

Committee

MEETING MINUTES

Date: Friday, November 15, 2019

Time: 10:45 am

Place: Adm Board Room

I. **Call to order** – Charley Hankins, chair, called the meeting to order at 10:45 am

II. Roll Call

- a. **The following committee members were present:** Charley Hankins, Chair, Ann Southall, Recorder, Carey Tucker, Heath Waldrop, Andrew Fielder, Bill Fowler, James Yates, Will Rankin and Lauri Wilson
- b. **The following committee members were excused:**
- c. **The following committee members were absent:** David Henry, Tim Kirk, Kathy Reaves, Kim Vaughn and James Virden
- d. **The following guests attended the meeting:** Caroline Hammond

III. **Approval of minutes from last meeting** - Motion was made by Will Rankin and seconded to accept the minutes from October 18, 2019 as presented.

IV. **Old Business** – None presented

V. Actions –

- a. **Facilities, Energy and Safety – James Yates, Chair** – Committee met but had no action to present to Council
- b. **Human Resources – Will Rankin, Chair**
 - 1. **APM 2.50 Merit Bonus** – Presented and read to Council. Discussion was held and motion was made by James Yates and seconded. Approved by vote
- c. **Institutional Technology Advisory – Kathy Reaves, Chair** – No Report

- d. **Professional Development – Lauri Wilson, Chair** – Committee did meet but did not have action items to be presented

VI. Discussions –

- a. **Facilities, Energy and Safety – James Yates, Chair** – None
- b. **Human Resources – Will Rankin, Chair** - Committee is reviewing retirement formulas in relation to insurance payments to retirees. Looking at several items and asking for input. Will be an action item at a later time.
- c. **Institutional Technology Advisory – Kathy Reaves, Chair** – No Report
- d. **Professional Development – Lauri Wilson, Chair** – Committee is reviewing topics for convocation and asking for input for topics. Distance Learning is also working on new training for employees.

VII. Announcements

- a. **Facilities, Energy and Safety – James Yates, Chair** – Phillip Shackelford is Vice Chair and Susanne Wache is Recorder
- b. **Human Resources – Will Rankin, Chair** – Juanita Norful resigned as chair and Will Rankin has assumed role. Carol Mitchell is new Vice Chair
- c. **Institutional Technology Advisory – Kathy Reaves, Chair** – No Report
- d. **Professional Development – Lauri Wilson, Chair** – Moriah Hicks is new Vice Chair and Phillip Shackelford is new Recorder

VIII. General Announcements

- a. Heath Waldrop – Reminded everyone about Basketball games tomorrow and Tuesday at BJHS.

IX. Adjournment – Adjourned at 11:08 am

Minutes submitted by: Ann Southall, Recorder