

Cabinet Meeting – August 16, 2022
TEAMS – 9:00 a.m. – 10:00 a.m.

Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Stephanie Tully-Dartez
		VP for Student Services (VPSS), Vacant
X		VP for Finance & Administration (VPFA), Mr. Michael Armstrong
X		Associate VP for Finance (AVPF), Mr. John Baine
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
		Guest:

I. Action

A. Approval of Minutes – August 2, 2022 - Approved

President

VPAA

VPFA

AVPF

AVPA

SHARED GOVERNANCE

II. Discussion

President

A. Enrollment

- drop list reviewed by Cabinet (73 students)

VPAA

VPFA

A. HR Updates

- Open Positions – reviewed by the Cabinet

B. Facilities Updates

C. Herring Bank Data Spreadsheet (continuation of discussion)

- payment plans
- third party process

D. Auditors

- exit interview in September

AVPF

A. Update

- FY 22 Reporting - Being closed out

AVPA

A. Update

- Life cycle of computers being completed

III. Grant Updates/Progress Reports

A. Grant Development

B. **Verizon** – Dr. Tully-Dartez

C. **Verizon Foundation (Stars Market Food Pantry)** –

D. **Early College/Career Coach grant** –

E. **Mentor-Links Grant** – Dr. Tully-Dartez

F. **Career Pathways** –

G. **Upward Bound** –

H. **NSF Grant** – Dr. Tully-Dartez

I. **JAG (Jobs for America’s Graduates)** –

J. **Perkins** –

IV. Announcements:

- Outdoor Expo – Saturday, September 10, 2022
- Convocation – Wednesday, August 17, 2022