

# Faculty Affairs Committee

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## MEETING MINUTES

Date: Thursday, April 27, 2017

Time: 4:00 PM

Place: WHT 211

### I. Call to order

Nancy Whitmore called the Faculty Affairs meeting to order at 4:00 p.m. on Thursday, April 28<sup>th</sup>, 2017, in WHT 211. Quorum was met.

### II. Approval of minutes from last meeting

Minutes from March 30, 2017, were approved.

### III. Old Business

- a. Continuing discussion of APM 1.01 and committee structure.
- b. APM 3.05 has made it through the Planning Council and should be approved by the Cabinet as describe in our Shared Governance System.

### IV. New Business

- a. There appears to be two versions of the APM on the website. One states “APM Complete” and variations of the APM if you scroll on the website where the APM is in parts. This problem needs to be addressed.
- b. Clarification is needed regarding the excessive absence reports especially with regards to the catalog.
- c. The following recommendation was made with regard to the Shared Governance System and will be presented to Academic Affairs Council in May.

“The Faculty Affairs Committee recommends the establishment of a plan by the end of September 2017 to evaluate the committee system / council structure. Faculty, staff and administrators would be involved in this plan. The plan should be based upon input from employees obtained from a survey.”

### V. Adjournment

A motion to adjourn was made. The meeting was adjourned at 5:00 p.m.

*Minutes submitted by: Nancy Whitmore*