

**Cabinet Meeting – Monday, February 19, 2018**  
**Administration Building Board Room – 3:00 p.m.**  
**Minutes**

Present	Absent	Cabinet Member Name
X		President, Dr. Barbara Jones
X		Vice President for Finance & Administration, Mr. Carey Tucker
X		Interim VP for Academic Affairs/Provost, Dr. Jim Bullock
X		Dr. Derek Moore, VP for Student Affairs
X		Associate VP for Administration, Dr. Tim Kirk
	X	Associate VP for Workforce & Career Education, Dr. Stephanie Tully-Dartez
	X	Associate VP for Arts, Sciences, & Academic Support, Dr. James Yates

Charley Hankins to present website changes

**I. Action**

Approval of Minutes – February 12, 2018 – [approved with edits](#)

President

VPFA

IVPASA/P

- [APM 2.16 – Faculty Evaluation – approved](#)
- [APM 3.17 – Academic Assessment Manual – approved](#)
- [APM 3.20 – Library Policies and Procedures Manual – approved](#)

VPSA

AVPA

AVPWCE

AVPASAS

**II. Discussion**

President

A. Lockdown Procedures and Communication

- [PTA class, IT and SS staff setting up for AAFFD were the only students/employees on west campus, but called for lockdown](#)
- [Asked emergency communication to be sent to Cabinet members](#)
- [Alertus numbers in faculty/staff updated by CIO](#)
- [CIO will do the same with students. Once all updated; will do a test of system.](#)

B. Government Relations

C. February 28th Friends of Scouting Luncheon

D. Campus Conversations

- East Campus  
Thursday, March 8, 2018  
10:45-11:45 a.m.  
Center for Workforce Development, Room 121
- West Campus  
Friday, March 9, 2018

8:30-9:30 a.m.

Library Auditorium

- E. AMTC ribbon cutting/open house – request to Governor’s office for June or July
- F. Student Housing Update – Carey Tucker to check on room and board costs.
- G. Project Updates
  - 1. OER project – final list for Task Force, includes SouthArk Lead class
  - 2. Articulation Agreement
    - Timeline
      - Review and update existing – Feb.-March
      - Development of new – March –May
    - a. 2+2 articulations (see handout)
  - 3. Self-studies
    - a. Business – no update
    - b. Phlebotomy – no update
  - 4. Academic Plan Library submitted, others forthcoming soon
  - 5. Program Viability Update
    - a. EMA – no update
    - b. Cosmetology – letter from ACE to no longer fund cosmetology in career tech program.
    - c. RSTH – no update
    - d. Welding – no update
    - e. BUSN – no update
  - 6. Guided Pathways – meeting on 2/20
  - 7. Productivity Funding Task Force – no update
  - 8. Community Service – Marcus Ford collecting donations on campus

VPFA

- A. HR Report
- B. Construction Update
  - AMTC – Roofing work ongoing. Met with local industry reps to review training needs. Will need a new pad at the HOT unit end of the facility for the tanks.
  - McWilliams – We have changed architects to CADM for Phase III of the project.
  - JCI – Meet with Project Manager Wednesday.
- C. Budget Update – meeting on Wednesday with Business office.
- D. Employee Recognition – ask HR committee to review
- E. Warren Security – to discuss with BCMC CEO

IVPAA/P

- A. Updates on Issue with Former Student
- B. Project Updates

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**III. Grant Updates/Progress Reports**

- A. Grant Development
  - 1. Culinary Arts

2. Wood products industry training – present EDW Board 3/13
3. Title III
4. NSF
5. Other

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Tully-Dartez

ADHE FIT (Futures in Information Technology) – Dr. Yates/Dr. Bullock

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Tully-Dartez

CCRPP (College and Career Readiness Pilot Program) – Dr. Bullock

#### IV. Announcements

##### President

Upcoming events/SouthArk on Tour (see tables next page) **Please send any upcoming events/edits to Susan.**

##### VPFA

##### IVPAA/P

A. Upcoming meeting at ADHE of CAO's/CSAO's: February 28

##### VPSA

##### AVPA

##### AVPWCE

##### AVPASAS

<b>SouthArk Upcoming Events Spring 2018</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
Saturday, February 24	Upward Bound GospelFest X	St. John Missionary Baptist Church 1018 Wilson St., El Dorado	6:00 p.m.
Monday, March 12	Spring Fling		
Thursday, March 15	Lectures Series - Olympia LePointe	El Dorado Conference Center	7:00 p.m.
Thursday, March 15	SouthArk Weldathon	TBD	
Tuesday, March 21	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Monday, March 19 - Friday, March 23	Spring Break for Students		
Friday, March 23	College Closed – Spring Break		
Wednesday, March 28	Foundation Board Meeting	WHT 231	Noon
Monday April 2 – Tuesday April 3	SouthArk Library Arts & Crafts Expo	Library	9 a.m.-4 p.m.
Thursday, April 12	Evening With the Stars	El Dorado Conference Center and The Griffin	6:30-8:30 p.m.
Thursday, April 19	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
Wednesday, April 25	NSLS Induction	Library Auditorium	6-8:00 p.m.
Thursday, April 26	Foundation Annual Donor/Scholar Luncheon	El Dorado Conference Center	Noon
TBD	Writers' Ink Awards Ceremony		
Wednesday, May 9	Employee Recognition Brunch	El Dorado Conference Center	9:00 a.m.- 12:00 p.m.

Thursday, May 10	GLAMS		
Friday, May 11	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 15	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, May 23	Foundation Board Meeting	WHT 231	Noon
Thursday, May 24	Upward Bound Senior Recognition and Awards Ceremony	TBD	TBD

<b>SouthArk on Tour</b>			
<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Location</b>
February 21 <sup>st</sup>	Wednesday	6:30 PM	Morning Star Baptist Church 2506 N College Ave El Dorado, AR
February 26 <sup>th</sup>	Monday	6:30 PM	First Baptist Church 620 Cordell Ave El Dorado, AR
March 7 <sup>th</sup>	Wednesday	6:00 PM	Beulah Grove Baptist Church 3090 Parnell Rd El Dorado, AR
March 17 <sup>th</sup>	Saturday	10:00 AM	Mt. Zion Baptist Church 1966 Mt. Zion Rd El Dorado, AR
March 28 <sup>th</sup>	Wednesday	6:00 PM	New Providence Baptist Church/Sweet Home B.C. 2931 Smackover Hwy El Dorado, AR 71730
April 4 <sup>th</sup>	Wednesday	6:30 PM	New Life Deliverance & Worship Center 8388 Junction City Hwy El Dorado, AR 71730
April 11 <sup>th</sup>	Wednesday	6:00 PM	New Mt. Union Baptist Church 431 N. Pine St Junction City, AR 71749
April 18 <sup>th</sup>	Wednesday	6:30 PM	Starlight Baptist Church 1406 Detroit Ave El Dorado, AR 71730
April 25 <sup>th</sup>	Wednesday	6:30 PM	First Saint James 523 Hawthorne El Dorado, AR 71730
May 2 <sup>nd</sup>	Wednesday	6:00 PM	Ebenezer Baptist Church/Batts Chapel 600 Ebenezer Rd Strong, AR