

Cabinet Meeting – December 15, 2021
Admn. Board Room #309 – 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
X		VP for Student Services (VPSS), Dr. Derek Moore
		VP for Finance & Administration (VPFA) – Vacant
X		Associate VP for Finance (AVPF), Mr. John Baine
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Ann Southall

I. Action

A. Approval of Minutes – December 1, 2021- Approved with minor edits

President

VPAA

VPSS

VPFA

AVPF

AVPA

SHARED GOVERNANCE

II. Discussion

President

A. Budget – Ann Southall reviewed data with the Cabinet

B. Be Pro Be Proud - is an initiative led by the Associated Industries of Arkansas that is spearheading the movement to bring a new generation of pride, progress, and professionals to the workforce. SouthArk is partnering with Be Pro Be Proud for a three year period.

C. Graduation Review:

- more restrictions may be enforced going forward
- the use of two photographers worked better
- the break-out rooms will be opened for tomorrow’s graduation
- message will be sent out informing students/guest not to park at Brookshires, Dr. Moore will also announce this at the beginning of tomorrow’s graduation

D. Pick-a-day – working with the neighborhood to help clean things up as a service learning tool
 (ideas for service learning are to be discussed at next meeting)

VPAA

A. Lost Revenue – data was shared/reviewed by the Cabinet

B. Budget SSCH – data was presented and reviewed by the Cabinet

C. Convocation Updates:

- the schedule was shared/reviewed
- speeches were approved (two students)
- breakout sessions (coffee, water, juice, and packaged muffins)

VPSS

- A. Student Housing Feasibility Study – the next meeting with SCION is January 5th
- B. Advising / Enrollment – staff is continuing to advise and meet with students
- C. Athletics – prepping for the spring term (have lost some students due to GPA)
- D. Bus DOT Requirements – required forms have been submitted

VPFA

- A. HR Updates – available/open positions were shared (a complete listing is on the web)
- B. Facilities Updates
 - Class Room Building & McGee Building – recycling is almost complete

AVPF

- A. Updates:
 - working with Jay Jones, CPA, on finances and organization
 - working with the Business Department on spring vs fall numbers

AVPA

- A. Lost Keys – the process/policy is being reviewed

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **DOJ (Department of Justice) Consortium**– Dr. Moore – Grant ended September 30th; Processes in place to continue related activities with support from various campus departments
- C. **Verizon** – Dr. Tully-Dartez
- D. **Verizon Food Pantry Grant** – Dr. Moore
- E. **Early College/Career Coach grant** – Dr. Moore – Discussing communications flow with EHS staff & SouthArk Career Coaches
- F. **Mentor-Links Grant** – Dr. Tully-Dartez
- G. **Career Pathways** – Dr. Moore – Distributing EdPays student stipends for eligible participants (\$100)
- H. **Upward Bound** – Dr. Moore – Working on RFP response for new UB Grant
- I. **NSF Grant** – Dr. Tully-Dartez -
- J. **JAG (Jobs for America’s Graduates)** – Dr. Moore
- K. **Perkins** – Dr. Moore – Planning for upcoming program review

IV. Announcements: