Other Student Services

The Testing and Learning Center (TLC) is a comprehensive learning and student support environment that emphasizes student excellence. TLC provides a variety of student services that promote engagement and success.

Learning Center

The Learning Center houses twenty-four (24) computers that provide access to the Internet, required course software packages, and printers. Free one-to-one and small-group tutoring from either professional or peer tutors is also available. The Learning Center's staff are able also to assist students with many in-house computer programs and technical processes. Students may use the Learning Center's programs to prepare papers, complete assignments, and print documents in color and double-sided.

Appointments are strongly encouraged if a student wants to meet with a tutor. Walk-ins for tutoring are welcome on a first-come, first-served basis. The Learning Center is located on the second floor of SouthArk's Student Center, room 220. Call (870) 864-7196 or email tutoring@southark.edu to make a tutoring appointment. The Learning Center is open six days a week while fall and spring semesters are in session. Holiday and summer hours vary. The Learning Center

Student ID Cards

Student identification (ID) cards are issued to all students who are enrolled at SouthArk. Students are required to have a valid semester sticker on the ID card as proof of current enrollment. The first student ID card and all validation stickers are free. Each replacement ID card costs $8.00, which is payable in the Bookstore. Student ID cards are to be visible at all times while student are on campus. This ID card also serves as the student's library card. Both the student ID card and validation stickers are issued at the Learning Center.

Student Parking Decals

All students may obtain a free parking decal from the Learning Center. All students are encouraged to have a parking decal on their vehicles while on campus. These decals should be clearly displayed on the back left side window of the vehicle.

The Testing Center

The Testing Center provides courtesy testing by administering and proctoring a variety of course exams, as well as placement and certification exams. In December 2015, the Testing Center became certified under the professional standards and guidelines of NCTA (National College Testing Association). Most of the course exams administered include make-up exams, distance learning exams, and exams from other institutions in both paper/pencil and Internet-based formats. Some of the placement exams include Accuplacer and the Test of Essential Academic Skills 5 (TEAS V) for Allied Health. In addition, the Testing Center is an authorized site for several testing certification companies, such as Educational Testing Service (ETS), National Healthcare Association (NHA), Certiport, the College Board, Pearson Vue, and WorkKeys. Other placement and certification exams are being added, as needed.

The Testing Center is located on the second floor of SouthArk's Student Center, room 220. Call (870) 864-7196 or email testing@southark.edu to make a testing appointment. The Testing Center is open six (6) days a week while fall and spring semesters are in session. Holiday and summer hours vary. The Testing Center

Library

The library, located on West Campus, provides support and resources necessary for student learning. The library offers traditional services for research and life-long learning: including, approximately 33,400 volumes in the general and reference collections, nearly 1,000 multimedia items, print periodicals, databases, e.books, interlibrary loans, and study areas. The student ID card is used as the library card

when validated with a current ID sticker. The library is open to the public. The library provides the same services to students enrolled in distance education courses as for on-site students. The library staff will answer reference questions submitted by telephone or email. If possible, distance education students should visit the library in person to take full advantage of its materials and services.

Operational hours: Monday–Thursday 7:30am–6pm, Friday till noon, Sunday 1:00pm–5:00pm during the spring and fall semesters. For more information, please call (870) 864-7115. Visit the library on the web site, The Library.

Bookstore

Location: West Campus, Student Center, First Floor

In addition to textbooks and general school supplies, the bookstore stocks laptops, tablets, t-shirts, shorts, hats, book bags. Cash, check, Visa, MasterCard, Discover, and American Express are accepted. Used book buy-backs are held at the end of the fall, spring, and second summer terms. Students can contact the Bookstore at (870) 864-7163. Visit the bookstore on the web site The Bookstore

Cashier's Office

Cashier's Office services include accepting payment for all registration fees, disbursement of work-study checks and refund checks, and serving as depository for lost-and-found items. This office is located in the Bookstore on the first floor of the Student Center, here Cashier's office in the Bookstore.

Campus Distribution of Literature

Individuals or groups may not distribute or solicit on campus without permission from the Vice President for Student Services. All notices must be approved for posting by the VPSS office, located on the second floor of the Student Center, Room 262. Unauthorized notices will be removed; unauthorized solicitors will be asked to leave the campus. For more information contact the Vice President for Student Services.

