- B. Faculty and Staff Recognition – Being discussed
- C. CARES Act – Student Support – Has been received – (guidelines are being reviewed)
- D. Succession Planning – Being developed
- E. GradCast Demo – Uses data to track student success (Demo has been reviewed)
- F. Enrollment and Admissions Tracking – Being processed and will be sent out
- G. Faculty Evaluations – Will continue as usual
- H. SACC-All Emails- Guidelines being discussed
- I. Summer Camps – Camps have been postponed
- J. Laptop Loaners – Guidelines have been issued to Faculty

VPAA

- A. Placement Plan – Multiple Measures – Are being reviewed
- B. OSD Budget Update Meeting – Being discussed

VPSS

- A. Summer/Fall recruitment activities – A Virtual meeting was held on April 15<sup>th</sup> with the Marketing Department
- B. National Student Clearinghouse Update – The Report of Data is being updated

### VPFA

- A. HR Update – An offer for the position of Controller has been made
- B. Facility Update
  - ADMN Building – Flynnco is making final repairs to the building this week
  - Welding Building
  - Arboretum- A tree fell on the fence (repairs will be made)
- C. Budget Update – Being discussed
  - Bucket Breakouts
  - Timeline for Approval – Being discussed

### AVPA

- A. Campus Cameras – Cameras have been updated/replaced

### AVPIP/AS

- A. HLC Notification – E-mail was sent out on March 10<sup>th</sup> (now on a rolling update)
- B. Shared Governance Continuation – Councils are meeting (Stephanie Dartez will be setting up meetings in TEAMS)
- C. Lead Class – Next class will be April 28<sup>th</sup> (virtual meeting)

## **III. Grant Updates/Progress Reports**

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Planning Virtual Meeting of Coordinated Community Response Team
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – Early College – Conducting Virtual Workshops for students; revising forms to add electronic signature option
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – On target to meet attainment goals
- I. **Upward Bound** – Dr. Moore – Reviewing Virtual Graduation Ceremony options and planning Summer Academy
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Reviewing applications for Career Coach position

## **IV. Announcements**

Please see the following table and send additions/edits to Kathy.

**Please review the following, edit, add any additional upcoming events and send/return to Kathy.**

<b>SouthArk Upcoming Events Spring 2020</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>