

Cabinet Meeting – Monday, September 29, 2014
Administration Building Board Room
Minutes/Notes

I. Action

- Approval of Minutes – September 22, 2014
- Revised organizational charts without names for review. – Cabinet asked to submit changes to Dr. Aaron by Friday.
- Drop list for Valley Food Services
- Bookstore policies

II. Discussion

Dr. Barbara Jones, President

Dr. Jim Bullock, Vice President of Student Services

- Default Rate. With a CDR (Cohort Default Rate) for FY2011 at 21.9%, SACC would do well to consider ways to reduce it. – Veronda Tatum and Dr. Bullock presented information and contractor information.
- Hosting a Political Debate on Campus: Request from local Alderman candidate – Student Services had intent to have some type of political forum anyway, so will pursue.
- Report on Special Meeting of CAOs and CSAOs from AATYC at ASU Beebe on September 25
 - Student Government Associations – 1. HE Day at the Capitol – Student leaders 2. Summer leadership academy 3. Statewide organization
 - Title IX Compliance – common concerns among all community colleges in Arkansas
- SGA being reconstituted. Elections to be held for offices.

Dr. Belinda Aaron, Vice President of Finance and Administration

- Faculty payroll certification – Dr. Aaron met with Deans on 09/25/14. She will research state policies and report back to them on 10/09/14. – APM Policies – 3.05, 2.23, 3.08 – researching number of days required of faculty. Dr. Cantú used 168 days.

Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer

- ADHE
 - Name Changes
 1. Medical Laboratory Sciences to Medical Laboratory Technician
 2. Emergency Medical Technician - Basic to Emergency Medical Technician
 3. Basic Welding Technology to MIG Welding
 4. Gas Tungsten Arc (TIG) Welding to TIG Welding
 5. Basic Gas Welding to SMAW Welding
 - Deletion(s)
 1. Law Enforcement & Administration (CD, TC, & AAS)
 2. Solid State Technology -CP
- Proposed Committee Web Pages Structure

Dr. Tim Kirk, Chief Information Officer

- All six external emergency phones are up and able to call 911 – have cameras
- United Way Campaign about one week to go – raised \$9535 to date – highest amount

III. Announcements

Dr. Barbara Jones, President

- Please complete your Annual Improvement Plan (AIP)/goals due by October 10th. Send to me and Susan; then, set up an appointment to discuss/review.
- Manufacturing Day on East Campus, Thursday, October 2nd, at Workforce Development Center

- Asked for Heath to do workshop on press release format
- Deans program brochure updates are due on Friday, October 3rd
- Heritage Plaza Dedication at 11:00 a.m. on Thursday, November 6th
- Lecture Series – Inge Auerbacher at 7:00 p.m. on Thursday, November 6th at El Dorado Conference Center
- Nine architects submitted RFQ – three selected to present
- One timber bid
- No bids for demolition of storage buildings

Dr. Jim Bullock, Vice President of Student Services

- Update on efforts to be included on Approved Provider List for Act 1280 on Digital Learning

Dr. Belinda Aaron, Vice President of Finance and Administration

- Staff Development – offering “Ethics in the Workplace” on 10/23/14 during the lunch hour; mandatory for SouthArk supervisors but all invited at no cost to employee.
- Kiwanis Club Pancake Day is Friday, 10/17/14. The event is all you can eat, dine in or carry out 11-2 and 4-7 that day. As the College’s representative to that organization, Dr. Aaron has tickets for sale for this event for \$5.

Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer

- Please have your reports identify web editors on the sheet and send them back to me by Friday October 3. Sheets were handed out at the Student Services and Deans meeting. Sent by email to Cabinet on 9/22/14. Phil Ballard has responded.

Dr. Tim Kirk, Chief Information Officer