

Library Committee meeting

August 16, 2017

Dr. Lee-Earnest called the meeting to order at 1:30 p.m

The meeting was held during the convocation at the El Dorado Conference Center, after the nominating committee met and charged each committee with several tasks:

1. Electing a chair and vice chair.
2. Determine the purpose and function of the committee:
 - Make recommendations on library philosophy, collection, selection and usage procedures.
 - Recommend general library rules and regulations.
 - Recommend policy for service to external groups.
 - Perform other duties assigned by the faculty, VPAA, or the President
3. Set a schedule for meetings.

Members present were Dr. Carolyn Langston, Dr. Rhonda Lee-Earnest, Zanna Linder, Valerie Lewis, Lauri Wilson, and Philip Shackelford.

Members missing were Beverly Land and Martha Dunn.

The committee approved the nomination of Dr. Lee-Earnest to chair.

Lauri Wilson was nominated as secretary, and the committee voted to have her continue as secretary.

Reviewing who the missing members were included Beverly Land, and Martha Dunn.

Proposed changes to policy were a change in the schedule of meetings from the 3rd Tuesday of each month at 3:00 p.m. to the new time and date of the first Tuesday of the month at 4:00 p.m. This will allow Zanna Linder, who teaches in Warren, to participate via conference call in her office after her classes are over. Lauri will also set up an Outlook reminder for everyone's calendar.

The committee voted to meet on this schedule.

Another vote was taken on whether to allow Dr. Bullock (or any VPAA) to be an ex-officio of the committee. The committee voted against this proposal.

The committee also voted to make Philip Shackelford a permanent member of the committee and not an ex-officio.

The next meeting will be on September 5, 2017 at 4:00 p.m.

Lauri Wilson