

HR Committee

MEETING MINUTES

Date: October 14, 2021

Time: 4:01 PM

Place: Microsoft Teams

I. Call to order

The meeting was called to order via Microsoft Teams at 4:01 PM

II. Roll Call

a. The following committee members were present:

Sarah Johnson, Kelly Roper, Brandi Cotterman, Bill Fowler, Gary Hall, Connie Short, Chris Sullivan, Heather McGarity, Dr. Tim Kirk

b. The following committee members were excused: *Carston Tidwell*

c. The following committee members were absent: none

d. The following guests attended the meeting:

III. Approval of minutes from last meeting:

No minutes to be approved, this is the first meeting of the year.

IV. Old Business- no old business

V. New Business-

Officer Nominations-

Kelly Roper nominated herself as the Vice Chairman and the Secretary.

Dr. Kirk made the point that if Kelly has to step in and chair a meeting that she will have to ask for a proxy secretary.

Gary Hall made a motion to accept the nomination of Kelly Roper for Vice-Chairman and secretary of this committee. The motion carried.

APM 2.35a- Brandi Cotterman discussed that the last time we discussed changes to this APM that there was some misinformation. She had to make some corrections based on these changes and some additional law changes. She added the links to the APERS and ARTRS to let everyone who needed to review these policies or changes have a place to look on the internet. Brandy suggested removing the bullet points from these two sections and to add the links permanently. Mary Kate checked both links

and they do both work. TIAA we will leave the bullet points since they do not have a direct link to their site. Gary Hall made a motion that we accept these changes. seconded the motion. Motion carried.

We reviewed APM 1.10 and made changes and updates accordingly.

We reviewed the membership list and after some discussion decided that since the employee club is actually part of the college that the position of Employee Club President be removed from the membership. Motion was made by Gary Hall to approve the changes to APM 1.10 and Kelly Roper seconded the motion. The motion carried.

- v. **Adjournment-** Kelly Roper made a motion to adjourn the meeting at 4:57p.m. Gary Hall seconded the motion. All were in favor.

After adjournment we did realize that we did not discuss a meeting day and time. We will discuss this at next months meeting.

Minutes submitted by: Kelly Roper