

Cabinet Meeting – Monday, August 1, 2016  
Administration Building Board Room – 3:00 P.M.  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>__X__</u>	<u>_____</u>	President, Dr. Barbara Jones
<u>__X__</u>	<u>_____</u>	Vice President for Finance and Administration, Mr. Carey Tucker
<u>__X__</u>	<u>_____</u>	Vice President for Learning, Dr. Mickey Best
<u>__X__</u>	<u>_____</u>	Vice President for Student Services, Dr. Jim Bullock
<u>_____</u>	<u>__X__</u>	Chief Information Officer, Dr. Tim Kirk
<u>_____</u>	<u>__X__</u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

**I. Action**

Approval of Minutes – July 25, 2016 – [approved](#)

President

1. IE Plan – [suggest](#):
  - [changing title to IE Procedures Manual](#)
  - [include in APM Chapter 1](#)
  - [Ask Dr. Tully-Dartez to submit as an APM for approval](#)

VPFA

1. Master Key approval – deferred from July 25<sup>th</sup> meeting
  - [Keys for Community Education – approved](#)
2. BB Guns at Expo
  - [Director of Public Safety reviewed set-up and approved](#)
  - [Cabinet approved](#)

VPL

1. Fall 2016 Convocation schedule – sent to Cabinet electronically – [minor changes suggested](#)

VPSS

CIO

CIEAO

**II. Discussion**

President

1. HLC Mock site visit – September 26 & 27, 2016
2. 60+ Tuition Waiver (Dr. Best & Mr. Tucker investigating law) – [defer to August 8<sup>th</sup>](#)
3. AMTC
4. Small Business/Entrepreneur Recognition Luncheon – [October 26<sup>th</sup> at ECC](#)
5. South Arkansas Tourism Forum – [April, 2017](#)
6. New Funding Model
7. America's Promise Grant – [Paramedic](#)
8. [QI – Linda Bates sent preliminary information. Genevieve White and Jennifer Baine to assist in filling in the document.](#)

VPFA

## VPL

## VPSS

1. *Innovative Educators/iStream* Update used iStream to access Innovative Educators webinars. It appears to be a limit of 1-2 webinars per month, per institution. VPSS to offer webinars to campus through email.
2. Currency of job descriptions/transcripts/resumes in HR
3. HLC Update – only a few assignments left – Dr. Bullock to send out
4. PLA information – defer to August 8<sup>th</sup>

## CIO

## CIEAO

### **III. Announcements**

#### President

#### VPFA

1. Meeting with Blake Dunn on AMTC scheduled for Thursday afternoon.
2. Meeting with Johnson Controls to review audit findings, Monday, Aug 8.

## VPL

## VPSS

1. ACC Support Staff Meeting, 8/10/16 in Little Rock. Deadline for registration: 8/5. Cost \$55 per person
2. Veterans Lounge: Project South
3. New Student Orientation: August 16, 8:30 a.m.—3 p.m.

## CIO

## CIEAO

### **OTA Pinning Ceremony**

Tuesday, August 2, 2016

2:00 p.m.

El Dorado Conference Center

### **Summer Commencement**

Friday, August 5, 2016

7:00 p.m.

El Dorado Conference Center

### **New Student Orientation**

Tuesday, August 16, 2016

8:30 a.m.—3 p.m.

### **Board of Trustees Meeting**

Tuesday, August 16, 2016

3:45 p.m.

Administration Building Board Room