

Faculty Affairs Committee

MEETING MINUTES

Date: March 8, 2022

Time: 4:00 PM

Place: ZOOM

I. Call to Order:

The meeting was called to order at 4:31 p.m. by Vernita standing in for Lillian.

II. Members present

Carolyn Albritton; Eric Burton; Keith Everett; Carolyn Langston; Cynthia Meyer; Vernita Morgan; Justin Murphree;

III. Approval of Minutes

Minutes of the meeting held on February 8, 2022 were approved on a motion by Justin and second by Eric.

IV. Chair Updates

Vernita, taking over for Lillian, told the Committee she and Lillian met with Dr. Wallace about the survey results. Positive points were cited including effective communications within the College.

Negative concerns included the perception that overload pay calculation is inconsistent, adjunct pay is low compared to other schools, tenure is not clearly understood, assessment week should not have meetings scheduled, and the lack of support from a mentoring system.

Cindy asked about Dr. Wallace's opinion on overload. After some discussion, Vernita reported that Dr. Wallace suggested we pick two or three issues we want to investigate and present the results of the study to the deans.

The Committee decided that Keith, Carolyn, Justin, and Carolyn will work on pay calculation. Vernita, Lillian, Cindy, and Eric will work on faculty support improvements.

In emails after adjournment, Ken and Pamela joined the subcommittee on pay.

Keith asked why it takes so long to get overload pay. Cindy explained that several people must approve and sign authorizations for overload pay. Vernita reminded members that PAF information is confirmed after the 11-day roster.

V. Old Business

Chair updates covered business from the previous meeting. There was no additional old business.

VI. New Business

Cindy suggested that office hours should include remote hours. Vernita reported that she already labels hours as virtual for some of the submitted office hours.

Vernita suggested that members talk to other faculty to elicit opinions regarding virtual office hours. Cindy agreed to write up a question to ask Dr. Tully-Dartez on her thoughts about this topic and to speak to Blackboard staff about the use of virtual hours.

VII. Announcements

There were no announcements from the chair.

VIII. Adjourn

The meeting adjourned at 5:13 on motion by Cindy and second by Justin.

*Minutes submitted by
Carolyn Langston, Secretary*