

Cabinet Meeting – Thursday, January 5, 2017  
Administration Building Board Room – 3:30 P.M.  
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Vice President for Learning, Dr. Mickey Best
<u>X</u>	_____	Vice President for Student Services, Dr. Jim Bullock
<u>X</u>	_____	Chief Information Officer, Dr. Tim Kirk
<u>X</u>	_____	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

## I. Action

Approval of Minutes – December 14, 2016 - approved

### President

#### 1. Innovation Mini-Grants

- Dr. Best to discuss headphone options with Vernita Morgan and check with Dr. Spencer on PMA equipment

### VPFA

### VPL

1. Approval of Nominating Committee membership – Approved: VPL, VPFA, VPSS plus Heather Smith, Nickie Wright, Vernita Morgan, Carolyn Langston, Linda Rathbun, David Henry
2. Approval of the “assignments” of faculty and staff selected before the Christmas break to fill open slots on campus standing committees. All three VPs have faculty and/or staff that are affected. – Approved (see attached)

### VPSS

### CIO

### CIEAO

## II. Discussion

### President

1. HLC response and timeline
2. legislative update
3. move cabinet meeting time/day – move to Wednesdays at 2PM during Legislative Session (January-April)
4. AHECB meeting – January 27<sup>th</sup> – SAU Magnolia
5. Strategic Plan – contacted potential facilitator

### VPFA

1. HR update
2. Construction Update
  - JCI – exterior lighting being installed on West Campus and next on East Campus. Boilers and chillers to be installed during Spring break.
  - McWilliams – El Dorado Roofing awarded bid
  - AMTC – EDA grant – documents submitted – waiting for “green light” from EDA to put out for bid.
3. Weather – Review inclement weather procedure
4. Individual Memberships – vs. Institutional membership – approval form
5. Budget Training and projections – Friday, 1/6/17; SSCHs projections
6. Statement of Financial Interest due by end of this month – Cabinet, BOTs, & controller

## VPL

## VPSS

1. Preparations for GEAR UP grant proposal – Dr. Bullock to check with Cynthia Reyna on conference call with Ramona Munsell.
2. Convocation – all faculty/staff 8-11A on Monday, 1/9/17

## CIO

## CIEAO

1. Adult Ed Positions and AO grant
2. Possible office reorganization for Adult Ed
3. Strategic Planning Retreat and Leader

### **III. Grant Updates/Progress Reports**

- DOL/Apprenticeship **AAIP (Arkansas American Apprenticeship Initiative (AAPI) (Welding)** – Dr. Best
- DOL/NEG/ASP – Dr. Bullock
- DOL/TAACCCT – Dr. Best
- ADHE **FIT (Futures in Information Technology)** – Dr. Best
- ADHE **RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)** – Dr. Best –
- ADHE – **CCRP (College and Career Readiness Program)** – Dr. Bullock
- **EDA/AMTC** – Dr. Jones

### **IV. Announcements**

#### President

#### VPFA

- New Employee Orientation – January 11

#### VPL

- Convocation – January 9 & 10

#### VPSS

- Guided Pathways, February 17 in Little Rock (session particularly for CAO, deans, and student services personnel)
- Student Success Symposium: “Gear Up!”: March 13-14, 2017, UCA, Conway, AR

#### CIO

#### CIEA

**Next Cabinet Meeting on Wednesday, January 18, 2017**