

Cabinet Meeting – Monday, February 1, 2016  
Administration Building Board Room – **4:00 P.M.**  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>  x  </u>	<u>      </u>	President, Dr. Barbara Jones
<u>  x  </u>	<u>      </u>	Vice President for Finance and Administration, Mr. Carey Tucker
<u>  x  </u>	<u>      </u>	Vice President for Learning, Dr. Mickey Best
<u>  x  </u>	<u>      </u>	Vice President for Student Services, Dr. Jim Bullock
<u>  x  </u>	<u>      </u>	Chief Information Officer, Dr. Tim Kirk
<u>  x  </u>	<u>      </u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

**I. Action**

Approval of Minutes – January 25, 2016 - [Approved](#)

President

1. Dept. of Career Education – attendees for Local Education Administrators’ Meetings – [Stephanie & Amy to attend](#)

VPFA

VPL

VPSS

1. Department of Education Experimental Sites [for Pell Grant Funding for Concurrent Enrollment Initiative](#) Letter of Interest – [Being sent today.](#)

CIO

CIEAO

**II. Discussion**

President

1. MOU with SAUT – [Edits and additional items to be sent from Dr. Tully-Dartez](#)
2. Women’s History Month activities – [Dr. Best & Dr. Bullock will check to see if any activities planned](#)
3. AHECB update
4. Democrat Gazette article [on Higher Education Task Force](#)
5. HLC review process [update](#)
6. Spirit of SouthArk Award
7. [JENZABAR – March 21-28<sup>th</sup>](#) – Staff involved:

Stephanie	Sandra
Jim	Dean
Ann	Veronda
Valerie	Chris
Marla	Carey
David	Tim

[March 28<sup>th</sup> and 29<sup>th</sup>](#) will be verification days and very intensive for these individuals.

VPFA

1. Budget

VPL

1. 2+2/M.O.U. - UALR for AAS to BAS and consideration of approach to a template for future agreements
2. 1 year versus 2 year “online” college catalogue – *Static vs. dynamic catalog*
  - Review catalog software next year
  - Stay with 1 year catalog with review for now

VPSS

1. Enrollment Update –

Spring to Spring	
Enrollment	1478 (- 4%)
SSCH	13,545 (- 8.25%)

2. HLC Update
3. Black History Month Events Update
  - Tues. Feb. 16 – African American Read-In @ noon
  - Mon. Feb. 22 – Dennis Biddle – 7pm – Library Auditorium
  - Feb. 16-22 – African American Heritage Week
  - Wed. 1<sup>st</sup> Baptist Cordell (Choir) 2/19, 6-8; 2/20, 9-12 & 1-4; SouthArk Banquet 6-9

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1. Black History Month Publicity

**Announcements**

President

1. Board of Trustees meeting February 16th – agenda items due to Susan Friday, February 5<sup>th</sup>
2. [EDA Grant](#)

VPFA

VPL

1. OTA accreditation team is on campus Feb. 1 – 3 with exit interview on Feb. 3
2. Feb. 14 – Deans, Enrollment Services, and VPL will conduct a two-hour work session for “zero-based scheduling” for Long Summer, Summer I, and Summer II (2015). This is the first of three sessions to move forward with the need to upload multiple “skeleton” semesters into Jenzabar.
3. The VPL Office is looking at “common” programs and “unique” program offerings:
  - a. SAU – Magnolia
  - b. SAU – Tech

Goal - M.O.U.s for marketing unique programs (Dr. Tully-Dartez and PR/Marketing)

VPSS

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