

Cabinet Meeting – Monday, June 8, 2015
Administration Building Board Room
Minutes

President, Dr. Barbara Jones
Vice President for Learning, Dr. Mickey Best
Vice President for Student Services, Dr. Jim Bullock
Chief Information Officer, Dr. Tim Kirk
Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez
Interim Chief Administrative Services Officer, Dr. Michael Chikeleze
Interim Chief Financial Officer, Mr. Bruce Hankins

- ❖ *Emergency Preparedness Tabletop discussion with El Dorado Police Department* – Prior to Cabinet, the El Dorado Police Chief, Billy White, met to discuss emergency preparedness on SouthArk campuses.

I. Action

Approval of Minutes – June 1, 2015 [Approved with minor edits](#)

President

- A. Determine Attendees (4) for Arkansas Community Colleges (ACC) Support Staff Meeting – June 24th
 - [Approved 4 – Adrienne Lawrence, Carol Modica-Smith, Britt Lowe, and Jessica Dorrell.](#)
 - [Other 2 if seats become available.](#)

VPL

- A. Consideration of new proposal for AS in Education
 - [Approved ASE – pending clarification of transferability.](#)

Interim CFO

- A. APM policy change consideration ~~for~~
 - [5.18 – Key Policy Update – Approved with minor edits](#)

II. Discussion

President

- A. Leadership Academy
- B. Regional Workforce Grant Program
- C. College Annual Plans and Annual Report
- D. EEDB [meeting](#)
- E. New WIOA Meeting – [Dr. Best to attend](#)
- F. VFA Follow-up
- G. El Dorado Conference Center/Student Center

Interim CFO

- A. Proposed Merit and Salary increase for consideration by the Board of Trustees Finance Committee on Monday or Tuesday before Board meeting.
- B. AMTC Method of Funding (MOF) Meeting on Tuesday at Legislative Council.

VPL

- A. 2015-16 Catalog Draft (sent electronically) – [Cabinet to review and give feedback to Dr. Best by next Monday.](#)
- B. President’s List – [Dr. Best to review other college’s policy](#)

III. Announcements

VPSS

A. Enrollment Update

| Term | Year 2014 | Year 2015 |
|------------------------|------------------|------------------|
| 1 st Summer | 239 | 237 |
| Long Summer | 529 | 490 |
| 2 nd Summer | 223 | 141 |

B. New Hire: Chelsa King (pronounced “Chel’-see”), Recruiter/Student Activity Specialist began work today.

C. Grant Updates

- a. HPOG – Submitted
- b. DOL Disability Employment Initiative (DEI) – Submitted
- c. Arkansas Works Career Coach Program – Awarded

D. Union County High School Visits Update

- a. Visited
 - i. Smackover/Norphlet
 - ii. Westside Christian
 - iii. Parkers Chapel
 - iv. Strong/Huttig
- b. Yet to be visited
 - i. Junction City
 - ii. El Dorado – [Wednesday, June 10th for Early College discussions.](#)

CIO

A. Jenzabar Update – [On campus next 4 days.](#)