Students will be charged per semester hour according to the schedule below for all credit hours. South Arkansas Community College has three tuition rates: 1) in-district for students who are residents of Union County, 2) out-of-district for students who are Arkansas residents but not residents of Union County, and 3) out-of-state for residents of other states. (See Residency Requirements) The following schedule of tuition rates for the 2015-2016 academic year has been approved by the South Arkansas Community College Board of Trustees:

**Tuition**

- Per Credit Hour
  - In-District: $83
  - Out-of-District: $96
  - Out-of-State: $172

**Fees required for all students**

- Assessment Fee: $25
- Technology Fee: $9/credit hour
- Activity Fee: $1/credit hour
- Support Fee: $1/credit hour
- Security Fee: $4/credit hour

**Course Related Fees and Other Charges**

- Campus Technology course fee: $15
- CDA Assessment: $425
- Challenge Test: (per test $7, plus $12 per credit hour)
- COMPASS Test: $10
- Developmental Math Course Fee: $30 per course
- Drop/Add (per form): $5
- Drug Screen Test: $35
- Emergency Medical Technician/Paramedic
  - AR Practical Exam: $50
  - NREMT Practical Exam: $150
- Golf: $45
- Health Science Background Check: $53
- Health Science CPR: $45
- Health Science Insurance (Accident): $6 per semester
- Health Science Insurance (Liability): $24 per semester
- Health Science Student Professional Program fee: $75 per semester
- HOBET V Test (Health Admission Test): $40
- ID Card Replacement: $8

<table>
<thead>
<tr>
<th>Course</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Lab</td>
<td>$50 Fall/Spring semester</td>
</tr>
<tr>
<td>Occupational Therapy Assistant</td>
<td>$75 per semester</td>
</tr>
<tr>
<td>Physical Therapist Assistant</td>
<td>$75 Fall/Spring semester</td>
</tr>
<tr>
<td>Practical Nursing (Days/Warren)</td>
<td></td>
</tr>
<tr>
<td>Practical Nursing (Evenings)</td>
<td>$25 per semester</td>
</tr>
<tr>
<td>Radiologic Technology</td>
<td>$50 Fall/Spring semester</td>
</tr>
<tr>
<td>Registered Nursing</td>
<td>$80 per semester</td>
</tr>
<tr>
<td>Respiratory Therapy</td>
<td>$50 per semester</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>$50/$100 Fall/Spring semester</td>
</tr>
<tr>
<td>Health Science Student Professional Program fee</td>
<td>$75 per semester</td>
</tr>
<tr>
<td>HOBET V Test (Health Admission Test)</td>
<td>$40</td>
</tr>
<tr>
<td>ID Card Replacement</td>
<td>$8</td>
</tr>
</tbody>
</table>
Laboratory Fees ................................................................. Check “Fee” column in course listing
Medical Laboratory Science Certification Exam .......................................................... $106
Music (private lesson) ................................................................................ $100 per credit hour
Network Security Background Check ................................................................. $50
Online Courses ................................................................................................. $28 per credit hour
Occupational Therapy Assistant Testing
   AOTA ................................................................. $75
   NBCOT ................................................................. $200
   Licensing Prep Exam ......................................................... $120
Physical Therapist Assistant Testing ................................................................. $245
Practical Nursing
   ATI Exam (Days/Warren) ......................................................... $145 per semester
   ATI Exam (Evenings) ................................................................. $109 per semester
   ATI Retake Exam ........................................................................ $55
   Drug Screen (Days/Warren/Evenings) ............................................ $35
Radiologic Technology Testing .............................................................................. $200
Registered Nursing
   ATI Exam ........................................................................... $175 per semester
   Drug Screen ........................................................................... $35
   Supply (per course) ................................................................. $60 per semester
Respiratory Therapy Assessment Test ............................................................... $130
Respiratory Therapy Data ARC ............................................................................. $60
SAS Critical Thinking Test ..................................................................................... $32
STEP Assessment ............................................................................................... $30
Surgical Technology
   CST Practice Exam ........................................................................... $40
   Drug Screen ........................................................................... $35
   Gold Bundle Package ....................................................................... $247
   Insolex Clinical Externship ................................................................. $75
   Northstar Learning ........................................................................... $85
Test Proctoring Fee ............................................................................................. $15 per test
Transcript ........................................................................................................ Free

Course Usage/Lab and Supply Fee (the amount varies per course) $5-$80 per course Usage/Lab and Supply Fees may be charged for specific classes. See the current class schedule for a list of Usage/Lab and Supply Fees.

