

I. Action

- Approval of Minutes/Notes – November 3, 2014 – approved

II. Discussion

Dr. Barbara Jones, President

Jim Bullock, Vice President of Student Services

Dr. Belinda Aaron, Vice President of Finance and Administration

- Catastrophic Leave Bank – The State has now excluded SACC from the Catastrophic Leave Bank effective December 5, 2014. SACC is allowed to create and administer a catastrophic leave bank. A draft policy is distributed for your review and will be an Action item next Cabinet meeting in order to meet the Dec. 5th deadline to OPM.
- Health Care Reform – The Affordable Care Act changes require benefits to be offered to employees based on actual hours worked irrespective of job classification (extra help, student workers, adjunct faculty, etc.) or incur significant financial penalties ($1/12^{\text{th}} \times \$2,000 \times \# \text{ of FTE over } 80$). Any employee who averages over 30 hours a week must be offered benefits for them and their dependent children up to age 26. Additional penalties occur if the health coverage is unaffordable (more than 9.5% of household income) or inadequate (actuarial value of less than 60%). The school's annual Measuring Period will be November 1 through October 31 with an Administrative Period from November 1 through December 31. Employees who enter employment after November 1st will have their own individual 10 month measurement period followed by a 2 month administrative period where their hours are calculated, they are offered health insurance if eligible, and they have to accept/refuse at the end of that 2 month period. An employer information guide is distributed for your information.

Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer

- Community College Work\$ – December 1st, 2:00 p.m.
- Shared Governance Committee Overlap (Can be postponed if agenda is lengthy)
 - ACC
 - Greg Withrow and Kyle Swift
 - Steve Cousins
 - Mayor Hash (Proclamation)
 - Students

Dr. Tim Kirk, Chief Information Officer

III. Announcements

Dr. Barbara Jones, President

- Board meeting agenda items/monitoring reports/memos were due Friday 11/7.

Dr. Jim Bullock, Vice President of Student Services

Dr. Belinda Aaron, Vice President of Finance and Administration

- HVAC issues – Technology Center – last working compressor is not starting today. Health & Natural Science Building – Boiler part to be received today and his initial repair to begin to determine if this will solve the boiler problem or not. Space heaters are tripping breakers.

Dr. Stephanie Tully-Dartez, Chief Institutional Effectiveness and Advancement Officer

- The syllabus updates to APM policy 3.06 were approved. They will be brought to the cabinet next Monday once the template has committee approval of the descriptions.

Dr. Tim Kirk, Chief Information Officer