

Planning Council

MEETING MINUTES

Date: Friday, February 22, 2019

Time: 10:47 a.m.

Place: WHT 231

I. Call to order

Dr. Stephanie Tully-Dartez called to order the regular meeting of the Planning Council at 10:47 a.m. on Friday, February 22, 2019 in the Whitfield 231.

II. Roll Call

The following council members were present: Dr. Ken Bridges, Dr. Sterling Claypoole, Keith Everett, Caroline Hammond, Jonathan Harbour, Mandi Haynes, Sherry Howard, Dean Inman, Ted James, Dr. Tim Kirk, Dr. Carolyn Langston, Dr. Cindy Meyer, Dr. Michael Murders, Kathy Reaves, Veronda Tatum, Karsten Tidwell, Carey Tucker, Dr. Stephanie Tully-Dartez, Vanessa Williams, Ray Winiecki, and Dr. James Yates.

The following council members were excused: Dr. Barbara Jones, Casey Martin, Dr. Derek Moore, Vernita Morgan, Philip Shackelford, and Cynthia Reyna.

The following guests attended the meeting: Benjamin Cagle, Charley Hankins, Teresa Hampton, Michele Hildreth, Jayna Winiecki, and Mary Kate Sumner – Recorder.

III. Approval of minutes from previous meetings

Dr. Sterling Claypoole made a motion to approve the minutes of the council meeting held on Friday, January 25, 2019. Karsten Tidwell seconded the motion. The minutes were approved as written.

IV. Cabinet Updates

- a. The following items were brought to cabinet as Action items and are still being reviewed and discussed:
 - i. SouthArk Student Clubs and Organizations Policies and Procedures Manual.
 - ii. Student Code of Conduct
- b. The following items were brought to cabinet as Discussion items and were endorsed:
 - i. Process Technology Prerequisites change – add MATH 1073 Technical Mathematics as an alternative math prerequisite to CHEM 1014/L College Chemistry Principles 1/Lab.
 - ii. Criminal Justice Program/Plan of Study – add the following CJ courses to the Plan of Study to more accurately reflect the requirements for an AAS Degree and to be in proper alignment with ADHE.
(Deleted some general education courses to meet the concentrations for ADHE (2 HISTs and 2 PSYCs and 1 SOCI))
 1. CRJU 2503: Criminology
 2. CRJU 2523: Introduction to Corrections
 3. CRJU 2543: Juvenile Rehabilitation and Corrections
 4. CRJU 2513: Juvenile Justice
 5. CRJU 2533: Community-Based Corrections
 - iii. General Technology Degree Plan– add the Culinary Technical Certificate as a tract in the General Technology Associate of Applied Science Degree.
 - iv. Course Name change of Quantitative Literacy to Mathematical Reasoning (MATH 1113) 1. Purpose of Name Change – To improve enrollment for the Quantitative Literacy course. Feedback from

current math student as well as Student Services state that the name is intimidating/confusing. Another Arkansas college saw increased enrollment when the name of QL was changed. MATH 1113 is listed on the ACTS website as Quantitative Literacy/Mathematical Reasoning.

V. Actions

- a. Academic Affairs – *Dr. Sterling Claypoole*
 - i. No report.
- b. Student Affairs – *Kathy Reaves*
 - i. No report.
- c. Administrative Affairs – *Charley Hankins*

<ol style="list-style-type: none"> i. APM 5.33b Data Management, Use and Protection ii. APM 2.25 Tuition Waiver 	<table border="0"> <tr> <td style="text-align: right;">Send Forward to Cabinet</td> <td style="text-align: left;">Send Back to Committee</td> </tr> <tr> <td style="text-align: right;">Send Forward to Cabinet</td> <td style="text-align: left;">Send Back to Committee</td> </tr> </table>	Send Forward to Cabinet	Send Back to Committee	Send Forward to Cabinet	Send Back to Committee
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Comments about APM 2.25:

Please correct “South Arkansas University –Tech” to “Southern Arkansas University – Tech.”
Student Affairs asked if their request of the following had been considered: If a community education class is met (minimum paying students needed, etc) before SouthArk employees request to attend the class, then could SouthArk employees use a waiver? As part of a benefit. Mr. Carey Tucker said that the Administrative Affairs Council considered the request, and they decided to keep the wording the same “Waivers will not apply to non-credit classes unless required by supervisor for job-related duties at the College.”

Both items from Administrative Affairs, were went forward to Cabinet.

II. Discussions

- a. Academic Affairs – *Dr. Sterling Claypoole*
 - i. No Report.
- b. Student Affairs – *Kathy Reaves*
 - i. No Report. Did not meet in December 2018 or January 2019.
- c. Administrative Affairs – *Philip Shackelford*
 - i. No Report.

III. Announcements

- a. Academic Affairs – *Dr. Sterling Claypoole*
 - i. Next regular Academic Affairs Council meeting on Friday, March 1st, 2019, at 10:45 a.m. in Whitfield 231.
 - ii. Show & Tech Day 2019 – March 9th
 - iii. Literary Festival – March 9th
- b. Student Affairs – *Kathy Reaves*
 - i. Spring Fling – March 12
 - ii. Student Recognition Ceremony – April 18
 - iii. Spring Commencement – May 10
- c. Administrative Affairs – *Charley Hankins*
 - i. No Report.
- d. Nominating Committee- *Vernita Morgan*
 - i. The Nominating Committee met on February 13, 2019 and were asked to fill 14 spots on the committees. Nominations were sent to Cabinet.

e. Planning Council Members

- i. March's Planning Council Meeting will be on March 29, 2019. This was moved due to Spring Break.
- ii. Spring Fling – March 12
- iii. South Arkansas Literary Festival – 3/9
- iv. Weldathon – East Campus – 3/14

f. Guests

VI. Comments

VII. Adjournment

A motion to adjourn was made by Ted James, and seconded by Keith Everett. The meeting was adjourned at 10:58 a.m.

Minutes submitted by: Mary Kate Sumner