Pass-Through Fees
Pass-Through fees may be increased or changed at any time. Pass-Through fees are defined as fees collected by the College from the student to pay for specific expenditures associated with program testing and background checks required by external third-party entities such as accrediting agencies or clinical/practicum sites. Vendors periodically increase their costs and this cost is passed on to the student.

Payment of Tuition and Fees
All fees must be paid or satisfactory arrangements for payment must be made before a student attends class. All financial obligations must be settled before graduating, reenrolling, or requesting a transcript. Library privileges may also be suspended if financial obligations are not met (See the semester schedule for more information).

Tuition Payment Plan
A monthly tuition payment plan is offered through SouthArk by Nelnet (FACTS) Business Solutions. Enrolling for the FACTS monthly payment plan requires a $25 nonrefundable enrollment fee and a down
payment on the student’s account at the time of enrollment. The enrollment fee and down payment will be
drafted immediately from either a checking account or credit card. Payments are electronically processed
on the 20th of each month throughout the student’s payment agreement. Students can register for this
option by logging on to www.southark.edu through MyCampus and follow the easy online directions.

Residency Requirements
The following policy shall be used in determining the residency classification of students. Students shall
be classified as in-district, out-of-district, or out-of-state based upon their bona fide domicile. Domicile
means the legal home and place of permanent living of students for all purposes, and the intention to
make the domicile the permanent home must have been manifested by good faith acts. Mere physical
presence alone is not sufficient evidence of domicile. The domicile is the legal residence of an individual.

The domicile and legal residence of a minor student is the same as that of:
1. The parents or surviving parent; or
2. The parent to whom custody of the minor has been awarded; or
3. The parent with whom the minor in fact makes his/her home, if there has been a separation of
   parents without judicial award of custody; or
4. An adoptive parent, where there has been a legal adoption, even though either or both of the
   natural parents are living.

A minor emancipated by the law of his/her domicile or on reaching the legal age of majority has the
power which any adult has to acquire a different domicile and a different place of residing; however,
his/her prior domicile or origin continues until he/she clearly establishes a new one. Marriage constitutes
emancipation of minors, both male and female. For either an adult or an emancipated minor to acquire a
new domicile, he/she must have permanently left his/her parental home, must have established a legal
home (domicile) of permanent character other than for attendance in school, must have resided for six
continuous months as a domiciliary, and must have no present definite intent of removing there from as of
a certain time.

The domicile of a person is the same as that of his/her spouse as long as they live together. An out-of-
state person becomes eligible for in-state or in-district tuition status for college fee purposes following
marriage at such time when the spouse is, or has been, domiciled in Arkansas for six continuous months.

A student who knowingly gives erroneous information in an attempt to evade payment of out-of-district
or out-of-state fees shall be subject to dismissal or other disciplinary action.

Out-of-State Tuition Waiver
Arkansas income taxpayers and their dependents who reside in a county or parish recognized by the
Department of Higher Education for reimbursement may enroll at South Arkansas Community College
and receive an out-of-state tuition waiver. To receive the out-of-district rate, students must provide the
following:
1. Proof of residence in an eligible county or parish, and
2. Documentation (W-2 form or copy of Arkansas income tax form as filed) of receipt of wages
   from an Arkansas employer of a minimum of $5,500 in the tax year preceding enrollment, or
3. Official verification from an Arkansas employer of current employment at a minimum current
   salary of $5,500 or
4. Documentation that the student is a dependent of a nonresident Arkansas income taxpayer who
   provides documentation satisfying the conditions of paragraphs (1) and either (2) or (3) above.

