

Cabinet Meeting – Monday, May 9, 2016  
Administration Building Board Room – 3:00 P.M.  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>  X  </u>	<u>      </u>	President, Dr. Barbara Jones
<u>  X  </u>	<u>      </u>	Vice President for Finance and Administration, Mr. Carey Tucker
<u>  X  </u>	<u>      </u>	Vice President for Learning, Dr. Mickey Best
<u>  X  </u>	<u>      </u>	Vice President for Student Services, Dr. Jim Bullock
<u>  X  </u>	<u>      </u>	Chief Information Officer, Dr. Tim Kirk
<u>  X  </u>	<u>      </u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

**I. Action**

Approval of Minutes – May 2, 2016 – approved

President

- SouthArk Lead Proposal – Pilot project to address remediation through job preparation – approved to proceed with pilot

VPFA

VPL

- Placement of Library Policy/Procedures into APM – approved – Section 3
- The latest DRAFT of the 2016 – 2017 college catalog will be emailed to Cabinet this afternoon for a two week review period. **Please complete reviews by no later than Monday May 23, 2016.** – July 1 roll-out date

VPSS

CIO

CIEAO

**II. Discussion**

President

- Student Forum – Mr. Tucker to investigate classroom door locks
- Hours/lunch - office open 8A-6P – recommendations

VPFA

VPL

- Graduation attendance – faculty and professional staff
- Vicky Badgley – new grant – “Defending the Country’s Infrastructure” – Dr. Best to find out more about it.
- How best to embed the message regarding the new, approved attendance policy as related to Title IX in the Master and Course Syllabi? – Dr. Best and Dr. Bullock will compose a statement for syllabi template

VPSS

CIO

CIEAO

- El Dorado Paper Bag – 250 employees – interested in various types of training

**III. Announcements**

President

- Board Meeting rescheduled to May 24 at 3:45 p.m.
- Board agenda items due – May 13
- Annual Improvement Plan (API) due May 23<sup>rd</sup>
- Summer Vacations to Susan

VPFA

- REMINDER Cabinet members present awards this Thursday at the Employee Recognition Ceremony
- Murphy Hall carpet was deep cleaned today
- Mr. Tucker and Dr. Best in Little Rock Monday, May 16
- Mr. Tucker and Ms. Southall in Little Rock Tuesday for monthly Legislative hearings on Higher Ed contract
- SouthArk contract for the janitorial service.
- Draft budget for review of cabinet

VPL

- I have emailed Dr. Jones a DRAFT of a new approach to address the stagnation of standing committee action challenges and membership rotations for Faculty and Staff. The “proposal” includes recommendations for terms-of-service, election and service of “officers” and a process for rotation for all full-time faculty and staff.
- Here is a breakdown of potential graduates and degree recipients as of May 4, 2016

Summary:	Degrees
CP	142
TC	132
AA	26
AAS	45
AS	7
CGS	26
<b>Total # of degrees/certs</b>	<b>378</b>

As of 5/4/16	
<b>Total Grads</b>	<b>321</b>
Walking	146
Not Walking	175

Grads by Div:	
<b>BIT</b>	24
<b>CTE</b>	118
<b>HNS</b>	112
<b>LA</b>	67

VPSS

- Meeting with Superintendents and Principals (Tuesday, 9-11 a.m.)
- ASP/NEG target population updates
- HLC updates
  - anticipate first rough draft by 5/20
  - Federal Compliance – appendices being gathered
  - Deadline, Friday, June 10<sup>th</sup>

CIO – approved for e-link rebate. UAMS completing next level of paperwork

- E-9111 converted
- Hope to be running on Internet – 1 & 2 soon

CIEAO

- Be Pro Be Proud bus will be here on 5/10 at Barton Jr. High – other girls will go through on 5/11 at GLAMS – other students interested can go through after 9:30A to 3:00 P
- GLAMS will be May 11. About 250 8<sup>th</sup> grade girls will be on campus from 8:30AM to 3:00PM.

<b>SouthArk Coming Events</b>			
<b>Date</b>	<b>Description</b>	<b>Location</b>	<b>Time</b>
Wednesday, May 11, 2016	GLAMS	West Campus	8:30 a.m. – 3 p.m.
Thursday, May 12, 2016	Employee Recognition Ceremony	El Dorado Conference Center	9:30. – 11:30 a.m.
Friday, May 13, 2016	Spring Commencement	El Dorado Conference Center	7:00 p.m.
Tuesday, May 24, 2016	Board of Trustees Meeting	Administration Building Board Room	3:45 p.m.
Wednesday, May 25, 2016	Foundation Board Meeting	El Dorado Conference Center	Noon