

Planning Council
Friday, April 24, 2015 10:45 a.m.
Administration Building Board Room
Minutes

Meeting called to order at 10:48 a.m.

Present: Dr. Stephanie Tully-Dartez, Dr. Barbara Jones, Dr. Mickey Best, Bruce Hankins, Dr. Michael Chikeleze, Dr. Jim Bullock, Denise Robledo, Cynthia Reyna, Casey Martin, Francis Kuykendall, Phil Ballard, Art Brown, Dean Inman, Dr. John Spencer, Dr. Tim Kirk, Susan Spicher, Christy Wilson, Roslyn Turner
Guests: Jennifer Baine

I. Approval of the February 27, 2015 Meeting Minutes – Ballard/Wilson - Approved

II. **Proposals**

- *Academic Affairs:*
- *Student Affairs:*
- *Administrative Affairs:*

III. **Announcements**

- *Academic Affairs:*
 1. Credit for prior learning – being formalized for the APM.
 2. College-wide Student Learner Outcomes –
 - Training to be held in April, May, June, July, and August.
 - Can see the color coded chart on the U: drive.
 3. Denise Robledo presented the combined Faculty Professional Development Committee and the Staff Professional Development Committee now known as the Professional Development Committee.
 - Membership will be: Human Resources Director, Corporate and Community Education Coordinator, 1 Faculty Member – Health and Natural Sciences, 1 Faculty Member – Liberal Arts, 1 Faculty Member – Business and Technology, 1 Faculty Member – Career and Technical, 1 Faculty at large, 1 Professional Staff member, 1 Classified Staff member, and Ex-Officio – CASO.
 - Proposed to report to the Administrative Affairs Committee. Dr. Best to bring before Cabinet on Monday.
 4. Genevieve White has resigned from Chair of the Professional Development Committee to be effective Fall 2015.
- *Student Affairs:*
 1. Dr. Spencer presented the name and functions change for the Recruitment, Retention, and Student Success Committee.
 - Taking recruitment out; Pre-College Education Committee takes care of recruitment.
 - Membership will be: Director of Testing and Learning Center, Liberal Arts Division representative, Business & Technology Division representative, Health & Natural Sciences Division representative, Career & Technical Education Division representative, Director of Student Advising Coaches, Director of Financial Aid, Director of Distance Learning, Accommodative Learning Specialist, Director of Career Pathways, Director of Student Success Services, Vice President for Student Services, and Dean of Enrollment Services.
 - Casey Martin to serve as Chair.
 - Bruce Hankins would like to add an additional Business Office representative.
 - Sending back to Student Affairs committee to change membership and to fill out APM form for Dr. Bullock to bring before Cabinet.

- *Administrative Affairs:*
 1. Dr. Kirk presented the Payroll Certification changes for Jenzabar that are coming up.
 - Much discussion on this topic. Concerns of efficiency and repeat work were brought up by several staff and faculty members.

Motion to extend the meeting by 15 minutes. Kirk/Robledo – Approved

- Motion made to create an Ad-hoc committee needed to meet to continue discussion and review all leave policies and documentation. Chikeleze/Inman – Approved
- 2. Christy Wilson presented the Proposal for a South Arkansas Community College Leadership Academy.
 - The Academy will run nine months, with one session per month beginning in September.
 - Will have 8 participants which will be required to submit an application to the Cabinet. Cabinet will select the participants from the applications.

IV. Discussion

V. Additional Announcements/Discussion

- Motion for next meeting to be Friday, May 22, 2015. Inman/Robledo - Approved

VI. Adjournment –

- Motion to adjourn 11:59 a.m. – Spencer/Wilson – Approved