Arkansas Works

Arkansas Works is a program funded by the Arkansas Department of Workforce Services through Temporary Assistance for Needy Families. The program is designed to motivate and support Arkansas students from the 21 identified counties in their pursuit of career preparation and/or a college degree. Students in eighth through 12th grades will be served by career coaches who have been assigned to their middle and high schools. The Arkansas Works program and career coaches will provide assistance and information for resources in the areas of academic tutoring, career counseling, mentoring, financial guidance and other supports necessary for career educational access and retention. SouthArk's Career coaches serve Bradley County through Warren High School, and Chicot County through Dermott and Lakeside (Lake Village) High Schools.

Those interested should contact Dr. John Spencer, Director of Student Advising Coaches, at (870) 864-7141 or email jspencer@southark.edu. He is located in the Student Center on the second floor of the El Dorado Conference Center.

Secondary Technical Center

Through a consortium of secondary school districts, Union County high school students may pursue a program of technical skills studies on the SouthArk campus. SouthArk offers a minimum of six career/technical programs to qualified high school students. Students may receive, not only high school credits for course completion, but college credit, as well. Questions regarding the course offerings application process, and student eligibility should be directed to the Dean of Career and Technical Education at (870) 864-7110.

High School to College Transition

The SouthArk Early College Start Program is an opportunity for high school students to enroll in college courses to enhance their high school education and accelerate their postsecondary education. High school

students who are seniors, juniors, or exceptional 10th graders may participate in the Early College Start Program. There are two main ways a student may participate in the Early College Start Program: concurrent enrollment and dual enrollment.

Concurrent enrollment refers to high-school students enrolling in college-credit courses on their high-school campuses. When successfully completed, these courses earn students college credit and also satisfy high school graduation requirements.

Dual enrollment refers to high-school students enrolling in college-credit courses offered at SouthArk outside of the regular school day and on SouthArk's campus. Students may take any SouthArk course in which they meet the skills and college course prerequisites.

Students must meet general SouthArk requirements to enroll in either program:

1. Complete a SouthArk application for admission and an ECS form
2. Submit a copy of their high school transcripts, a copy of their immunization records, and a copy of their ACT scores* to SouthArk
3. Pay the class registration fee

**If ACT scores are not available, or if students do not have sufficient ACT scores required for class admittance, the COMPASS or Accuplacer test may be taken at SouthArk or, in some cases, on their campus.*

Career Pathways Initiative

The Career Pathways Initiative (CPI) is a resource that enables SouthArk to offer those who qualify free career training and college classes. In addition, the Pathways Initiative may be able to help students overcome the barriers that have kept them from getting the education and training needed to obtain a career instead of a job. Assistance with child care, transportation, tuition, books, and fees may be available to those students who qualify.

Eligible students must

- Reside in Arkansas AND
- Have dependent children under age 21 living in your home (both married and single people are eligible), AND
- Receive Transitional Employment Assistance (TEA) now, or have received TEA in the past, OR
- Receive food stamps, Medicaid, or ARKids, OR
- Have annual family income below 250% of federal poverty level (about $60,625 annually for a family of four)

Assistance with child care and transportation expenses is contingent upon the student's meeting a minimal work requirement. CPI staff will also assist students in applying for other sources of supportive services as needed.

Key features of CPI include individual assessments, career and academic counseling, personal counseling, college survival skills information, academic monitoring and support (tutoring, labs), and job placement assistance. The focus is on helping adults attain degrees, certificates, and credentials that lead to high-demand occupations, increased wage gain, and lifelong learning. Some examples of occupations or industries available are:

- Welding
- Phlebotomy/EKG
- CNA/LPN/RN
- PTAP/OTA/RT

- Automotive Service Technology
- Early Childhood Education

The CPI is an important component of Arkansas' overall education, workforce development, and economic development strategies. Because CPI helps to prepare students to enter high-demand occupations, everyone wins. The student is better able to support his/her family, local employers have a readily available skilled workforce, and the economy grows.

CPI staff are available to help students apply, choose classes, and get started. For more information on CPI or to make application, contact Tammi McKinnon, Director of Career Pathways, at (870) 864-8459 (tmckinnon@southark.edu), or Kathy Reaves at (870) 864-8458. They are located in the Student Center on the second floor of the El Dorado Conference Center. CPI applications and handbook are also available online from SouthArk's website, Career Pathways.

Computer Use Policy

Computer Labs

The Information Technology Department supports all college computer use. Computers are available on both East and West campuses for classroom access. Computers are available on the West campus in The Testing and Learning Center and the Library for research, Internet access, class homework, and class projects.

Acceptable Use Policy for Computer Technology

Please consult the SouthArk acceptable use policy available on the website:
Computers and Acceptable Use - Personnel