

# Academic Support Committee

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## MEETING MINUTES

Date: December 2, 2021

Time: 11:00 AM

Place: via MS Teams

### I. Call to order

Amanda Rhodes called to order a meeting of the Academic Support Committee at 11:00 AM on Thursday December 2, 2021, online via Microsoft Teams.

### Roll Call

- a. **The following committee members were present:** *Amanda Rhodes, Benjamin Cagle, Dr. Carolyn Langston, Philip Shackelford, Caitlyn Lynn, Kimberly Moore, Sergio Paredes, Mike Laws, Vernita Morgan, Sanequa Thompson, and Dr. Justin Geurin.*
- b. **The following committee members were excused:** *Ray Winiecki, Caroline Hammond, and Brooks Walthall were excused.*
- c. **The following committee members were absent:**
- d. **The following guests attended the meeting:** *Mary Kate Sumner*

### II. Approval of minutes from last meeting

Dr. Carolyn Langston made a motion to approve the minutes from the previous meeting, November 4, 2021. Mike Laws seconded. The motion passed.

### III. Chair Updates

Chair Amanda Rhodes informed the committee of a change in membership, as one of the members from the CTE department was leaving the committee. The Nominating Committee will meet to appoint a new member in January.

### IV. Old Business

- a. Actions – none
- b. Discussions – none

### V. New Business

- a. Actions – Removal of the Library Policies and Procedures Manual from the APM.

1. Following the precedent of other committees, the library is requesting to remove the Library Policies and Procedures Manual from the APM in order to handle any edits or updates on a departmental level.
  2. The Academic Support Committee would serve as the governing body for any changes to the Library Manual moving forward.
  3. Dr. Carolyn Langston made a motion to accept this request. Vernita Morgan seconded the motion, which passed unanimously.
- b. Discussion items – none

## **VI. Announcements**

- a. Upcoming Library events: South Ark Spotlight Series
  1. The next South Ark Spotlight Series event will be Monday December 6<sup>th</sup>, 2021 at 6:00 PM and will welcome Amanda Rhodes to speak about the 1<sup>st</sup> Amendment and student free speech.
- b. Next meeting – February 3, 2022
  1. Via Microsoft Teams

## **VII. Adjournment**

- a. Philip Shackelford made a motion to adjourn, which was seconded by Mike Laws. The motion passed with no objections.

*Minutes submitted by: Justin Geurin*