

# Distance Learning Committee

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## MEETING MINUTES November 26th, 2018

### **I. Call to order**

Jim Roomsburg called to order the regular meeting of the Distance Learning Committee, at 9:00am on Friday, November 16th, 2018 in TEC229.

### **II. Roll Call**

*The following committee members were present: Mir Ali, Benjamin Cagle, Henry Culbreth, Mindy Farley (via Zoom), Susan Heyde (via Zoom), Dr. Rhonda Lee-Ernest, Jim Roomsburg, Caroline Hammond and Ray Winiiecki*

*The following committee members were excused: Dr. David Carty, David Griffith, Heather Smith, Rebecca Wagner and Dr. James Yates*

*The following committee members were absent: Genevieve White*

### **III. Approval of minutes from the last meeting**

Mir Ali made a motion to approve the minutes of the committee meeting held on Friday, October 19th, 2018. The motion was seconded. All approved.

### **IV. Old Business**

- a. When and how courses are opened in Blackboard: Susan Heyde made a motion to refer this matter to the Faculty Affairs committee, which will include a request for them to conduct a faculty survey. The motion was seconded. The motion passed.

### **V. Adjourn**

Henry Culbreth moved to adjourn. The motion was seconded. All approved. The meeting was adjourned at 10:01am.

*Minutes submitted by:  
Benjamin Cagle*