

Cabinet Meeting – March 4, 2020
ADMN – Conference Room 307- 8:30 a.m.
Minutes

Present	Absent	Cabinet Member Name
X		President, Dr. Bentley Wallace
X		VP for Academic Affairs (VPAA), Dr. Michael Murders
X		VP for Student Services (VPSS), Dr. Derek Moore
X		Vice President for Finance & Administration (VPFA), Mr. Carey Tucker
X		Associate VP for Administration (AVPA), Dr. Tim Kirk
X		Associate VP for Institutional Planning & Academic Support (AVPIP/AS), Dr. Stephanie Tully-Dartez

I. Action

A. Approval of Minutes – February 26, 2020 – Approved with minor edits

President

VPAA

- A. Elimination of English II Course(BSTD 0613 English II) and replace with Composition I w/lab (BSTD 0211) – Approved.
- B. APM 1.10 Change – Merging of the Distance Learning Committee and the Library Committee to make the Academic Support Committee – Approved.

VPSS

A. SouthArk’s Academic All-Star eligibility, selection, and application process – Approved

VPFA

AVPA

AVPIP/AS

II. Discussion

President

- A. SACC-All Email Procedures/Restrictions – Being discussed for further review.
- B. Pandemic Planning – Memo with procedures will be sent out.
 - Coronavirus /COVID-19
 - Statement to Community?
- C. Henderson State University Scholarship – Will be sent to the Scholarship Committee.
- D. Organization Structure Review – Still under review and will be sent out by the President.
- E. CRA(Community Reinvestment Act) funds – Will start the application process.

VPAA

- A. ASU MOU – Being reviewed (between SouthArk and ASU-Jonesboro).
- B. Concurrent Challenges Update – ACC will take the lead.
- C. Catalog – Being reviewed.
- D. Commencement Speaker- Being reviewed.
- E. Library Hours – Being reviewed.

VPSS

- A. Priority registration – April 21st – Summer, April 28th – Fall.
- B. Career Services – Relocations will be made.
- C. Proposed Student Activity Center – Location still under review.

VPFA

- A. HR Update – Interviews are being discussed for a Skilled Tradesman and Comptroller.
- B. Facilities Update – Proposals are being submitted.
- C. Budget Update – Meeting on Monday.

AVPA

AVPIP/AS

III. Grant Updates/Progress Reports

- A. Grant Development
- B. **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Tully-Dartez
- C. **DOJ (Department of Justice) Consortium**– Dr. Moore – Technical Training Institute scheduled for March 2-6, in Atlanta
- D. **Verizon** - Dr. Murders
- E. **Delta Regional Authority (DRA)** – Culinary – Dr. Tully-Dartez
- F. **Career Coach grant** – Dr. Moore – Interviews scheduled for college career coach positions at El Dorado High School
- G. **Mentor-Links Grant** – Dr. Murders
- H. **Career Pathways** – Dr. Moore
- I. **Upward Bound** – Dr. Moore – Preparing for upcoming fundraiser – March 14th
- J. **NSF Grant** – Dr. Murders
- K. **JAG (Jobs for America’s Graduates)** – Dr. Moore – Finalizing job description

IV. Announcements

- ACC Marketing & Advancement Meeting – March 11th -UA-PTC
- NJCAA Spring Meeting – March 11th – Poteau, OK
- Spring Fling – March 12th – 11:00 – 2:00 p.m.
- Upward Bound Gospel Fest fundraiser – March 14th – St. James Baptist Church – 5:00 p.m.

Please see the following table and send additions/edits to Kathy.

Please review the following, edit, add any additional upcoming events and send/return to Kathy.

SouthArk Upcoming Events Spring 2020			
Date	Description	Location	Time
3/23-27/20	Spring Break for Students		
3/27/20	Spring Break – College Closed		
4/4/20	The Third Annual South Arkansas Literary Festival	ECC	8:30 a.m.
4/8/20	PTK Induction Ceremony Dr. Wallace – Guest Speaker	Library Auditorium	6:00 p.m.
5/14/20	Commencement	ECC	7:30 p.m.