Academic Affairs Council

**MEETING MINUTES**

 Date: Thursday, August 21, 2014

 Time: 3:00 p.m.

 Place: ADM Board Room

# Call to order

Dr. Holly Ayers called the meeting of the Academic Affairs Council to order at 3:00 p.m. on Thursday, August 21, 2014, in the ADM Board Room. This was a special meeting to elect a new chairperson after the resignation/retirement of Dr. Sandra Pugh.

# Roll call

***The following Council members were present****:*

*Dr. Holly Ayers, Phil Ballard, Art Brown,**Dr. David Carty, Debby Edney, Cliff Haak, Tonya Kendrix, Francis Kuykendall, Dr. Carolyn Langston, Jamie McConathy, Cindy Meyer, Blake Nolan, Dr. Jennifer Parks, Larry Powell, Jim Roomsburg, Genevieve White, Ray Winiecki, Lena Wood, Kellye Young*, *and Marguerite Rodgers-Recorder*

# Approval of minutes from last meeting

Not applicable.

# Election of Council Chairperson

Dr. Ayers read the duties of the Council Chairperson. The chairperson is elected by the whole Council from amongst the faculty members on the Council. Nominations were requested. Genevieve White was nominated by Kellye Young and seconded by Dr. Denise Robledo. *Vote: All were in favor of the nomination and Ms. White was elected as chair of the Academic Affairs Council*

# Committee Reports

## Academic Standards Committee – *Chair: Karsten Tidwell*

No report.

## Basic Studies/Adult Education Committee – *Chair: Gayle Norman*

The committee met and elected a new chairperson, Gayle Norman.

## Curriculum Committee – *Chair: Bettie Mahony*

Dr. Ayers reported that the committee met and discussed the request to add a chemistry course to the AA physical science option, and this passed the committee. This will be brought up for discussion at the next full Council meeting.

## Distance Learning Advisory Committee – *Chair: Dr. Denise Robledo*

The committee met to discuss their agenda for this year and Dr. Robledo said a full report would be made at the next meeting.

## Faculty Affairs Committee – *Chair: Dr. Ken Bridges*

No report.

## Faculty Course Assessment Committee – *Chair: Jennifer Baine*

Mr. Ballard reported that Jennifer Baine had been elected as the new chair. The committee also discussed their priorities for the year. The committee discussed revising the Student Outcomes Assessment Plan, and standardizing syllabi.

## Faculty Professional Development Committee – *Chair: Genevieve White*

Ms. White reported for the committee. She said that they’d already received positive feedback regarding the convocation meetings and that all that was offered had come straight from faculty. She requested that people please evaluate the programs that they attended.

She also mentioned that Dr. Jones’ session on leadership was very well attended and that the committee is looking at ongoing sessions on leadership.

## Library Committee – *Chair: Dr. Carolyn Langston*

Dr. Langston said that the committee met. Francis Kuykendall gave a report that the committee went over the initiatives and services that the Library will be providing to the campus. More information will be sent out.

# New business

* Dr. Jennifer Parks requested that a synopsis of the last three Council meetings be put together and distributed. Marguerite Rodgers agreed to do that.
* Mr. Ballard gave the Council a report on the speakers for the Lecture Series events coming up in the next academic year.

# Adjournment

A motion to adjourn was made by Larry Powell and seconded by Art Brown, the meeting was adjourned.

*Minutes submitted by: Marguerite Rodgers*