I. Action
Approval of Minutes – March 16, 2015 – approved with edits

VPL
a. Approval of Plan to Evaluate Faculty
   After a lengthy discussion the cabinet concurred with Dr. Best’s recommendation for changes to the Faculty Evaluation Summary Sheet. However, to complete the current year faculty evaluation process, a transitional plan must be developed and proposed. Dr. Best will bring this proposal to the Cabinet April 6th.

Chief CASO
a. Section 702 Compliance Draft – (handout)
   Residency Requirements for certain veterans –
   • New policy related to students that are certain veterans.
   • We recommend adding policy to catalog, student handbook, and integrating into the admissions process.

CIEAO
a. Website Policy – APM 5.32 – approved with minor edits

II. Discussion
President
a. Fast Lane “roll out”
   • Dr. Best and Dr. Tully-Dartez to work out date to release.
b. Agenda for SAUM meeting
   • April 21st, send ideas to Dr. Jones.
c. Union County High School visits
   • To visit high school principals and superintendents to reemphasize our Early College Start offerings:
     o Concurrent courses
     o Digital learning
     o Bridge courses
     o Interest in Early College High School model
     o Secondary Career Center
     o Career Coach roles
d. Recruitment goals for college
   • Action plan for recruitment ideas. Dr. Bullock, Dr. Best, and Dr. Tully-Dartez to set date.

VPL
a. Replace Chairperson of SouthArk Staff Grievance Committee
   • Suggestions for replacing Jamie McConathy
   • Bruce Hankins on committee and has agreed to serve as chair.

VPSS
a. Possible dates for next installment in speaker series
Tuesday, September 22, 2015 preferred.

Interim VPFA

CIO - none

CIEAO
a. Website Training Plan
   • Going back to left hand page tab design. Web Editors will test the new site design in late April.
   • May 18th – Web Editor training
b. Performance Based Funding Goals (PBF)
   • Dr. Tully-Dartez reviewed results and Cabinet discussed ways to increase performance on several indicators.
c. Voluntary Framework of Accountability (VFA)
   • Dr. Tully-Dartez reviewed VFA outcomes and usage.
   • She will send out web link and all to look over and talk about usage in their departments.

Interim CASO
a. Construction Projects
   1. ABA loan
      • $250,000 min. 10 year loan
      • Boiler for Whitfield and Administration Building, HVAC chilled water loop for TEC, and lighting to decrease energy costs.
   2. AMTC
      • 80% drawings to go to Board Committee and Board of Trustees. Hope to bid by May and break ground in July.
   3. Town House
      • Demolition by late April.
   4. MEP – Brown Engineering
      • On call engineering for mechanical area for college.
b. Human Resources Projects
   1. APM review
      • Edits received from Dr. Bullock.
      • HR has some major changes Dr. Chikeleze is working on.
      • Dr. Chikeleze to meet with Dr. Best.
   2. Job descriptions
   3. Job posting templates
      • Ads, where posted, how charged, etc.
   4. Federal compliance
      • Working with Student Services and Dr. Bullock on areas – ADA, also emergency preparedness, Title IX, etc.
      • Plan for training by June 1st and done by October 1st. Vendor to present options for outsourcing, if we are interested (April 7th). Must reach every student and every employee.

Interim CFO
a. Budget –
   • Tuition and fees for review/approval for next Cabinet meeting – April 6th.
b. Audit
   • Finishing up in next week
   • Lead auditor will meet with Bruce Hankins to discuss initial findings/outcomes.

III. Announcements
President
a. SB212: Differentiated high school diploma bill.

VPSS
a. HLC Update – Writing is happening. The HLC retreat was productive. The VPs/Chairs feel positive about progress to date.
b. Planned tour of high schools to promote digital learning, concurrent enrollment, etc.

Interim VPFA - none

CIO - none

CIEAO - none

Interim CASO - none

Interim CFO
a. Audit Update

Next meeting: Monday, April 6th.