

Admission & Registration: 7 Easy Steps

Admissions

- 1
 - Complete an online Application for Admission at www.southark.edu.
 - Send official transcript(s) directly to Office of Admissions from your college or high school/GED attended.
 - Provide immunization records proving 2 MMR shots if born after January 1, 1957, to the Office of Admissions.
 - Submit placement test scores (Accuplacer, ACT, ASSET, COMPASS, SAT).

Office of Admissions: 870.864.7195, admissions@southark.edu, 2nd floor, Conference Center, Student Services, 870.864.7137 (F)

Placement Testing and Test Prep

- 2
 - Reading, English/writing, and math placement scores must be submitted.
 - Our placement exam is not timed, costs \$10, and takes approximately 2 hours to complete.
 - The Testing and Learning Center has test prep resources, including practice tests, skill-building websites, and tutoring.

Testing and Learning Center (TLC): 870.864.7196, tutoring@southark.edu, 2nd floor, Conference Center, Room 220

Financial Aid

- 3
 - Students are **strongly** encouraged to complete the FAFSA (Free Application for Federal Student Aid).
 - Go to www.fafsa.ed.gov SouthArk's school code is 013858.
 - Financial aid programs include scholarships, loans, and student employment opportunities.

Office of Financial Aid: 870.864.7150, finaid@southark.edu, 2nd floor, Conference Center, Student Services

Advising, Registration, and Orientation

- 4
 - **Make an appointment** with your Advising Coach. See reverse side for contact information.
 - On-campus registration with an Advising Coach is **strongly** encouraged for first-year college students.
 - Attend New Student Orientation and complete the Campus Technology course; see your Advising Coach.

Office of the Registrar: 870.864.7142, advisor@southark.edu, 2nd floor, Conference Center, Student Services

Student ID and Parking Decal

- 5
 - All students are required to have a SouthArk photo ID.
 - A FREE student ID and lanyard are provided to all new students.
 - Parking decals and student ID's are available in the Learning Center.

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Tuition and Fees

- 6
 - All tuition and fees must be paid by the payment deadline or all courses will be dropped.
 - Out-of-state tuition waiver form can be found at form.jotform.com/61015795019960
 - Payments can be made in the Bookstore or through a payment plan on MyCampus (www.southark.edu).
 - The student ID number is sent to the email address provided on the application.
 - See reverse side for username and password information.

College Bookstore: 870.864.7163, bookstore@southark.edu, 1st floor, Conference Center

Textbooks and Classes

- 7
 - Bring printed schedule to the Bookstore to receive all required textbooks and materials.
 - Retain all receipts in case purchased items need to be exchanged or returned.
 - Visit all on-campus classrooms prior to the first day of classes to become familiar with their locations.

College Bookstore: 870.864.7163, bookstore@southark.edu, 1st floor, Conference Center

Student Advising Coaches

Automotive, Business, Culinary Arts, Criminal Justice, General Technology, Mechatronics, Process Technology, and Welding

Ms. Tori Lougin, 870.864.7141, slougin@southark.edu

Student Services, Room 259, Conference Center, West Campus

Career Pathways, Radiologic Technology, and Surgical Technology

Ms. Kathy Reaves, 870.864.8458, kreaves@southark.edu

Student Services, Room 253, Conference Center, West Campus

Computer Information Technology

Mrs. Cathy Harrell, 870.864.8479, charrell@southark.edu

Computer Technology Building, Room 107, West Campus

Concurrent Credit

Mrs. Alejandra Muñoz, 870.864.8416, amunoz@southark.edu

Student Services, Room 241, Conference Center, West Campus

Early Childhood and Education Students

Mrs. Susan Spicher, 870.864.7184, sspicher@southark.edu

Whitfield Classroom Building, Room 237, West Campus

General Studies and Liberal Arts

Ms. Kathy Reaves, 870.864.8458, kreaves@southark.edu

Student Services, Room 253, Conference Center, West Campus

Health Science Programs: Nursing, Physical Therapist Assistant, Emergency Medical Technician, Paramedic, Medical Coding, and Phlebotomy

Mr. Vincent Dawson, 870.875.7207, vdawson@southark.edu

Student Services, Room 254, Conference Center, West Campus

Occupational Therapy Assistant Students

Ms. Cynthia Meyer, 870.864.7171, cmeyer@southark.edu

Health Science Center, Room 284, West Campus

Transfer Information

Mr. Tim Johnson, 870.864.8421, trjohnson@southark.edu

Student Services, Room 255, Conference Center, West Campus

MyCampus, Blackboard, and Email Log In Information

Username: First 3 letters of first name, First 3 letters of last name, Last 4 digits of student ID number

Password: Date of birth (MMDDYYYY) and first and last initials CAPITALIZED