The institution must keep the above documentation on file in the institution for enrollment audit purposes.
Residents of Union, Claiborne, or Webster Parish, Louisiana, who are not eligible for the Arkansas Wage
Earner out-of-state tuition waiver according to the above guidelines, will be granted a waiver equal to the
difference between out-of-state and out-of-district tuition rates.
Refund of Tuition and Fees

Institutional Refund Policy
Students desiring to withdraw from class should refer to the withdrawal section of the catalog or the master schedule. Upon the student’s official withdrawal from class, the college will refund tuition and qualifying fees according to the following schedules:

<table>
<thead>
<tr>
<th>Regular Semester (16-Week Term)</th>
<th>Tuition</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes in session 1-5 class days</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Classes in session 6-10 class days</td>
<td>50%</td>
<td>0%</td>
</tr>
<tr>
<td>Classes in session 11 class days</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Long Summer (10-Week Term)</th>
<th>Tuition</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes in session 1-2 class days</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Classes in session 3-4 class days</td>
<td>50%</td>
<td>0%</td>
</tr>
<tr>
<td>Classes in session 5 class days</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>First and Second Summer (Five-Week Term)</th>
<th>Tuition</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes in session 1-2 class days</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Classes in session 3-4 class days</td>
<td>50%</td>
<td>0%</td>
</tr>
<tr>
<td>Classes in session 5 class days</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Irregular Terms (mini-mesters)</th>
<th>Tuition</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes in session 1-3 class days</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Classes in session 4-6 class days</td>
<td>50%</td>
<td>0%</td>
</tr>
<tr>
<td>Classes in session 7 class days</td>
<td>0%</td>
<td>0%</td>
</tr>
</tbody>
</table>

Administrative cancellation of a class will result in a 100% refund of tuition and fees for the class. The enrollment period for tuition purposes shall be defined as the first day of regularly scheduled classes until the last day of class or final examinations, excluding holidays. Refunds are calculated only on hours that reduce the student’s credit load below full-time, maximum-tuition status. Refunds are calculated based on the above refund tables regardless of non-attendance.

Tuition and Fee Payments
Tuition and fees are due by the deadline established for early registration or on the day of registration for regular or late registration. These deadlines are established to promote an orderly and efficient registration and ensure compliance with the Arkansas Department of Higher Education student census requirements.

Students who do not meet the set payment arrangement deadlines for early and/or regular registration will be dropped from the current class schedule at the end of the business day.

Non-payment of any outstanding balance by the stated deadline will result in a financial hold on the account. All financial obligations must be settled before graduating, reenrolling, or requesting an official transcript. Library privileges may also be suspended. If a student fails to meet his/her financial obligation the college, any delinquent funds may be referred for collections or may be referred to the Chief Fiscal Officer of the State as outlined in the State Accounting Procedures Manual.

In extreme situations, the Chief Fiscal Officer is authorized to make exceptions to these rules, within the parameters of all applicable laws and regulations.
Allocation of Refunds and Overpayments

If a student who received Title IV Assistance (other than assistance under the Federal Work Study Program) is owed a refund or if a student who received Title IV Assistance (other than assistance under the Federal Work Study, Federal Direct Loan, Federal PLUS, Federal SLS, Federal Direct Stafford, or Federal Direct PLUS Programs) must repay an overpayment, the institution shall allocate that refund and any overpayment collected from the student in the following order:

1. Unsubsidized Federal Direct Loan
2. Subsidized Federal Direct Loan
3. Federal PLUS Loan
4. Unsubsidized Federal Stafford Loan
5. Subsidized Federal Stafford Loan
6. Federal Direct PLUS Loan
7. Federal Perkins Loan
8. Federal Pell Grants
9. Federal SEOG
10. Other assistance awarded under programs authorized by Title IV
11. Federal, State, private, or institutional assistance to the student