

Cabinet Meeting – Monday, October 3, 2016  
Administration Building Board Room – 3:00 P.M.  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>  X  </u>	<u>      </u>	President, Dr. Barbara Jones
<u>      </u>	<u>  X  </u>	Vice President for Finance and Administration, Mr. Carey Tucker – <a href="#">attending conference</a>
<u>  X  </u>	<u>      </u>	Vice President for Learning, Dr. Mickey Best
<u>  X  </u>	<u>      </u>	Vice President for Student Services, Dr. Jim Bullock
<u>  X  </u>	<u>      </u>	Chief Information Officer, Dr. Tim Kirk
<u>  X  </u>	<u>      </u>	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

## I. Action

Approval of Minutes – September 19, 2016 – [approved with edits](#)

President

VPFA

VPL

1. Identification of HLC site team “groups” and recommendation for site visit schedule. (HANDOUTS – original with Dr. Jones’ edits and planning document) – [revised copy of agenda to be sent on 10/4](#)

VPSS

CIO

CIEAO

## II. Discussion

President

1. Grant Updates/Reports

- DOL/Apprenticeship **AAIP (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Best –
  - DOL is looking at the Canadian study for ROI: For every \$1.00 spent, \$1.47 comes back
  - Ad has produced no applicants for PT Apprenticeship Coordinator
  - From 1 to 3 students will be ready for placement in January 2017 and potentially 6 for Summer 2017
- DOL/**NEG/ASP** – Dr. Bullock – [Job Readiness Workshop & Fair 10/18/16](#)
- DOL/**TAACCCT** – Dr. Best
  - Office of Special Initiatives & Demonstrations USDOL on site review (August 8 – 12, 2016). Three compliance findings with actions and two areas of concern
  - [Manufacturing Day 10/4/16](#)
- ADHE **FIT (Futures in Information Technology)** – Dr. Best
  - CPs to Curriculum Committee
  - CPs and TCs will articulate to SAU- Magnolia

- Project Coordinator will coordinate with SouthArk Faculty to visit HSs (9<sup>th</sup> – 12<sup>th</sup> grade locations) as a direct recruitment activity (once per week for one month)
  - **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Best –
    - No updates reported from R. Winiecki. I have a phone call into T. Cobb at UA-Cossatot to get a first-hand update
  - **ADHE – CCRP (College and Career Readiness Program)** – Dr. Bullock – Financial Workshop for coaches, Financial Aid nights for 4 of 5 schools scheduled.
  - **EDA/AMTC** – letter signed and return
2. HLC Projects
- Assurance Argument feedback – Dr. Bullock – 14 assignments sent – deadline Friday
  - Faculty roster report – Dr. Best – review and editing final roster in progress
  - Master Syllabi – Dr. Mickey Best – 456 total – 38 remaining – 7% outstanding
  - Logistics – goodie baskets-Susan; hotel-Dr. Best; transportation on campus-Dr. Best; Agenda-Dr. Best; breakout rooms-Susan
  - Buildings/grounds preparation – Carey Tucker absent
  - QI Report – received and approved by HLC reviewers

#### VPFA

#### VPL

1. Fall Fest (East Campus / West Campus) – T-shirts? Activity spread? – evening event – T/Th
2. Classification of Adjunct Faculty as Instructor (APM 2.01) – edits to match other APM suggested
3. Qualifications for Faculty/Adjunct Faculty (APM 3.07) – suggested updates

#### VPSS

1. HLC Update – see above
2. Bellwether Awards – apply next year
3. Title IX Clause in MOUs – for secondary program agreements
4. Title IX Training on East Campus – to be scheduled during break time
5. Resource Materials in TLC
6. Advising software
7. Act 923 – student unplanned pregnancy curriculum to be developed – Dr. Bullock to check

#### CIO

#### CIEAO

### **III. Announcements**

#### President

#### VPFA

#### VPL

1. Master Syllabi update (as of September 30, 2016): Total = 456,  
Received = 418; Not Received = 38 (14 Health and Natural Science and 24 Liberal Arts)

2. Faculty Credentials update (as of September 30, 2016): Work order into WEAVE to recapture Courses and CIP codes input (previous and those put in recently by B. Faulkner); once the date reappears, continue process for completion of verifications. Dr. Tully-Dartez

#### VPSS

1. SouthArk Showcase, October 3, 7 p.m., Library
2. Manufacturing Day, October 4, 8:30 a.m.-2:30 p.m.
3. Dolvett Quince, Live Internet Broadcast, NSLS, October 4, 6-9 p.m., HSN Auditorium
4. Guided Pathways Workshop, Round 2, October 6, 10:00 a.m.-4:00 p.m., Little Rock
5. El Dorado School Board, Presentation of CCRP, October 10, 6 p.m.
6. Job Readiness Workshop, October 11, 9 a.m.-3 p.m.
7. Student Forum, October 12, 12:15-1:00 p.m., Library Auditorium
8. Fall Fest and Senior Day, October 13
9. Lecture Series, October 13
10. College and Community Job Fair, October 18, 10 a.m.-3 p.m.
11. Union County College Night, October 18, 5-9 p.m.
12. Leigh Ann Tuohy, Live Internet Broadcast, NSLS, October 18, 6-9 p.m., Library Auditorium
13. Lt. Gov. Tim Griffin, SouthArk Tour, October 21, 8 a.m.

#### CIO

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