Assessment Committee

# Meeting Minutes

# Friday,September 12, 2014

## Opening

The regular meeting of the Assessment Committee was called to order at 9:41 a.m. on Friday, in the Administrative Board Room.

## Present

Art Brown, Dr. Denise Robledo, Dr. Holly Ayers, Jennifer Baine, Peg Cole, Dinah Van Hook, Dr. Carolyn Langston, Dr. Stephanie Tully-Dartez, Genevieve White (invited guest)

## Approval of Minutes

C. Langston made a motion to approve the minutes, D. Robledo seconded.

## Business

J. Baine proposed changes to the APM syllabus policy (see attached). Also, suggested a template with standard information already inserted. This will make the syllabi consistent and easier for new faculty and adjuncts.

D. Van Hook noted benefits of consistency.

A. Brown said a template would benefit both the instructor and anyone reviewing it.

J. Baine asked the committee to review the proposal and send feedback in the next 2 weeks.

D. Robledo noted specific distance learning additions to the syllabus which were approved in the DL Policies: attendance, required tech, proctoring, etc.

J. Baine asked D. Robledo to send them out with proposed syllabus for possible inclusion.

J. Baine referenced the SOAP and noted the 10 Gen Ed/AA outcomes and 7 Grad outcomes. She commented that while appropriate in 2006, assessment theory has changed and we must grow with it. The outcomes need to be trimmed down, simplified and made measurable.

G. White confirmed that she had heard presentations at the 2014 HLC conference which agreed with the simplification and measurability aspect of modern outcomes.

D. Van Hook noted that one of the Gen Ed outcomes was very limited to the visual arts and would be difficult if the student took other appreciation classes.

A. Brown asked about the results of the mission survey. S. Tully-Dartez confirmed the nearly 100% support of the mission and noted that it is unlikely to be altered in the near future.

H. Ayers noted that students also need to understand the Gen Ed outcomes and keywords make it easier to remember.

C. Langston asked where these outcomes came from and where located. S. Tully-Dartez said they were created by the Assessment Committee as part of the SOAP in 2005 and are located in the college catalog.

S. Tully-Dartez noted that a recent Gen Ed reviewer commented on the confusing wording and positioning of SouthArk’s Gen Ed outcomes/Graduate outcomes in the catalog. H. Ayers confirmed.

C. Langston asked if the Ged Ed and Graduate outcomes should be merged. S. Tully-Dartez stated that that was an option.

J. Baine proposed Brainstorming (see attached)

S. Tully-Dartez made a motion to edit the Graduate outcomes by December and holding more frequent meetings. D. Van Hook seconded.

## Next Meeting

September 18, 2014, lunch meeting

## Adjournment

Meeting was adjourned by C. Langston and seconded by P. Cole.