

Cabinet Meeting – Monday, March 14, 2016
Administration Building Board Room – 3:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u> x </u>	<u> </u>	President, Dr. Barbara Jones
<u> x </u>	<u> </u>	Vice President for Finance and Administration, Mr. Carey Tucker
<u> x </u>	<u> </u>	Vice President for Learning, Dr. Mickey Best
<u> x </u>	<u> </u>	Vice President for Student Services, Dr. Jim Bullock
<u> x </u>	<u> </u>	Chief Information Officer, Dr. Tim Kirk
<u> </u>	<u> x </u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes – March 7, 2016 – [Approved](#)

President

VPFA

1. Fees to be recommended for increase:

- Technology Fee [increase](#) by \$1 [from \\$9](#) to \$10 per student credit hour
- Replace the \$25 per student, per semester Assessment Fee with a \$55 per student, per semester Academic Support Fee [to cover various institutionalized grant projects – tutoring, advising coaches, etc.](#)
- Charge the stop payment fee to a student, employee or vendor who requests a replacement check for any reason. This can be waived by the Vice President for Finance and Administration.
- Increase Conference Center Fees (see attached)
- Apartment Rental Fees increase [\\$50](#) to \$350 per month from the current \$300 per month
- Request Arboretum Committee recommend fees for use of the Arboretum facilities
- [Conference Center Fees as previously discussed](#)
- [Course Fees](#)

VPL

1. Proposal to eliminate BSTD 0313, Fundamentals of Arithmetic – [Approved*](#)
2. Proposal to revise BSTD 0413, Elementary Algebra – [Approved*](#)
[*Approved but wanted information on budget impact – number of SSCHs eliminated, any supply savings, and number of sections offered per year.](#)
3. Proposal for Automotive Service Tech Course Substitutions – [exchange 2 courses for 2 courses – no costs/budget implications](#)

VPSS

CIO

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II. Discussion

President

1. College Readiness Program
2. HLC – [Criterion #3 & 4 reviewed last Friday, March 11 – much progress – more to be done, but there is a plan. Federal Compliance review on Monday, March 21.](#)
3. Legislative Taskforce on Higher Education
4. [College Affordability Ideas](#)

VPFA

1. Book sales from lecture series – [Profits to SouthArk Foundation](#)

VPL

1. Social Work 2+2 Proposal with SAU Magnolia – Will need to add Introduction to Social Work and Social Problems

VPSS

2. Update on proposal for a Diversity and Inclusion Committee – The Diversity Task Force did not recommend creating a standing committee. The Cabinet will continue to investigate options for assuring the diversity inclusion value is supported.
3. Update on candidate for Carl Perkins advisor position – person hired for position
4. Request from Student Affairs Council for clarification of the Internal Communications Model in the matter of nominating committee chairs and members – Need clarification – VPL to present
5. New student IDs with Jenzabar-based numbers – New students will use new Jenzabar number & email address. Current students will keep their current email address. Dr. Kirk will test to make sure this will work. ID Cards with new ID number will be required starting in Summer 2016 (label or reprinted).

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III. Announcements

President

1. Evening with the Stars – April 2, 2016

VPFA

1. The Auditors will provide an exit briefing on Wednesday, March 30 at 9:00 am.
2. Departmental budget hearings will take place Tuesday and Wednesday, March 22 and 23, from 9 am – 12 pm and 1 pm – 4 pm. Thursday, March 24, from 9 am – 12 pm, will also be used if necessary.
3. Water damage in the Whitfield basement
4. Murphy USA scheduled at Conference Center for company breakfast Wednesday morning
5. A/V system in Conference Center went down this weekend and was repaired Monday
6. Conference Center elevator needs software – to be installed this week
7. Training sessions have been completed for requisition entry/general ledger and supervisor time card entry in Jenzabar
8. Everything will close in POISE this Friday at noon

VPL

1. Congressman Westerman – May Commencement Speaker

VPSS

1. Transfer Fair: Tuesday, March 15, 11 a.m.-1 p.m., ECC
2. Student Forum: Tuesday March 15, 12:15 p.m., Library Auditorium
3. SouthArk Leadership Academy: Administration Board Room Wednesday, March 16, (8:30 a.m.-4 p.m.) – Leadership Styles, Roles & Responsibilities, and Empowerment
4. Senior Day: Gym, Thursday, 9 a.m.-1 p.m.
5. Spring Fling: ECC (South Lawn), Thursday, March 17, 11 a.m.-1 p.m.
6. Welding Competition: Thursday, March 17, 8:30 am at East Campus

CIO

1. March 14-18 is last week of POISE

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