

**South Arkansas Community College
Board of Trustees Meeting
ADM Board Room - 309
May 17, 2022 3:45 p.m.**

Minutes

Trustees Present: Steve Cousins-Chair, Crystal Yeager-Secretary, Jose Covas, Melissa Jerry

Absent: Gary Griffis-Vice Chair, Kerri Brown, Courtney Crotty, Wayne Gibson

SouthArk Staff Present: Dr. Bentley Wallace, Dr. Stephanie Tully-Dartez, Michael Armstrong, Dr. Tim Kirk, John Baine, Kathy Modica, Ray Winiecki, Tim Johnson, Justin Geurin, Cynthia Reyna, Christy Wilson, Heath Waldrop

I. Call to Order – Mr. Steve Cousins, Chair, called the meeting to order at 3:46 p.m.

II. Recognitions and Awards – Dr. Bentley Wallace recognized the following SouthArk awards:

- **2022 Skills USA State Competition Winners**

Automotive Service Technology / College Postsecondary:

Diego Roman – First Place

Daniela Arellano – Second Place

Extemporaneous Speaking / College Postsecondary:

Olivia Creager – First Place

Health Occupations Professional Portfolio / High School:

Aleyah Golden – Second Place

Jillian Gorman – Third Place

Crime Scene Investigation / College Postsecondary:

Tanner Barnett, Savannah Belt, Tori Cruse, Breara Howell – First Place Winners

Crime Scene Investigation / High School:

Kinsley Dumas, Josephine Gallipeaux, Kadedra Henry – First Place Winners

Pipe Welding / College Postsecondary:

Russell Pridgen – First Place

Evan Pietranski - Second Place

Tyler Sexton – Third Place

Pipe Welding / High School:

Tyler Sharpe – Second Place

Dalton Fleetwood – Third Place

- **2022 Phi Theta Kappa Inductees**

Marzella Banks

Carla Coleman

Molly Coleman

Olivia Creager

Lindsey Downs

Laura Ebey

Maria Flores

Keisha Hardiman

Christel Heath

Latosha Page

Lexi Pyle

Lauren Ranieri

John Ratliff Jr.

Emily Rhame

Melissa Robertson

Ashley Rodgers

Chantry Ross

Carisa Salinas

LaToya Holmes
Holly Hulet
Jennah Martin
Addison McMeil

Sandra Shanks
Joaquin Valadez
Cheryl West
Audriana Williams
Chadwick Yeldell

- **2022 Phi Beta Lambda (PBL) State Conference Winners**

James Goode	Client Services	First Place
James Goode	Retail Management	Third Place
Mara Neal	Job Interview	First Place
Joseph Myers	Computer Concepts	Second Place
Jennifer Silvers	Help Desk	First Place

2022 SOUTHARK'S EMPLOYEE RECOGNITION / AWARDS

- **SouthArk Outstanding Employees**

Outstanding Classified Employee
Outstanding Professional Employee

Kim Britt
Thomas (TC) Brasher

- **SouthArk Outstanding Faculty**

Career and Technical Education
Health Sciences
Arts & Science

Garrett Trussell
Genevieve White
Roslyn Turner

- **Southark Overall Outstanding Faculty Member of the Year for 2021-2022**

Roslyn Turner

- **G. Thomas Baumgardner Students' Choice Award 2022**

Jennifer Baine

- **SouthArk's Leadership Development Program**

Barry Bagwell
John Baine
Thomas (TC) Brasher
Benjamin Cagle
Brandi Cotterman

David Fout
Caroline Hammond
Tim Johnson
Dr. Cassandra Tavorn
Ray Winiecki

- **Five (5) Year Career Service Recognition**

Christy Cottrell
William (Bill) Fowler
Brandy Mendoza
Philip Shackelford
BriAnne Ruiz

Mary Kate Sumner
James Virden
Cleanthia Willis
James Yates

- **Ten (10) Year Career Service Recognition**

Dave Carty
Corina Hammonds
Vernita Morgan
Susan Spicher

- **Fifteen (15) Year Career Service Recognition**

Katherine Dibenedetto
Mandi Haynes

Dr. Tim Kirk
Kathy Reaves

- **Twenty (20) Year Career Service Recognition**

Daphane Schultz

- **Retirees Recognition**

Mike Roberts
Pamela Teague

Dr. Susanne Wache
Nancy Whitmore

III. Approval of Regular Meeting Minutes – March 29, 2022 – Jerry/Covas. **Board Approved.**

IV. Approval of Consent Agenda – Mr. Cousins asked if any items needed to be moved from the Consent Agenda to the Regular Agenda Items for discussion/comments/questions. Mr. Cousins requested for Item C – Validation of Mission Statement, and Item G – Approval of Annual Operating Budget, to be moved from the Consent Agenda to the Regular Agenda for discussion. Covas/Jerry. **Board Approved the Consent Agenda.**

