

Cabinet Meeting – Wednesday, March 8, 2017
Administration Building Board Room – 3:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
_____	<u>X</u>	Vice President for Learning, Dr. Mickey Best
<u>X</u>	_____	Vice President for Student Services, Dr. Jim Bullock
_____	<u>X</u>	Chief Information Officer, Dr. Tim Kirk
<u>X</u>	_____	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes – March 1, 2017- [Approved with minor edits](#)

President

VPFA

VPL

VPSS

CIO

CIEAO

II. Discussion

President

- Legislative Issues

VPFA

- HR Update
- Construction Update – [plumbing roughed in at McWilliams House](#)
- Travel Orders – [Everyone must submit travel request even if no cost.](#)
- Budget Hearing Completions – [Counseling and promotional only areas remaining.](#)
- [New Personnel requested to be prioritized.](#)

VPL

VPSS

- SAU Tech summer tuition reduction – [for 2017 Seniors](#)
- ADA Updates
- Title IX
 - No Contact Orders
 - Bathrooms
 - Training for VPs

CIO

CIEAO

- Strategic Planning – [surveys to be sent out to stakeholders next week.](#)

III. Grant Updates/Progress Reports

- DOL/Apprenticeship AAIP (**Arkansas American Apprenticeship Initiative (AAPI) (Welding)**) – Dr. Best

- Dean Winiecki is working to see if we can charge welding faculty salary to the grant. He should know the answer very soon
- **DOL/NEG/ASP – Dr. Bullock**
 - Recruited at Probation and Parole Office (14)
 - Developed another recruiting poster for Daffodil Festival
 - Completed and submitted Feb. monthly reports
 - Mailed about 400 invitations to businesses for the Job Fair
 - Submitted 1st Thomas Scholarship application
- **Dept. of Health Training Site Sub-grant:**
- **DOL/TAACCCT – Dr. Best**
- **ADHE FIT (Futures in Information Technology) – Dr. Best**
 - The FIT grant is continuing recruiting efforts.
 - Equipment and supplies are being researched to begin that portion of the project.
 - Research and development for the Summer Camp is being conducted.
 - Approximately 8 graduation applications will be submitted for the new certificate of proficiency in Computer Support.
- **ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline) – Dr. Best –**
 - On behalf of “Building the Pipeline,” Dean Winiecki spoke to all 350 eighth grade students at Barton Jr. High School on Monday, March 6th.
- **ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock**
 - 37 Individual Contacts
 - 71 Group Contacts
 - 108 Total contacts
 - Scholarships and Parent Involvement were two of the main reasons of cont
- **GEAR UP Grant Proposal Preparations – cohort, but not allowed to back-fill. Cabinet agreed to not continue to pursue.**
- **EDA/AMTC – Dr. Jones**

IV. Announcements

President

- [Grants – checking into Title III, NSF/ATE, and HEC](#)

VPFA

VPL

VPSS

- Spring Fling/Senior Day, Thursday, 11-2, Gym
- Job Readiness Workshop and Job Fair, April 4-5, ECC

CIO

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- [March 30 – 25th Anniversary Kick-off, 12-1](#)
- [March 31 – AMTC Groundbreaking](#)
- [April 13th Tourism Summit](#)