

# Academic Affairs Council

---

## MEETING MINUTES

Date: Friday, March 5, 2021

Time: 10:45 AM

Place: Microsoft Teams

### I. Microsoft Teams

Gary Hall called to order the regular meeting of the Academic Affairs Council at 10:45 a.m. on Friday, March 5, 2021, in Microsoft Teams.

Voting was conducted by poll in Microsoft teams.

### II. Roll Call

*The following council members were present:* Mandi Haynes, Sherri Arrington, Gary Hall, Jim Roomsburg, Dr. Stephanie Tully-Dartez, Dr. Cindy Meyer, Linda Bates, Susan Spicher, Susan Wache, Lillian Ellen, Caroline Hammond, Benjamin Cagle, Justin Guerin, Sam Allen, Dr. James Yates, Ray Winiecki, Shannon Forrest, Jim Roomsburg, Genevieve White, Justin Murphree, Phillip Shackelford, Scott Larkin, Vicki Badgley, Dr. Sterling Claypoole, Nancy Whitmore, Jennifer Baine, and Dr. David Carty.

*The following council members were excused:* Brooks Wathall

*The following council members were absent:* Zanna Linder, Brandy Mendoza, Amy Sturdivant, and Alivia Zartuche

*The following guests attended the meeting:* Dr. Bentley Wallace, Christy Wilson, Cynthia Reyna, Dr. Carolyn Langston, and Michele Hildreth (Recorder)

*Votes recorded by:* Michele Hildreth (Recorder)

### III. Approval of minutes from the previous meeting:

The minutes of the council meeting held on Friday, February 5, 2021 were voted to be accepted and approved. Motioned by Dr. Sterling Claypoole and 2<sup>nd</sup> by Linda Bates.

### IV. Old Business

A. Nothing Reported

### V. Chair Information Sharing – Gary Hall, Chair

A. Curriculum Change Forms

B. Deadlines

### VI. Other Councils

A. Nothing Reported

### VII. Interim VPAA Information Sharing – Dr. Stephanie Tully-Dartez

A. Calendar and Schedule Plans

B. HLC Four Year Assurance Review Update

Additional Information: English Editor will be Christy Wilson and evidence editor will be Phillip Shackelford

### VIII. Standing Committee Reports

**A. Actions**

1. Academic Standards Committee – Dr. *Susanne Wache, Chair*
  - a. No Report.
2. Assessment Committee – *Scott Larkin, Chair*
  - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
  - a. *Motion:* To change Course Prefix designation: BSTD 0211 Comp I lab to ENGL 0211 Comp I lab as part of a national change to reduce remediation and move to the requisite lab model. This will eliminate all BSTD prefixed courses from the catalog and is the final element in the move to the CoReq model which commenced in Spring 2020 with Math courses and CoReq labs and continued with the recently approved change from BSTD 0163 English to ENGL 0103 English Fundamentals  
*Vote: Approved*
4. Academic Support Committee – Genevieve White, Chair
  - a. No Report.
5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
  - a. No Report

**B. Discussions**

1. Academic Standards Committee – Dr. *Susanne Wache, Chair*
  - a. No Report
2. Assessment Committee – *Scott Larkin, Chair*
  - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
  - a. No Report
4. Academic Support Committee – Genevieve White, Chair
  - a. No Report
5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
  - a. No Report

**C. Committee Announcements**

1. Academic Standards Committee – Dr. *Susanne Wache, Chair*
  - a. The A motion was made that the ad hoc group change its name from master syllabus ad hoc committee to ad hoc syllabus committee. Abbie Gail Jeffers seconded the motion and the committee voted unanimously in favor.
2. Assessment Committee – *Scott Larkin, Chair*
  - a. No Report
3. Curriculum Committee – *Nancy Whitmore, Chair*
  - a. No Report
4. Academic Support Committee – Genevieve White, Chair
  - a. JAG - Justin Geurin  
-Blackboard Ultra
5. Faculty Affairs Committee – *Susan Spicher, Interim Chair*
  - a. No Report

**IX. Announcements**

Nothing to Report

**X. Adjourn**

Meeting Adjourned at 11:10 a.m.

*Prepared by: Michele Hildreth*