I. Action

Approval of Minutes – September 22 and September 29, 2014 – approved

Dr. Belinda Aaron, Vice President of Finance and Administration

A. Library surveillance – change from electronic surveillance to visual requested by Director. Researched with State purchasing and Attorney General's office who have no issue. No issue with accreditation per Director. Recommend change with monitoring report to be provided by Director after next year's inventory to determine any change in loss. This will also serve to improve student ADA access in entryway.
- Dr. Kirk to check on previous request for quote. (To replace: $12,000-$18,000)
- Carl to discuss camera placement – north door entrance, gallery entrance, auditorium back entrance. Camera has been installed.

II. Discussion

Dr. Barbara Jones, President

B. Higher Learning Commission update
1. Assessment plan- academic, program reviews, co-curricular annual reports
2. Facilities master plan
3. Technology plan
4. Financial plan
5. Strategic plan
6. Annual report to include assessment reports and operational evaluations
7. Other – Educating faculty/staff
C. VPL update
D. AATYC conference
E. Campus Work$ open house – December 1st, 2:00 p.m.; cookies and punch
F. APM – syllabus – new requirements – which requires mission, ADA, etc. – goes to Faculty Course Assessment November 7th

Dr. Jim Bullock, Vice President of Student Services

G. Clarify SouthArk policy on mandated reporting
- Child maltreatment training
  - Was due to be completed September 27th
  - Dr. Aaron to send out reminder
  - Dr. Aaron to check on frequency – did not find anything in writing.
H. Reinforce SouthArk policy on wearing visible IDs
- Free lanyards and policy handout given out when IDs made
- TLC keeps a log
- Ask students to display IDs and have readily accessible
- Dr. Bullock to send out reminder to faculty
- Dr. Tully-Dartez to discuss FB campaign – Heath suggested giving out cards for prizes to students who are wearing their IDs
- Someone to recognize the students

Dr. Belinda Aaron, Vice President of Finance and Administration

I. Computer purchases at College Store
- 154 computers sold in last 9 months
- 8 students identified with bad debt
- Dr. Aaron recommends to leave policy as is but will monitor

<u>Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer</u>
J. Committee Webpages (handout)
- Suggestions made-to bring feedback next week

<u>Dr. Tim Kirk, Chief Information Officer</u>

III. Announcements

<u>Dr. Barbara Jones, President</u>
K. South Arkansas Home & Business Expo – October 14th, 10:00 a.m. - 6:00 p.m., Conference Center
L. Payroll Certification forms due
M. Board Agenda items due Friday, October 10th for October 21st Board meeting

<u>Dr. Jim Bullock, Vice President of Student Services</u>

<u>Dr. Belinda Aaron, Vice President of Finance and Administration</u>
N. Facilities update: McWilliams House renovation underway. Heritage Plaza benches installed today. Sod partially installed in Summit parking lot last week; more coming this week. CenterPoint Energy is working on gas lines in front of the HSC. Bailey Property closing scheduled for Wednesday.
O. Autumn at the Arboretum – October 19th; bridge repair after that event.
P. New intern in facilities: Matt Wolfe, Physical Plant Intern
Q. Fire drill postponed by Facilities, Energy, Safety Committee until after evacuation/fire extinguisher training next week; all invited to training but Building Managers required:
- East Campus: October 9th at 2:30 in Billy McGehee Conference Room
- West Campus October 10th at 9am HSC 312

<u>Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer</u>
R. Two sections of SAS have taken the ATI critical thinking test so far. Administration of the test will be conducted by the SAS instructor or the learning center for future testing. (handout)
S. IPEDS completion survey for 13-14 has been completed. (handouts)

<u>Dr. Tim Kirk, Chief Information Officer</u>