A. Personnel Report

SouthArk new employees:

Chelsey Turner	Instructional Design Coordinator	03/21/2022
Cameron Robinson	Men's Head Basketball Coach	07/01/2022

SouthArk promotions/transfers/organizational changes:

Benjamin Walsh	Adult Ed Coordinator to Snap E&T Coordinator	05/01/2022
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SouthArk resignations/retirements/terminations:

BreAnna Ryder	Practical Nursing Instructor- Warren	04/08/2022
Pamela Teague	Health Science Technology Instructor	06/30/2022
Susanne Wache	Professor, Biology	06/30/2022
Nancy Whitmore	Professor, Biology, Health & PE	06/30/2022

B. Monitoring Reports

Policy # 4 – Financial Planning/Budgeting
Policy # 5 – Financial Condition and Activities
Policy # 7 – Asset Protection
Policy # 8 – Compensation and Benefits
Policy # 23 ENDS 4 – Campus Culture
Policy # 23 ENDS 1 – Mission Statement

C. Validate Mission Statement - Covas/Yeager. **Board Approved.**

D. Approval of Provisional Positions

E. Approval of 2022 – 2023 Holiday and Vacation Schedule

F. Notification of Update Administrative Procedures Manual (APM)

G. Approval of Annual Operating Budget

V. Board Committee Reports

A. Real Estate/Facilities Committee – Ms. Kerri Brown – In the absence of Ms. Kerri Brown, Dr. Bentley Wallace reported that the committee met on Friday, May 13, 2022. Dr. Wallace presented the committee's recommendation to approve the agenda item as presented:

1. SouthArk Library

- The renaming of the SouthArk Library in honor of the Mahony family

- The Mahony family has been major supporters of SouthArk, and has made many significant contributions to SouthArk over an extended period.
- The Mahony family agrees with the renaming of the SouthArk Library in their honor
Board Approved.

B. Personnel/Planning Committee – Mr. Gary Griffis – In the absence of Mr. Gary Griffis, Dr. Bentley Wallace gave the update on the Personnel/Planning Committee. Upon the next confirmed meeting, the Committee will bring forth to the full Board the recommended items for approval:

- 2022-2027 Strategic Plan as presented
- ACCT 3rd Party Presidential Evaluation as presented

No Action required

C. Budget Finance Committee – Ms. Melissa Jerry, chair, reported that the committee met on the following dates:

Tuesday, May 3, 2022 – Ms. Jerry reported that the committee met, and the proposed FY '23 Budget as presented was not in complete balance. The committee recommended the gathering of additional information regarding ARPA funds before approving to submit the proposed FY '23 Budget as presented.
(The Committee to meet again on Tuesday, May 17, 2022 at 3:00 p.m.)

Tuesday, May 17, 2022 - Ms. Jerry reported that the committee met again. Ms. Jerry presented the committee's recommendation to approve the following:

1. FY '23 Budget

- Additional information presented reporting the received ARPA funds which can be used as needed by SouthArk
- The proposed FY '23 Budget as presented with being in complete balance with the use of ARPA funds

The committee agreed to submit the proposed FY '23 Budget as presented for approval.

Discussion

Due to the absence of a quorum of the Board of Trustees, the Board could not approve the proposed FY '23 Budget. The Board is to meet later in the week to ratify all Board Business Agenda Items.

(Kathy Modica is to send out a poll for a meeting date and time for the Board to ratify all of the Board Business Agenda Items)

D. Policy Governance Committee – Mr. Steve Cousins - None

VI. Chair's Report – Mr. Steve Cousins

- A. Board Process and Performance Monitoring – Mr. Cousins stated that the Board has been meeting efficiently without issues or concerns.
- B. Board Evaluation of own Performance Reviewed – The Board's Performance Evaluation Survey was reviewed. The Survey presented satisfactory results.
- C. Presidential Contract Review
- D. Presidential Evaluation
- E. Graduation – Mr. Cousins stated that the Spring 2022 Graduation went very well, and that the student speakers delivered excellent speeches.
- F. Budget Presentation

VII. Financial Services Report – Mr. Michael Armstrong

A. March Monthly Statements

March 2022 highlights included total unrestricted revenue of \$11,456,547, which is 80.47% of the total budget of \$14,235,550. Total unrestricted expenses of \$9,126,128, which is 64.11% of the total budget of \$14,235,550. Total revenues over expenditures at March 31, 2022 were \$2,330,419. Total cash and investments at March 31, 2022, were \$9,129,611.48.

