Cabinet Meeting – Thursday, January 5, 2017
Administration Building Board Room – 3:30 P.M.
Minutes

Present  Absent
__X__ _____ President, Dr. Barbara Jones
__X__ _____ Vice President for Finance and Administration, Mr. Carey Tucker
__X__ _____ Vice President for Learning, Dr. Mickey Best
__X__ _____ Vice President for Student Services, Dr. Jim Bullock
__X__ _____ Chief Information Officer, Dr. Tim Kirk
__X__ _____ Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes – December 14, 2016 - approved

President
1. Innovation Mini-Grants
   • Dr. Best to discuss headphone options with Vernita Morgan and check with Dr. Spencer on PMA equipment

VPFA

VPL
1. Approval of Nominating Committee membership – Approved: VPL, VPFA, VPSS plus Heather Smith, Nickie Wright, Vernita Morgan, Carolyn Langston, Linda Rathbun, David Henry
2. Approval of the “assignments” of faculty and staff selected before the Christmas break to fill open slots on campus standing committees. All three VPs have faculty and/or staff that are affected. – Approved (see attached)

VPSS

CIO

CIEAO

II. Discussion

President
1. HLC response and timeline
2. legislative update
3. move cabinet meeting time/day – move to Wednesdays at 2PM during Legislative Session (January-April)
4. AHECB meeting – January 27th – SAU Magnolia
5. Strategic Plan – contacted potential facilitator

VPFA

1. HR update
2. Construction Update
   • JCI – exterior lighting being installed on West Campus and next on East Campus. Boilers and chillers to be installed during Spring break.
   • McWilliams – El Dorado Roofing awarded bid
   • AMTC – EDA grant – documents submitted – waiting for “green light” from EDA to put out for bid.
3. Weather – Review inclement weather procedure
4. Individual Memberships – vs. Institutional membership – approval form
5. Budget Training and projections – Friday, 1/6/17; SSCHs projections
6. Statement of Financial Interest due by end of this month – Cabinet, BOTs, & controller
VPL

VPSS
1. Preparations for GEAR UP grant proposal – Dr. Bullock to check with Cynthia Reyna on conference call with Ramona Munsell.
2. Convocation – all faculty/staff 8-11A on Monday, 1/9/17

CIO

CIEAO
1. Adult Ed Positions and AO grant
2. Possible office reorganization for Adult Ed
3. Strategic Planning Retreat and Leader

III. Grant Updates/Progress Reports

- DOL/Apprenticeship AAIP (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Best
- DOL/NEG/ASP – Dr. Bullock
- DOL/TAACCCT – Dr. Best
- ADHE FIT (Futures in Information Technology) – Dr. Best
- ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Best –
- ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock
- EDA/AMTC – Dr. Jones

IV. Announcements

President

VPFA
- New Employee Orientation – January 11

VPL
- Convocation – January 9 & 10

VPSS
- Guided Pathways, February 17 in Little Rock (session particularly for CAO, deans, and student services personnel)
- Student Success Symposium: “Gear Up!”: March 13-14, 2017, UCA, Conway, AR

CIO

CIEA

Next Cabinet Meeting on Wednesday, January 18, 2017