

Cabinet Meeting – Monday, October 31, 2016  
Administration Building Board Room – 8:30 A.M.  
Minutes

| <u>Present</u> | <u>Absent</u> |  |
|----------------|---------------|--|
| <u>X</u>       | _____         | President, Dr. Barbara Jones   |
| <u>X</u>       | _____         | Vice President for Finance and Administration, Mr. Carey Tucker  |
| _____          | <u>X</u>      | Vice President for Learning, Dr. Mickey Best ( <a href="#">ARNEC meeting</a> )                                     |
| <u>X</u>       | _____         | Vice President for Student Services, Dr. Jim Bullock   |
| <u>X</u>       | _____         | Chief Information Officer, Dr. Tim Kirk  |
| _____          | <u>X</u>      | Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez ( <a href="#">sick leave</a> ) |

## I. Action

Approval of Minutes – October 24, 2016 – [approved](#)

### President

#### VPFA

1. [Proposal for creation of Human Resources Committee – approved pending review of insertion into APM 1.10](#)

#### VPL

1. Proposal to Establish a Nominating Committee (C. Tucker) – [approved pending review of insertion of new committee into APM 1.10](#)
2. [Proposal 2 – change in committee terms and membership](#)
  - [Change second bullet under #1 from “2 to 3 years” to “up to 3 years”.](#)
  - [Delete 4<sup>th</sup> and 5<sup>th</sup> bullets, except for 1<sup>st</sup> sentence of 4<sup>th</sup> bullet. This information is in the current APM 1.10.](#)
  - [Approved pending review of insertion of committee term changes into APM 1.10.](#)

#### VPSS

#### CIO

#### CIEAO

## II. Discussion

### President

1. Grant Updates/Progress Reports
  - DOL/Apprenticeship **AAIP (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Best – [no report – absent](#)
  - DOL/NEG/ASP – Dr. Bullock – [following up with booth participants from job fair related to success of event. Dr. Bullock to send update.](#)
  - DOL/TAACCCT – Dr. Best – [no report – absent](#)
  - ADHE FIT (**Futures in Information Technology**) – Dr. Best – [no report – absent](#)
  - ADHE RAMP (**Regional Advanced Manufacturing Partnership: Building the Pipeline**) – Dr. Best – [no report – absent](#)

- ADHE – **CCRP (College and Career Readiness Program)** – Dr. Bullock – last school board visit to Smackover/Norphlet School District – presented information at Rotary
  - **EDA/AMTC** – Dr. Jones – meeting on Friday with EDA engineers on project implementation
2. HLC Projects – Dr. Jones
    - a. **Grounds & Maintenance** – Justin Small to share plan; Work day on Friday, November 18<sup>th</sup>
  3. Barb’s Wire – “articles” – due November 4<sup>th</sup>

#### VPFA

1. Creation of Human Resources Committee – see Action above
2. Overtime rules – information session at Campus Conversations for all
3. Federal Work Study – consolidate into one budget and allocate as requested

#### VPL

#### VPSS

1. Computer Skills Placement (CSP) challenge test – Accuplacer exam for CSP – follows Credit by Exam procedure
2. Consumer Information page on website
  - FA meeting – disclosure page in development
  - Charley Hankins working with Dr. Stephanie Tully-Dartez, Adrienne Lawrence and Veronda Tatum to populate page

#### CIO

#### CIEAO

### **III. Announcements**

#### President

1. October Board items due November 4<sup>th</sup>
2. Budget hearings – November 1, 2016
3. Governor’s Announcement on New Productivity/Funding Model – October 31, 2016

#### VPFA

#### VPL

#### VPSS

#### CIO

#### CIEAO