

Academic Affairs Council

MEETING MINTUES

Date: Friday, October 5, 2018
Time: 10:45 a.m.
Place: WHT 231

I. Call to order

Dr. Sterling Claypoole called to order the regular meeting of the Academic Affairs Council at 10:47 a.m. on Friday October 5, 2018, in Whitfield 231.

II. Roll Call

The following council members were present: Sam Allen, Leslie Appling, Vicki Badgley, Jennifer Baine, Dr. Jim Bullock, Dr. David Carty, Michael Champion, Dr. Sterling Claypoole, Susan Wache, Gary Hall, Caroline Hammond, Yolanda Hoof, Susan Heyde, Ted James, Beverly Land, Brandy Mendoza, Cindy Meyer, Justin Murphree, Jim Roomsburg, Philip Shackelford, Roslyn Turner, Ray Winiecki, and Dr. James Yates

The following council members were excused: Benjamin Cagle, Ashley Dougan, Sherry Howard, Susan Spicher, and Amy Sturdivant.

The following council members were absent: Shannon Forrest

The following guests attended the meeting: Dr. Stephanie Tully-Dartez, and Amanda Baker (Recorder)

III. Approval of minutes of the last meeting held on Friday, September 21, 2018.

IV. Old Business

Review/Ideas on Academic Task Lists

V. Planning Council report – Dr. Sterling Claypoole

A. Items Sent to Planning Council

1. To accept the redline changes to the Academic Assessment Manual - APM 3.17 change.
2. Program name change of Emergency Medical Technology to Emergency Medical Services
3. New course to the Emergency Medical Service Program: EMSP 2033 Advanced Emergency Medical Technician Concepts
4. New course to the Student Service programs: SASC 0300 New Student Orientation
5. Revisions to all ARNEC LPN-to-RN
6. Revisions to Practical Nursing Curriculum

B. Announcements

1. New program, Advanced EMT, is to help bridge the gap between currently licensed EMTs and Paramedics and would earn the student/graduate a CP in AEMT. – Dr. Sterling Claypoole
2. SouthArk Lead Academy 2018-19 – Dr. Barbara Jones
3. Administrative Affairs - APM 2.23 Catastrophic Leave redline changes regarding the additions for maternity and update the number of hours for catastrophic leave. These changes would match the OPM (Office of Personnel Management) – Phillip Shackelford

VI. VPAA Information Sharing – Dr. Jim Bullock

In keeping with our institutional strategic initiative of “Campus Culture: Employee Excellence” and our ongoing effort to provide professional development to the campus community, the college subscribes to *iSteam*, which provides to our faculty and staff free webinars on a host of timely topics. The Professional Development Committee will select appropriate titles, and Bill Fowler in the Human Resources office will coordinate viewings on a monthly basis.

VII. Standing Committee Reports

A. Academic Standards Committee – Ashely Dougan, Chair

1. No Report

B. Assessment Committee – Vicki Badgley, Chair

1. Announcements
 - a. Officers
 - i. Chair – Vicki Badgley
 - ii. Vice-Chair – Sarah Bauldree
 - iii. Secretary – Nancy Whitmore
 - b. Meet on second Wednesday monthly @ 3:00 p.m.
 - i. Meetings alternate between east and west campus
 - c. Next meeting Wednesday, October 10, @ 3:00 p.m.
 - i. East Campus, McGehee Building Conference Room

C. Curriculum Committee – Dr. Sterling Claypoole, Chair

No report

D. Distance Learning Committee – Jim Roomsburg, Vice-Chair

No report

E. Faculty Affairs Committee – Roslyn Turner, Chair

1. Announcement
 - a. Faculty Affairs Committee representatives met with Dr. Jones, Thursday, October 4, 2018.

F. Library Committee – Beverly Land, Chair

1. Announcement
 - a. Next Library Committee Meeting Monday, October 8, 2018, at 3:30 in the Library Conference Room.

VIII. Announcements

- A. Next regular Academic Affairs Council meeting on Friday, November 2, 2018, at 10:45 a.m. in Whitfield 231.

IX. Adjourn

Philip Shackelford moved to adjourn Academic Affairs Council Meeting, Cindy Meyer seconded the motion. All Approved. The Academic Affairs Council Meeting was adjourned at 11:11 a.m.

Prepared by: Amanda Bakr