B. April Monthly Statements

April 2022 highlights included total unrestricted revenue of \$12,712,545, which is 88.91% of the total budget of 14,297,979. Total unrestricted expenses of \$10,038,134, which is 70.21% of the total budget of \$14,297,979. Total revenues over expenditures at April 30, 2022 were \$2,674,410. Total cash and investments at April 30, 2022, were \$9,330,586.57.

VIII. President's Report – Dr. Bentley Wallace

A. Administrative Reports – Included in the Board Packet

B. President's Updates

1. Forestry Program – SouthArk has received funding from the State to launch a new Forestry Program. Also, the Mahony family has designated funds for a new endowed scholarship in their name for this program.
2. Medium and Heavy Truck Training Program - (Diesel Tech) – With funding from the State, SouthArk is to launch a new Transportation Technology Center on the East Campus. The Industrial Tech Building is to be remodeled/renovated to accommodate the new Medium and Heavy Truck Training Program.
3. NISOD /Award – SouthArk has been selected as a “2022 Most Promising Places to Work in Community Colleges” (MPPWCC) Award Winner. The NISOD Award is being awarded to SouthArk as being the best-in-class student and staff recruitment and retention practices, inclusive learning and working environments, and meaningful community service and engagement opportunities. Dr. Bentley Wallace is to accept the NISOD Award on May 31st in Austin, TX.
4. McWilliams House (Student Center) Update – The additional outdoor space is coming together and will be an excellent area for outdoor classes and entertainment, stated Dr. Wallace.
5. eSports – SouthArk is moving quickly towards the launch of eSports. SouthArk has the opportunity to partner with the Murphy Arts District (MAD) to hold a large regional eSports competition this fall.
6. Project Management System – SouthArk will be looking into developing a more sophisticated system for tracking large projects and managing timelines and deadlines. Currently, SouthArk has at least 23 large projects open.
7. Dr. Derek Moore (VPSS) – Dr. Moore will be leaving SouthArk at the end of June to accept the presidency in New Mexico. (organizational restructuring will be occurring in the Student Services Department)
8. Occupational Therapy Assistant Program (OTA) – The SouthArk OTA program is officially closed as is no longer a program at SouthArk.
9. Legislative Audit – The auditors will be on campus next Monday and are to be stationed at SouthArk for a couple of months.
10. Open Board Seat – Mr. David Fox, CEO of the Medical Center of South Arkansas, has applied for the “Open Board Seat” at SouthArk.
11. Men's Basketball Coach – Mr. Cameron Robinson has been hired as the new men's basketball coach.
12. El Dorado Conference Center (ECC) - Marketing – Ms. Caroline Callaway has been hired as the head of marketing for the ECC.

IX. Executive Session (if required)

X. Announcements/Upcoming Events

XI. Adjournment – 4:22 p.m.

Ms. Crystal Yeager, Secretary

Action Item Requests – from the March 29, 2022 Board Meeting

1. A poll for the proposed dates for the July 2022 Board Retreat to be sent to the Board.
2. Dr. Bentley Wallace to contact Colleen Allen (ACCT), for directions/steps on the process of the 3rd Party Presidential Evaluation.

Follow-Up to Action Item Requests – from the March 29, 2022 Board Meeting

1. The poll for the proposed dates for the July 2022 Board Retreat was sent on Tuesday, April 26, 2022.
2. Ms. Colleen Allen (ACCT), was contacted on April 11, 2022, for directions/steps on the process of the 3rd Party Presidential Evaluation for Dr. Bentley Wallace.

Action Item Request – from the May 17, 2022 Board Meeting

1. Kathy Modica is to send out a poll for a meeting date and time for the Board to ratify all Board Business Agenda Items

Follow-Up to Action Request – from the May 17, 2022 Board Meeting

1. The poll for a meeting date and time for the Board to ratify all Board Business Agenda Items was sent on Tuesday, May 17, 2022, at 4:36 p.m.
2. The Board met on Friday, May 20, 2022, and ratified all of the Board Business Agenda Items as presented:
 - Approval of Regular Meeting Minutes (3/29/22)
 - Approval of Consent Agenda (excluding items C and G)
 - Validation of SouthArk's Mission Statement
 - Recommendation from the Real Estate/Facilities Committee (Renaming of SouthArk Library)
 - Recommendation from Budget/Finance Committee (FY '23 Operating Budget)