Cabinet Meeting – Monday, July 25, 2016
Administration Building Board Room – 3:00 P.M.
Minutes

Present	Absent	
__X__	_____	President, Dr. Barbara Jones
__X__	_____	Vice President for Finance and Administration, Mr. Carey Tucker
__X__	_____	Vice President for Learning, Dr. Mickey Best
__X__	_____	Vice President for Student Services, Dr. Jim Bullock
__X__	_____	Chief Information Officer, Dr. Tim Kirk
_____	__X__	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I.   Action

Approval of Minutes – July 6, 2016 – approved with edits

President

VPFA
1. Master Key approval – deferred until August 1st Meeting
2. APM Change for Weapons Policy
    – proposed changes to match AR law – blade 3 inches or less
    – exception to policy related to vendors at ECC

VPL

VPSS

CIO

CIEAO

II.   Discussion

President
1. HLC Mock site visit and agenda – September 26 & 27, 2016
2. Faculty/Staff Tuition Waivers
3. 60+ Tuition Waiver – Dr. Best and Carey Tucker to investigate law
4. ADHE Formula Funding

VPFA
1. Approval Procedures of Forms – proper chain of approvers, etc.
    •   Official Function
    •   Tuition Waivers
        – Jenzabar update in a week – includes "contained form and workflow" – this may help the situation

VPL
1. PLA application for review fee (related – transcripting fee for any PLA credit). Should the individual be required to enroll in the applicable course/courses for which PLA credit will be given?
    -   There is a credit by exam fee, but no transcripting fee.
    -   Dr. Bullock to investigate

VPSS
1. College and Career Readiness Pilot Update
    – MOU with ADHE signed - $225,000 per year for 2 years
    – 3 coaches selected – 1 more to go

2. Faculty proposition for CCRP – Dr. Sterling Claypoole indicated some faculty interested in helping with CCRP through career exploration, etc.

3. HLC update – 3 weeks
4. Fall Enrollment to date: 1026

CIO

CIEAO

III.   **Announcements**

President – EDA grant $788K

VPFA
1. Painting in the Conference Center
2. Lights in Murphy Hall
3. HR Resignation

VPL
1. DOL will be on-site August 8-12 to review the TAACCCT grant with a focus on its fiscal areas. No formal agenda is available at this time regarding the team's schedule.

VPSS

CIO

CIEAO

OTA Pinning Ceremony
Tuesday, August 2, 2016
2:00 p.m.
El Dorado Conference Center

Summer Commencement
Friday, August 5, 2016
7:00 p.m.
El Dorado Conference Center

Board of Trustees Meeting
Tuesday, August 16, 2016
3:45 p.m.
Administration Building Board Room

Cabinet HLC Criteria Review
Criterion 1 – 7/26 – 1-4PM
Criterion 2
Criterion 3 – 7/27 – 9-11:30AM
Criterion 4 – 8/1 – 8:30-11:30AM
Criterion 5 – 7/28 – 8:30-noon
Fed. Comp. – 8/2 – 3:00-5:00PM

SouthArk Mock Site-Visit Agenda – DRAFT

MONDAY, SEPTEMBER 26		
Time	**Location**	
8:00- noon		Team drives from Newport to El Dorado
12-12:45	Administration Building Board Room, 3rd floor	Lunch – meeting with President and Cabinet
12:55-1:30	Administration Building Board Room, 3rd floor	Meeting with Assurance Process Committee
1:40-2:30	Library Auditorium	Area of Focus* Facilities, Budget, and Planning
2:40-3:30	Library Auditorium	Area of Focus** Student Success
3:40-4:30	Library Auditorium	Area of Focus*** Program Review/Assessment
4:40-5:30	Library Auditorium	Open Forum Discussion Criterion 3 & 4
5:30-6:00	Administration Building Board Room, 3rd floor	Board of Trustees Chair
TUESDAY, SEPTEMBER 27		
8:00-8:50	Library Auditorium	Open Forum Criteria 1 & 2
9:00-9:50	Library Auditorium	Open Forum- Criterion 5 and Institutional Priorities
10:00-10:30	Library Auditorium	Distance Education, IT, and Federal Compliance ****
10:40- noon	Administration Building Board Room, 3rd floor	Team Time
12:00-1:00	Administration Building Board Room, 3rd floor	Lunch – Exit meeting with President and Cabinet
1:00- 5:00		Team returns to Newport

Individuals/groups requested during this time frame:

Assurance Process Committee: VPL, VPSS, Criterion Chairs, Cabinet

* President, VPFA, Planning Committee, Faculty Leadership, Institutional Research, Directors in Finance and Administration, Deans/Chairs

** Student Services Division Directors, Financial Aid Director

***SouthArk Assessment Committee, Deans, Program Directors, Assessment Coaches

**** Distance Education Director and Staff, Distance Learning Committee, CIO, and Federal Compliance Committee

OPEN FORUMS: These are open to faculty and staff; however, the Criterion Committee members and appropriate administrators should attend.   Dr. Jones to add purpose