

Cabinet Meeting – Wednesday, March 1, 2017
Administration Building Board Room – 2:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Vice President for Learning, Dr. Mickey Best
<u>X</u>	_____	Vice President for Student Services, Dr. Jim Bullock
<u>X</u>	_____	Chief Information Officer, Dr. Tim Kirk
<u>X</u>	_____	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes – February 22, 2017 – [approved with minor edits](#)

President

VPFA

VPL

VPSS

CIO

CIEAO

II. Discussion

President

1. Barb's Wire – [send information to Dr. Jones by Friday, 3/3/17](#)
2. Campus Conversations – [Thursday and Friday](#)
3. Legislative Issues
4. Federal Issues – Summer Pell
5. Position Priorities
6. 25th Anniversary Planning Meeting

VPFA

1. HR update
2. Construction update

VPL

1. Organizational Charts
2. ACC Nominations

VPSS

1. GEAR UP Grant
2. Guided Pathways – [other colleges find it very beneficial – Dr. Yates is out lead on this project.](#)

CIO

CIEAO

III. Grant Updates/Progress Reports

- DOL/Apprenticeship AAIP (**Arkansas American Apprenticeship Initiative (AAPI) (Welding)**) – Dr. Best
 - [Chemtura has agreed to partner as apprentice site.](#)

- DOL/NEG/ASP – Dr. Bullock
Weekly Summary Feb. 20-24 (off on the 23rd & 24th)
 - Heath developed recruiting posters for Daffodil Festival in March
 - Met with Foundation, Financial Aid, SNAP, CPT instructor, & [director](#) to work on criteria and application procedure for the Thomas Scholarship.
 - Crafted an application for the Thomas Scholarship.
 - Provided WIOA rep. and LWDB rep. information on NEG participants.
 - Met face to face with 2 participants and 1 CPT student.
 - Participated in 2 webinars/trainings: ‘Dealing w/ Ethical Dilemmas – Strategies For Leaders in Higher Ed.’ (ietraining), ‘Mandatory Reporting’

- **Dept. of Health Training Site Sub-grant:** [paid for Ken Kelley and John Burdue to attend National conference](#)

- DOL/TAACCCT – Dr. Best – [4 new 3-D printers](#)

- ADHE FIT (Futures in Information Technology) – Dr. Best – [“Ed Falks – Future in IT”](#)

- ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline) – Dr. Best –

- ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock
Weekly Update for 2/20/17 – 2/24/17
 - 163 Group Contacts
 - 25 Individual contacts
 - 188 total contacts
 - Most of the contacts dealt with parent involvement/engagement
 - Team meeting held on 2/24/17

- **GEAR UP** Grant Proposal Preparations

- **EDA/AMTC** – Dr. Jones

IV. Announcements

President

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| <ol style="list-style-type: none"> 1. Campus Conversations –
 EAST CAMPUS
 Thursday, March 2, 2017
 10:45-11:45 a.m.
 Center for Workforce Development, Room 121 | WEST CAMPUS
Friday, March 3, 2017
8:30-9:30 a.m.
Library Auditorium |
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VPFA

VPL

1. Adobe Acrobat Pro for all Admin Assistants
2. Men of Color Conference April 7
 - Tim R. Johnson and Greg Crew attending

VPSS

CIO

1. Jenzabar – FormFlow training March 27 (create custom forms with approval tracks)
2. Jenzabar - Retention module training March 28 & 29 (last module in original project scope)
3. ARE-ON TECH (Little Rock, AR 03/7-8/2017) – Kirk, Griffith, and Roberts to attend

