

Cabinet Meeting – Monday, November 19, 2015
Administration Building Board Room – 4:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u> x </u>	<u> </u>	President, Dr. Barbara Jones
<u> x </u>	<u> </u>	Vice President for Finance and Administration, Mr. Carey Tucker
<u> x </u>	<u> </u>	Vice President for Learning, Dr. Mickey Best
<u> x </u>	<u> </u>	Vice President for Student Services, Dr. Jim Bullock
<u> x </u>	<u> </u>	Chief Information Officer, Dr. Tim Kirk
<u> x </u>	<u> </u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes –November 9, 2015 – [Approved](#)

President

VPFA

A. Budget adjustments

1. [Budget Schedule proposal](#)
2. [Suggest zero based budget development tied to new Strategic Plan 2017.](#)
3. [Budget adjustment](#)

VPL

A. Spring 2016 Convocation schedule (handouts) – [worked on Spring Convocation workshops and timing.](#)

VPSS

CIO

CIEAO

II. Discussion

President

A. AACC – Community College Legislative Priorities November 2015 (handout)

VPFA

VPL

A. Future catalogue review procedure

VPSS

- A. Proposed new retention tool for faculty – [Use – Dr. John Spencer prepared “Retention Center” for website.](#)
- B. Update on plans for African American Family and Friends Day 2016
- C. New hire for NEG/ASP grant program – [Admin II](#)
- D. Civitan presentation on 11/19/15

CIO

CIEAO

III. Announcements

VPFA

- A. Audio Visual repairs and upgrades at the Conference Center are complete.
- B. We are gathering information to replace the Boiler in the Whitfield Building.
- C. Please ensure PAFs are routed through VPFA prior to going to the President.

VPL

- A. Federal Update and U.S. DOE update (handouts)
- B. Update regarding State Depository Program and our commitment to the Arkansas State Library (handouts)

VPSS

CIO

- Upcoming Jenzabar events
 - Nov 16-20 Basic Infomaker training – writing reports and getting data from EX
 - Nov 30-Dec 1 Data Validation
 - Dec 1-3 Financial Aid Module training
 - Dec 2-4 CRM (customer relationship management) setup & configuration
 - Dec 7-11 Required reports for go-live
 - Dec 15-16 JICS (portal) admin training
 - Jan 4-6 CRM s faculty/student/staff setup & configuration
 - Jan 12-15 CRM faculty/student/staff training

CIEAO

SouthArk Coming Events			
Date	Description	Location	Time
November 30	RN Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 1	Board of Trustees Meeting (rescheduled from Nov. 17)	Admin Board Rom	5:00 p.m.
December 1	Student Recognition Ceremony	El Dorado Conference Center	7:00 p.m.
December 2	Foundation Board Meeting	Health Sciences Center 3 rd floor conference room	Noon
December 3	Student Music Recital	El Dorado Conference Center	Noon
December 6	Between the Lines	El Dorado Conference Center	2:00 p.m.
December 14	LPN Pinning Ceremony	El Dorado Conference Center	6:30 p.m.
December 15	Employee Holiday Potluck	Gym	11:30 a.m. to 1 p.m.
December 17	Commencement	El Dorado Conference Center	7:00 p.m.