

Cabinet Meeting – June 24, 2020
Tele-Conference 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – June 17, 2020 - Approved

President

VPAA

VPSS

VPFA

AVPA

AVPIP/AS

II. Discussion

President

- A. Board Retreat Prep – The preparation meeting will be held on Friday, June 26th
- B. New slogan suggestion from Board Member – “An Outcome with an Income” – suggestion from Dr. Kermit Parks
- C. July Remote Work – Being discussed

VPAA

- A. Concerns with Returning in Fall – Working with Deans/Faculty to facilitate plans
- B. Update on Concurrent MOU’s – MOU’s are being updated for reviews/signatures
- C. Catalog – Final reviews are being done

VPSS

- A. Marketing campaigns – June Facebook campaign data was shared with Cabinet, and approximately 500 letters have been mailed to graduating seniors (Union County)
- B. Enrollment Update – Data was shared with the Cabinet
- C. Registration Training – Meetings will be held with the Health Science Department on the training of how to register students into Jenzabar (Ms. Jayna Winiecki)
- D. Advising (ECC & East) – By appointments only and dedicated spaces for advising is now in place
- E. Athletics – Safety protocol for gym usage is being reviewed
- F. Early College/Career Coach (additional performance measure reviews for new grant) – High School counselors are being contacted for information
- G. DOJ (planning for interviews for advocate position) – There are two candidates for this position

VPFA

- A. HR Updates –
- B. Facilities/Grounds Updates – Terminix will be giving advice on how to safely rid the honey bees (located in the over-hang on the east side entry/exit of the Administration Building)
- C. CARES Institutional Spending and remaining priorities – A Pre-Cares list of expenditures was shared with the Cabinet

AVPA

- A. Shared Drive Issues – Microsoft had to perform updates which slowed down the “U” drive, but everything is now back up and running properly (No Data Loss)

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Advertising for Sexual Violence Victims Advocate position – There are two candidates for this po
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Early College/Career Coach grant** – Dr. Moore – Awaiting final review from state on the Career Coach Grant Application
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore – Purchasing 10 additional laptops for participant usage
- I. **Upward Bound** – Dr. Moore – Provided DOE with status of summer activities since COVID-19 pandemic
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Success Coach will start June 8th; Lakeside School District has resumed meeting at the building

IV. Announcements

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time