Cabinet Meeting – Wednesday, March 8, 2017
Administration Building Board Room – 3:00 P.M.
Minutes

Present

__X__ President, Dr. Barbara Jones
__X__ Vice President for Finance and Administration, Mr. Carey Tucker
____ __X__ Vice President for Learning, Dr. Mickey Best
__X__ Vice President for Student Services, Dr. Jim Bullock
____ __X__ Chief Information Officer, Dr. Tim Kirk
__X__ Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

Absent

__X__

I. Action
Approval of Minutes – March 1, 2017- Approved with minor edits

President

VPFA

VPPL

VPSS

CIO

CIEAO

II. Discussion
President

• Legislative Issues

VPFA

• HR Update
• Construction Update – plumbing roughed in at McWilliams House
• Travel Orders – Everyone must submit travel request even if no cost.
• Budget Hearing Completions – Counseling and promotional only areas remaining.
• New Personnel requested to be prioritized.

VPPL

VPSS

• SAU Tech summer tuition reduction – for 2017 Seniors
• ADA Updates
• Title IX
  o No Contact Orders
  o Bathrooms
  o Training for VPs

CIO

CIEAO

• Strategic Planning – surveys to be sent out to stakeholders next week.

III. Grant Updates/Progress Reports
• DOL/Apprenticeship AAIP (Arkansas American Apprenticeship Initiative (AAPI) (Welding) – Dr. Best
Dean Winiecki is working to see if we can charge welding faculty salary to the grant. He should know the answer very soon.

- **DOL/NEG/ASP – Dr. Bullock**
  - Recruited at Probation and Parole Office (14)
  - Developed another recruiting poster for Daffodil Festival
  - Completed and submitted Feb. monthly reports
  - Mailed about 400 invitations to businesses for the Job Fair
  - Submitted 1st Thomas Scholarship application

- **Dept. of Health Training Site Sub-grant:**

- **DOL/TAACCCT – Dr. Best**

- **ADHE FIT (Futures in Information Technology) – Dr. Best**
  - The FIT grant is continuing recruiting efforts.
  - Equipment and supplies are being researched to begin that portion of the project.
  - Research and development for the Summer Camp is being conducted.
  - Approximately 8 graduation applications will be submitted for the new certificate of proficiency in Computer Support.

- **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline – Dr. Best**
  - On behalf of “Building the Pipeline,” Dean Winiecki spoke to all 350 eighth grade students at Barton Jr. High School on Monday, March 6th.

- **ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock**
  - 37 Individual Contacts
  - 71 Group Contacts
  - 108 Total contacts
  - Scholarships and Parent Involvement were two of the main reasons of contact

- **GEAR UP Grant Proposal Preparations – cohort, but not allowed to back-fill. Cabinet agreed to not continue to pursue.**

- **EDA/AMTC – Dr. Jones**

**IV. Announcements**

**President**
- Grants – checking into Title III, NSF/ATE, and HEC

**VPFA**

**VPL**

**VPSS**
- Spring Fling/Senior Day, Thursday, 11-2, Gym
- Job Readiness Workshop and Job Fair, April 4-5, ECC

**CIO**

**CIEAO**
- March 30 – 25th Anniversary Kick-off, 12-1
- March 31 – AMTC Groundbreaking
- April 13th Tourism Summit