

Cabinet Meeting – Wednesday, May 24, 2017
Administration Building Board Room – 3:00 P.M.
Minutes

<u>Present</u>	<u>Absent</u>	
<u>X</u>	_____	President, Dr. Barbara Jones
<u>X</u>	_____	Vice President for Finance and Administration, Mr. Carey Tucker
<u>X</u>	_____	Interim Vice President for Academic and Student Affairs, Dr. Jim Bullock
<u>X</u>	_____	Associate Vice President for Administration, Dr. Tim Kirk
<u>X</u>	_____	Chief Institutional Effectiveness & Advancement Officer, Dr. Stephanie Tully-Dartez

I. Action

Approval of Minutes – May 15, 2017 – approved

President

VPFA

A. Insurance Selection Forms

IVPASA

A. ACC Proposals

B. Academic Calendars – Dr. Bullock will send out calendars for review and approval

C. Convocation Draft and Speaker –

1. recommend adding session on Guided Pathways

2. Motivational speaker considered if in budget – *not in budget, so Dr. Yates will look for a Guided Pathways speaker

D. Digital Learning Update – Dr. Yates reviewing select courses

AVPA

A. Watchman at the Brunson Medical Center; there is no on site security during the day. Are we satisfied with this arrangement – will we be once we have Adult ED in the facility? – will discuss with BCMC CEO

CIEAO

II. Discussion

President

A. Residential Halls

1. Recommend pursuing further information, costs, etc.

2. Determine an estimate of student interest

3. Develop budget for Residential Hall, director, security, etc.

B. Club Sports – investigate costs for BB and further research rules and costs of fishing and shooting clubs

C. Crossett School District – Ray Winiecki, Dr. Bullock, and Dr. Jones visited with Supt. Gary Williams concerning concurrent enrollment, college/career coaches, and secondary technical center site opportunities. Dr. Bullock will contact Kim Brown/Student Activities to help.

D. SouthArk Lead Project – who will “champion” the proposal? Suggest referring to the Professional Development Committee for review and consideration. Ask SouthArk Lead Class to pilot two activities at fall convocation. Also, to refine outcomes.

E. College Millage - \$360K/year – no increase in 25 years

F. Productivity Funding Planning

G. June Leave Calendar

H. Summer Faculty PAFs due by May 31st

VPFA

- A. HR Update
- B. Construction Update
 - controls and boilers being installed in WHT
 - AMTC work continues – sewer lines being run
 - McWilliams House work progressing – supposed to be complete by June 30th.
- C. CT Power Outage and Server Down Time June 2nd – computers and phones down. Signs to be posted at Bookstore and SS because cannot access student files
- D. PAF Process
- E. Summer Enrollment Budget Update – at about 75% of projection one week prior to start of classes. Registration continues.

IVPASA

AVPA

CIEAO

- A. Strategic Plan – send thoughts, edits, and additions to Dr. Stephanie Tully-Dartez
- B. Tech Building Office Space – Judy Ward’s office space: request to reassign to CE for “timeshare” office for DeAnna Tracy and Adult Education instructor
- C. Pink Tomato Festival – June 10th – booth space for recruiting – Dr. Tully-Dartez to secure booth. Dr. Bullock to contact Kara.

III. Grant Updates/Progress Reports

DOL/Apprenticeship (Arkansas American Apprenticeship Initiative (AAPI) (Welding))

DOL/NEG/ASP – Dr. Bullock

- Weekly Summary of Activities – May 15-19
 - Grace Palculict has resigned – effective June 30th.
 - Shared/recruited in WAGE classroom (10)
 - Spoke with 3 from WAGE classroom individually
 - Lee called and shared that 2 from Rue 21 (my recruits from last week) were discussing CPT with him
 - Sharing/Recruiting in DWS unemployment benefits workshop/M. Macon (9)
 - Spoke w/ Stephens Paper Co.; they have laid-off most of their employees and are looking to sell co.; contacted Moss.....
 - Verified again that ‘dislocated’ refers to ex-military (Carter)
 - Webinar – ‘Soft Skills Series’
 - Prep work for Camden recruiting

ADHE FIT (Futures in Information Technology)

ADHE RAMP (Regional Advanced Manufacturing Partnership: Building the Pipeline)

ADHE – CCRP (College and Career Readiness Program) – Dr. Bullock

- Weekly Update 5/15/17 - 5/19/17
 - Coaches began working on campus this week
 - 3/4 coaches were volunteers for GLAMS
 - coaches participated in select senior activities during the week--
i.e. senior breakfast, senior tea, graduation practice, graduation etc.

IV. Announcements

President

VPFA

A. ECC/Valley hosting Delek Golf Tournament events, to include an off-site dinner on June 13th

IVPASA

AVPA

A. Chris Sullivant and Dr. Kirk will be in Washington DC next week at the Jenzabar JAM meeting (Ann Southall & Heather Smith are also attending)

CIEAO

SouthArk Upcoming Events			
Date	Description	Location	Time
Wednesday, May 24, 2017	Foundation Board Meeting	El Dorado Conference Center	Noon
Tuesday, August 1, 2017	OTA Pinning Ceremony	El Dorado Conference Center	4:30 p.m.