

Cabinet Meeting – February 17, 2021
TEAM Meeting - 9:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (IVPAA), Interim-Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – February 3, 2021 - Approved

President

IVPAA

A. English I to English Fundamentals (Course Recommendation: ENGL 0103) - Approved

B. Nominating Committee Recommendations from February 5, 2021 Meeting - Approved

VPSS

VPFA

AVPA

AVPIP/AS

II. Discussion

President

A. Administration Building – An update was given on the minor water damage in the building (inclement weather the week of 2/15/21)

IVPAA

A. Calendar – The two-year Academic Calendar is being processed

VPSS

A. Laptops – The Cabinet discussed the availability of laptops for Faculty, Staff, and Students

B. Transfer Center Location – The Whitfield Building is being considered for a Transfer Center Location

C. Student Center – The changing of the purpose of the Grant for the Student Center was discussed (the McWilliams House is being considered for a temporary Student Center)

D. Athletics – A few games are being rescheduled due to variety of reasons

VPFA

A. HR Update – Data on available/open position was discussed by the Cabinet (a complete listing is on the web)

B. Facilities Update – The Cabinet discussed replacing the water fountains in all buildings

C. CARES Act – The Cabinet discussed priority spending of the funds

AVPA

AVPIP/AS

- A. PII (Personal Identity Information) – Updates were shared with the Cabinet

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Initiated Climate Survey for students
- D. **Verizon** – Dr. Tully-Dartez
- E. **Verizon Food Pantry Grant** – Dr. Moore – Held student food distribution on February 3rd and 4th
- F. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- G. **Early College/Career Coach grant** – Dr. Moore – Coordinating workflow for students moved temporarily to virtual instruction
- H. **Mentor-Links Grant** – Dr. Tully-Dartez
- I. **Career Pathways** – Dr. Moore – Conducting Faculty Outreach to assist with student recruitment
- J. **Upward Bound** – Dr. Moore – Discussing alternative delivery methods for Saturday Academy
- K. **NSF Grant** – Dr. Tully-Dartez -
- L. **JAG (Jobs for America's Graduates)** – Dr. Moore – Student recruitment activities underway
- M. **Perkins** – Dr. Moore – Outreach to program directors for career services prep for upcoming graduates

IV. Announcements

- Starting in November, Career Services functions will be held on Thursday's in the Learning Center (ADMN – 109C)