Cabinet Meeting – Wednesday, January 6, 2016  
Administration Building Board Room – 3:00 P.M.  
Minutes

Present

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• Financial Disclosure Forms

VPL
• Improved intake process for new part-time Faculty and Staff (inclusion in applicable list serv, assignment of email, etc.) – HR – Carey Tucker to check – hope JENZABAR should address.
• Convocation – additional session (Monday January 11 @ 3:00pm) for “conversation” with Dr. Jones and Dr. Best (HANDOUTS)
• HLC Visit – develop “Q & A” for conference call to Dr. Barbara Johnson, HLC Liaison to SouthArk (HANDOUTS)

VPSS
• Policies and procedures for registered sex offenders on campus – Carey Tucker to research with Carl Blake
• Personnel transitions – Chelsa King & Grace Osborne

CIO

CIEAO
• WEAVE training – 3 – 4 pm in TEC 128; 4 – 5 pm to practice putting info in.

III. Announcements

President
• EDA Grant Application
• Executive GIF received ($150,000)
• SEA PDD GIF received ($40,000)

VPFA
• Auditors will arrive Thursday to begin the 2014-2015 audit. – Arrives 1/7/2016

VPL
• A third classroom is being set up at the Warren site. The space has been painted and the hospital’s maintenance supervisor is working with Dr. Kirk on IT. SouthArk will need to furnish desks and chairs as well as the instructor station – Dr. Tully-Dartez & Sherry Howard to secure furnishings.
• White board and projector screen orders

VPSS
• New Student Orientation, Thursday, January 7, 10 a.m. to 1 p.m.
• Enrollment Update – 1/6: 1257 (2015 – 1264)
• New minimum wage in effect: Applies to Work Study Students

CIO

CIEAO