

Cabinet Meeting – June 17, 2020
Tele-Conference 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – June 10, 2020 - Approved

President

VPAA

A. Immediate Camera Purchases – Approved (for requisition)

VPSS

VPFA

AVPA

AVPIP/AS

II. Discussion

President

A. Academic Master Planning Debrief – Feedback was discussed by Cabinet

B. Facilities Master Planning Prompts Discussion – Prompts discussed:

- Opening the Campus
- SouthArk 30 Acres
- Deferred Maintenance
- CT Building Updates/Repairs
- Appearance/Function of Buildings (green space)
- McWilliams House
- If you could re-design your classroom

C. Solar Project Update – Plans are moving forward

D. Board Retreat Planning – Plans are being made (July)

E. Automated Phone System – The prompts are being updated

VPAA

A. Catalog Update – Updates/Edits are almost completed

B. Update on Exceptions – (Students on Campus) – Data was shared with Cabinet, forms have been distributed

C. Return to Campus – Safety guidelines are being discussed

VPSS

A. Enrollment Update - Data was shared with Cabinet (Summer Registration)

B. Cohort Registration – Being discussed

- C. “In-Person” Student Services – Entry Points for students/visitors for the ECC are being discussed
- D. Advising (location) – Break-Out Rooms being discussed (less confined space)

VPFA

- A. HR Update – Available/Open positions were shared with the Cabinet
- B. Facility Update
- C. CARES Student Payment – Summer Processing is being discussed
- D. CARES Institutional Funding – Major purchases needed are being discussed
- E. State Funds for PPE – Being discussed

AVPA

- A. Laptops – Twelve (12) laptops have been issued to the library

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Advertising for Sexual Violence Victims Advocate position
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Early College/Career Coach grant** – Dr. Moore – Awaiting final review from state on the Career Coach Grant Application
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Purchasing 10 additional laptops for participant usage
- I. **Upward Bound** – Dr. Moore – Provided DOE with status of summer activities since COVID-19 pandemic
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Success Coach will start June 8th; Lakeside School District has resumed meeting at the building

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time